Rolling Hills
Community Services Region

# Rolling Hills Community Services Region
## Application Form

**Application Date:** _____ **Date Received by RHCS Office:** _____

**Last Name:** _____ **First Name:** _____ **MI:** _____

**Phone #:**_____ **Birth Date:**_____ **SSN#**_____ **State ID#**_____

**Current Address**: _____
Street City State Zip County

**Sex:** ☐Male ☐Female **Ethnic Background:** ☐White ☐African American ☐Native American ☐Asian ☐Hispanic ☐Other _____

**Guardian/Conservator appointed by the Court?** ☐**Yes** ☐**No**

☐Legal Guardian ☐Conservator ☐Protective Payee
(Please check those that apply & write in name, address etc.)
Name: _____
Address: _____
Phone: _____

**Protective Payee Appointed by Social Security?** ☐**Yes** ☐**No**

☐Legal Guardian ☐Protective Payee ☐Conservator
(Please check that apply & write in name, address etc.)
Name: _____
Address: _____
Phone: _____

**Veteran Status:** ☐**Yes** ☐**No** **Branch & Type of Discharge:** _____**Dates of Service:** _____

**Marital Status:** ☐Never married ☐Married ☐Divorced ☐Separated ☐Widowed

**Legal Status:** ☐Voluntary ☐Involuntary-Civil ☐Involuntary-Criminal ☐Probation ☐Parole ☐Jail/Prison

**Are you here in the U.S. legally?** ☐Yes ☐No **Living Arrangement:** ☐Alone ☐With relatives ☐With unrelated persons

**Current Residential Arrangement:** (Check applicable arrangement)

| | | | |
|---|---|---|---|
| ☐Private Residence | ☐State Resource Center | ☐Supported Comm. Living | ☐State MHI |
| ☐Foster Care/Family Life Home | ☐RCF/ID | ☐RCF/PMI | ☐RCF |
| ☐ICF | ☐ICF/PMI | ☐Correctional Facility | |
| ☐Homeless/Shelter/Street | ☐ICF/ ID | ☐Other_____ | |

**Disability Group/Primary Diagnosis:**
☐Mental Illness ☐Intellectual Disability ☐Developmental Disability ☐Substance Abuse ☐Brain Injury

**Specific Diagnosis determined by:**_____ **Date:**_____
**Axis I:** _____**Dx Code:** _____
**Axis II:**_____ **Dx Code:** _____

**If agency referral, name of agency/contact person and contact information:** _____

**Referral Source:**

☐Self
☐Family/Friend
☐Targeted Case Management
☐Other Case Management
☐Community Corrections
☐Social Service Agency
☐Other _____

**Education:**

Years of Education: _____
GED: ☐Yes ☐No
H.S. Diploma: ☐Yes ☐No
College Degree: _____

**Why are you here today? What services do you <u>NEED</u>? (this section <u>must</u> be completed as part of this application!)**

**Current Employment:** (Check applicable employment)

☐Unemployed, available for work ☐Unemployed, unavailable for work ☐Employed, Full time
☐Employed, Part time ☐Retired ☐Student
☐Work Activity ☐Sheltered Work Employment ☐Supported Employment
☐Vocational Rehabilitation ☐Seasonally Employed ☐Armed Forces
☐Homemaker ☐ Volunteer ☐Other _____

**Current Employer:** _____ **Position:** _____

**Dates of employment:** _____ **Hourly Wage:** _____ **Hours worked weekly:** _____

**Employment History:** (list starting with most recent to all previous. Use another sheet if more space is needed)

| Employer | City, State | Job Title | Duties | To/From |
|---|---|---|---|---|
| **1.** | | | | |
| **2.** | | | | |
| **3.** | | | | |

## Have you applied for any of the public programs listed below?

**(Please check those you have applied for and the status of your referral) Please advise if your application has been Approved or Denied. If you appealed the denial, please advise of the date of appeal. Please advise if you have applied for reconsideration. Please advise if you have had a hearing with an Administrative Law Judge and the date of the scheduled hearing**:

☐**Social Security**_____ ☐**SSDI**_____ ☐**Medicare**_____
☐**SSI** _____ ☐**Medicaid**_____ ☐**DHS Food**
☐**Veterans** _____ ☐**Unemployment**_____ _____
☐**FIP** _____ ☐**Other**_____ ☐**Other**_____

**Health Insurance Information:** (Check all that apply)

**Primary Carrier (pays 1st)**

☐Applicant Pays ☐Medicaid ☐Family Planning only
☐Medicare A,B D ☐Medically Needy ☐ MEPD
☐No Insurance ☐ Private Insurance ☐ HAWK-I
Company Name _____
Address
Policy Number: _____
(or Medicaid/Title 19 or Medicare Claim Number)

