

# APPLICATION FOR SELF ENTRANCE PERMIT

ENTRANCE CONSTRUCTION-SELF or  ENTRANCE WIDENING-SELF

Name: \_\_\_\_\_ Cell No.: \_\_\_\_\_

Address: \_\_\_\_\_ Email Address: \_\_\_\_\_

\_\_\_\_\_ Date: \_\_\_\_\_

Location: Township: \_\_\_\_\_

Between sections: \_\_\_\_\_ Side of road: \_\_\_\_\_

Road Project No.: \_\_\_\_\_ Road RoW: \_\_\_\_\_

Road station where entrance is requested: \_\_\_\_\_

If widening, indicate to which side(s): \_\_\_\_\_ and how many feet: \_\_\_\_\_

If no CMP is needed (Dry Fill), base width of entrance: \_\_\_\_\_

Cost: Permit fee = \$ 100.00

N/A dia. culvert (If purchased from the County): \_\_\_\_\_ feet x \$ \_\_\_\_\_ per foot = \$ \_\_\_\_\_

N/A dia. band(s) (if purchased from the County): \_\_\_\_\_ each x \$ \_\_\_\_\_ per band = \$ \_\_\_\_\_

**TOTAL AMOUNT = \$ \_\_\_\_\_**

- 1) The entrance shall be located as above noted.
- 2) The culvert (if needed) shall be laid in the bottom of the road ditch so that it does not impair drainage of the road ditch and to a neat and suitable line and grade.
- 3) When extending an existing culvert, dirt shall be removed from the road ditch, so that the culvert extensions can be laid to the same line and grade as the existing culvert.
- 4) The entrance or widening fill shall be constructed using soil material; rocks, rubble, junk, debris, etc. are not permitted as fill material. Unless otherwise permitted, fill shall not be obtained from the road ditch.
- 5) The sideslopes of the entrance fill shall be constructed no steeper than 1½ feet horizontal for each 1 foot vertical. Top width of the entrance equals approximately the base width (or culvert length) minus 3 times the ditch depth.
- 6) The finish grade shall be constructed to a straight line from the road shoulder to the natural ground at or beyond right of way (fence line). Pocahontas County will provide and place granular surface material between the shoulder and RoW. The entrance fill should be constructed to a grade approximately 3 inches below finish grade in this area.
- 7) The Landowner shall hold Pocahontas County harmless from any damages caused by the Landowner's, or his contractor's, operations involved in constructing this entrance or widening.
- 8) If the entrance or widening construction does not comply with the provisions of this permit. Pocahontas County will remove the entrance or widening, restore the road ditch back to its original condition and bill the landowner for the necessary work.
- 9) The landowner shall use only new corrugated metal pipe for the work described in this permit.
- 10) The completed entrance (or widening), including culvert, shall become the property of Pocahontas County and will thereafter be maintained by Pocahontas County. Ordinarily, Pocahontas County will seed the sideslopes when it is the proper season for planting grass.
- 11) Additions or changes in the requirements for this entrance: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Signature of Landowner or his Representative

\_\_\_\_\_  
County Engineer

Date of Payment: \_\_\_\_\_

Date Inspected: \_\_\_\_\_ Inspected by: \_\_\_\_\_