

# POCAHONTAS COUNTY VENDOR PERMIT JULY 25 AND 26, 2022

Deadline: July 8, 2022 **-Fees double after July 8th**

Event Date: Monday, July 25, Tuesday, July 26, 2022

Fee: \$100 Vendor Application

ORGANIZATION NAME:	
CONTACT PERSON:	
MAILING ADDRESS:	
CITY, STATE, ZIP:	
PHONE:	DAY OF PHONE:
EMAIL:	WEBSITE:
FED ID# OR SSN#:	
SALES TAX PERMIT#:	

**PRODUCTS, SERVICE, OR FOOD:** (Items your organization would like to sell, please include menu if applicable)

Item 1: _____	Item 1 Price: _____
Item 2: _____	Item 2 Price: _____
Item 3: _____	Item 3 Price: _____
Item 4: _____	Item 4 Price: _____
Other: _____	

**Your permit CANNOT be processed unless you have included the following:**

- |   |   |
|---|---|
| <input type="checkbox"/> Proof of Non-Profit Status (if applicable)<br><input type="checkbox"/> Vendor Fee (if applicable)<br><input type="checkbox"/> Proof of Iowa Sales Tax Permit (if applicable)<br><input type="checkbox"/> Proof of Liquor License (if applicable) | <input type="checkbox"/> Written Proof of Permission from Property Owner<br><input type="checkbox"/> Proof of Liability Insurance Coverage<br><input type="checkbox"/> Buena Vista County Environmental Health Food License (if applicable) |
|---|---|

**Vendor liability insurance must list the Pocahontas County as additional insured with a minimum limit of \$1 million.** Vendor space must be set up by 9:00AM the day of the event.

Each vendor is responsible for cleaning their area after the event. Make vendor fee payable to "Pocahontas County". Once you send your form and payment in, the Pocahontas County Auditor's Office will inform you if your application has been accepted. Once accepted, no refunds will be given.

For any questions, contact:

[kjepsen@pocahontascounty.iowa.gov](mailto:kjepsen@pocahontascounty.iowa.gov)

**Applications can be mailed to:  
99 Court Square, Suite 7  
Pocahontas, IA 50574**