**Secondary Carrier (pays 2nd)**

☐Applicant Pays ☐Medicaid- ☐ Family Planning only
☐Medicare A,B, D ☐ Medically Needy ☐ MEPD
☐No Insurance ☐Private Insurance ☐ HAWK-I
Company Name _____
Address
Policy Number_____
(or Medicaid/Title 19 or Medicare Claim Number)

**What is the name and location of your current general physician?** _____

**What is the name and location of your current Pharmacy?** _____

**Others in Household:**

| Name | Date of Birth | Relationship |
|---|---|---|
| **1.** | | |
| **2.** | | |
| **3.** | | |
| **4.** | | |
| **5.** | | |

**NOTICE: Proof of income may be required with this application including but not limited to pay-stubs, tax-returns, etc.**
**If you have reported no income below, how do you pay your bills? (Do not leave blank if no income is reported!)**

| **Gross Monthly Income (before taxes):** (Check Type & fill in amount) | **Applicant Amount:** | **Others in Household Amount:** |
|---|---|---|
| ☐ Social Security | _____ | _____ |
| ☐ SSDI | _____ | _____ |
| ☐ SSI . | _____ | _____ |
| ☐ Veteran's Benefits | _____ | _____ |

| | | |
|---|---|---|
| ☐ Employment Wages | _____ | _____ |
| ☐ FIP | _____ | _____ |
| ☐ Child Support | _____ | _____ |
| ☐ Rental Income | _____ | _____ |
| ☐ Dividends, Interest, Etc | _____ | _____ |
| ☐ Pension | _____ | _____ |
| ☐ Other | _____ | _____ |
| **Total Monthly Income:** | _____ | _____ |

**Household Resources:** (Check and fill in amount and location):

| **Type** | **Amount** | **Bank, Trustee, or Company** |
|---|---|---|
| ☐Cash | _____ | _____ |
| ☐Checking Account | _____ | _____ |
| ☐Savings Account | _____ | _____ |
| ☐Certificates of Deposit | _____ | _____ |
| ☐Trust Funds | _____ | _____ |
| ☐Stocks and Bonds (cash value?) | _____ | _____ |
| ☐Burial Fund/Life Ins (cash value?). | _____ | _____ |
| ☐Retirement Funds (cash value?) | _____ | _____ |
| ☐Other _____ | _____ | _____ |
| ☐Other_____ | _____ | _____ |
| **Total Resources:** | _____ | |

**Motor Vehicles**: ☐Yes ☐No (include car, truck, motorcycle, boat, Recreational vehicle, etc.)
Make & Year: _____ Estimated value:_____ _____
Make & Year: _____ Estimated value:_____ _____
Make & Year: _____ Estimated value:_____

**Do you, your spouse or dependent children own or have interest in the following:**

☐House including the one you live in ☐Any other real-estate or land ☐Other_____

If yes to any of the above, please explain:

**Have you sold or given away any property in the last five (5) years?** ☐ Yes ☐ No **If yes, what did you sell or give away?**

***Are you considered legally blind?** ☐**Yes** ☐**No** **If yes, when was this determined?** _____

**Contact Person: (**including Case Manager, Social Worker, Case Worker, DHS IMW, Agency Staff, Etc.)**:**

Name: _____ Relationship: _____

Address:_____ Phone: _____

**Other Interested person(s):**

Name: _____ Relationship: _____

Address: _____ Phone: _____

**As a signatory of this document, I certify that the above information is true and complete to the best of my knowledge, and I authorize the RHCS staff to check for verification of the information provided including verification with Iowa county government and the state Iowa Dept. of Human Services (DHS) staff.**

**I understand that the information gathered in this document is for the use of an Iowa Region in establishing my ability to pay for services requested, in assuring the appropriateness of services requested, and in confirming residency. I understand that information in this document will remain confidential.**

_____

**Applicant's Signature (or Legal Guardian)** **Date**

**Signature of other completing form if not Applicant or legal Guardian** **Date**

**NOTE: DO NOT WRITE IN THE SPACE BELOW-FOR RHCS USE ONLY**

Unique ID#:_____ Date Contacted: _____

Disability Group-DX Type: ☐MI ☐ID ☐DD ☐SA ☐OTHER

Determination: ☐Accepted ☐Denied (see comments below) ☐Pending (see comments below)

Funding Secured: ☐YES ☐NO Arranged: _____

Date of Decision: _____ Date NOD sent: _____

If denied, check applicable reason:

☐Over income guidelines
☐Does not meet diagnostic criteria
☐Does Not meet service plan criteria
☐Does not meet plan criteria
☐Not a resident of RHCS Region
☐Applicant desires to stop process
☐Other_____

Other referrals given (DHS, TCM, etc.): _____

Co-payment amount/terms (if applicable): _____

Comments: _____

_____

**RHCS staff making determination & Date**:

_____