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**2023 BUSINESS RECOGNITION PROGRAM**

**Purpose:** Pocahontas County Economic Development Commission (PCEDC) has established an annual Business Recognition Program designed to formally recognize excellent Pocahontas County businesses and individuals that have contributed to the economic well-being of the County and have demonstrated a commitment to the vitality of Pocahontas County. Each year one individual will be selected as the Boss of the Year.

**Deadline:** Nomination forms are due by **Sunday, December 17**.

**Notification:** The winner will be notified the week of January 3rd, and the award will be presented at the at the PCEDC Annual Meeting & Pocahontas County Foundation Grant Ceremony on **Wednesday, February 7, 2024**.

**Eligibility:** All bosses/managers/supervisors of businesses located in Pocahontas County, Iowa are eligible. Nominee does not need to be the CEO or top-level management of the company.

**Nominations**

Visit the Pocahontas County website at [www.pocahontas-county.com](http://www.pocahontas-county.com) to download a nomination form or to submit a nomination online. Submissions may be mailed to the PCEDC office or emailed to litwiller@iowacentral.edu.

**Mail Nominations To: Email Nominations To:**

PCEDC litwiller@iowacentral.edu

 P.O. Box 212

 Pocahontas, IA 50574

**Criteria for Boss of the Year:** The nominees who best fulfills the following criteria will be honored as the Boss of the Year by the Pocahontas County Economic Development Commission.

* Respected as a supervisor, leader, and mentor
* Routinely shows consideration and support of staff, colleagues, and visitors to the business
* Performs his/her duties enthusiastically and supports the community/county
* Contributes to the well-being of the community and is involved in community organizations, initiatives, or projects
* Performs courtesies beyond his/her daily responsibilities
* Exhibits other qualities that exemplify good leadership and organizational abilities

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2023 BOSS OF THE YEAR NOMINATION FORM

**Your Contact Info:**

|  |  |
| --- | --- |
| Name |  |
| Address |  |
| City |  | State | Iowa | Zip |  |
| Phone |  | Email |  |

**Nomination:**

|  |  |
| --- | --- |
| Nominee |  |
| Title |  | Time in Position |  |
| Business |  |
| Business Address |  |
| City |  | State | Iowa | Zip |  |
| Nominee Phone |  | Email |  |
| # of Employees at Business |  | # of Employees Supervised |  |

|  |
| --- |
| Please describe how this boss demonstrates exceptional leadership in the workplace and community through innovation, communication, vision, execution, ethics, service and knowledge, and what impact this has had on the organization/employees (additional sheet may be attached). |
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Please return completed forms to Pocahontas County Economic Development Commission by **Sunday, December 17**.Submissions may be sent via mail or emailed to litwiller@iowacentral.edu. For questions, call 712-730-2259.

**Mail Nominations To:** PCEDC **Email Completed Forms:** litwiller@iowacentral.edu

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