

Supervisors Room, Courthouse
Pocahontas, Iowa
September 27, 2022

The Board of Supervisors of Pocahontas County, Iowa, met for a regular meeting. Members present: Chairman, Louis Stauter; Supervisors, Jeffrey Ives, Brent Aden, Clarence Siepker, Kyle Smith; and Auditor, Kelly Jepsen. Others present: Reporter, Erin Somers.

Motion by Siepker, seconded by Smith, to approve the minutes dated September 13, 2022, as presented. Ayes all, motion carried.

The agenda was approved as posted, on motion by Ives, seconded by Aden. Ayes all, motion carried.

Motion by Aden, seconded by Siepker, to approve the hire of Ashley Aschenbrenner as a FT Dispatcher for the Sheriff's Department. Ayes all, motion carried. Aschenbrenner will start employment on October 3, 2022 at \$18.19/hr. as per union contract.

Motion by Ives, seconded by Aden, to acknowledge the resignation of Emily Williams, PCEDC Interim Director. Ayes all, motion carried. Williams' last day was September 7, 2022.

Motion by Smith, seconded by Aden, to set a public hearing on an Ordinance for Minimum Requirements for Tanning Facilities on Tuesday, November 1, 2022 at 10:30 a.m. in the Supervisors Room, Pocahontas County Courthouse. Ayes all, motion carried.

Motion by Siepker, seconded by Ives, to approve a Liquor License for the Laurens Golf & Country Club, expiring on October 1, 2023. Ayes all, motion carried.

Motion by Smith, seconded by Siepker, to approve a change in the language in Section 3.2 of the Pocahontas County Employee Handbook, implemented on July 1, 2015, as stated below. Ayes all, motion carried.

Changed to read:

3.2 EARNINGS AND HOURS OF WORK: GENERAL PROVISIONS

Recording Work Hours

All employees, except elected officials, shall accurately record their hours worked, vacation, sick, compensation time used, and compensation time earned for each pay period using the electronic payroll system. Exempt employees do not earn compensation time. Electronic timesheets must be approved by both the employee and department head, acknowledging the accuracy, and then forwarded to the Auditor's Office on the due date and time set by the Auditor. If electronic timesheets are not submitted in accordance with this policy, employees will not be paid until the next scheduled pay date following the submission of the documentation requested above.

Motion by Siepker, seconded by Aden, to approve the quote from Schoon Tree Service, LLC to remove 9 trees from the Courthouse lawn. Ayes all, motion carried. The quote was for \$7,155.00, but would be reduced by approximately \$2,000.00 if the Conservation Department assists.

Motion by Ives, seconded by Smith, to approve the quote from Office Elements to purchase office furniture for the Magistrate Courtroom totaling \$1,495.00. Ayes all, motion carried.

Motion by Aden, seconded by Siepker, to appoint Jerry Hammen and Troy Stockwell as Classification Commissioners for DD 53. Ayes all, motion carried.

Motion by Ives, seconded by Aden, to approve Jt. DD 63 MOD claim from the Pocahontas Record Democrat for publishing the Notice of Hearing on Proposed Repairs, for \$211.25. Ayes all, motion carried.

Motion by Ives, seconded by Aden, to approve the following claims from the Pocahontas County Auditor for mailing costs associated with the following drainage levies: Jt. DD 18-42, \$8.00; Jt. DD 25-39, \$11.35; Jt. DD 63 Br. C, \$19.24; Jt. DD 150 N Main, \$6.65; Jt. DD 77 Br. 18, \$3.45; Jt. DD 43-72 OD, \$16.45; Jt. DD 9-13, \$108.40; Jt. DD 46-88, \$15.05; Jt. DD 144, \$11.75; and Jt. DD 171, \$59.04. Ayes all, motion carried.

Motion by Aden, seconded by Ives, to acknowledge receipt of Manure Management Plan: (1) Double H Hogs, LLC, Site #2—ID #71595 located in the SW NW, Section 28, Colfax Township with Heath Holtapp as owner & Twin Lakes Env. Services, LLC as contact. Ayes all, motion carried.

Motion by Aden, seconded by Siepker, to approve the claims as reviewed by the Board. Ayes all, motion carried. The following claims were audited and allowed:

Access Systems	Lease	150.59	1
Alliant Energy	Utilities	31.07	1
Amazon	Supplies	246.55	4
Arnold Motor	Parts	158.55	1
Client	Mileage	63.18	1
N Birkey	Mileage	603.14	1
B H Energy	Natural Gas	150.48	4
Brown Supply Co.	Safety Supplies	350.00	1
BV Co Journal	Minutes	637.24	2
Stephanie L Burdick	Mileage	14.04	1
B.V Co Sheriff	Service	75.00	1
Canon	Lease	378.73	1
CID	Supplies	336.00	2
Century Link	Line Chg	117.82	1
Jodi M Clausen	Mileage	8.19	2

Collision Center	Supplies/Repairs	100.00	1
CFR	Contribution	3488.20	1
J Conlin	Mileage	212.73	2
Counsel	Lease	104.59	1
O Cressler	Mileage	81.35	1
DLT Solutions LLC	Computer Programs	314.10	1
Farm & Home	Supplies	613.51	2
Fast Lane	Supplies	80.00	1
Foundation An	Service	765.00	1
Franklin Co Aud	Supplies	170.00	1
Galls	Uniform	183.30	2
Gordon Flesch	Lease	129.26	1
GreatAmerican	Lease	253.09	1
Dayton M Harson	Feed	19.22	1
Dereck A Hebert	Phone	50.00	1
B Hinners	Postage	8.95	1
Hopkins Med Prod	Medical Supplies	3449.21	1
J Robert Hopson	509A	600.00	1
B Hetrick	Mileage	299.52	1
Humb News	Ads	279.10	1
HyVee AR	Jail Meds	342.83	1
ICEA	Education	1000.00	1
IA Lakes Elec	Electricity	737.00	2
Iowa State University Institut	Education	75.00	1
ISCTA	Service	70.00	1
ISU Ext	Training	245.00	1
ITSavvy LLC	Supplies	471.00	1
Jack's Uniform	Uniform	209.90	1
Jacks OK Tire	Tires/Parts	3187.20	1
Tony Janssen	Well Plug	500.00	1
Julian Johnsen	Well Plug	300.00	1
David A Kraft	Mileage	5.27	1
Laurens Sun	Minutes	922.78	2
LexisNexis	Service	110.00	1
Liberty Tire	Tire Recycling	910.95	1
Philips Lifeline	Lifeline	319.30	1
Loffler	Lease	150.79	2
Machine Shop	Supplies	2912.67	2
Tom Madsen	Entrances	500.00	1
Mail Services	Service	4412.86	1
Main Street Specialties	Equip	4941.56	1
Manson Lumber	Supplies	180.12	1
Martin Marietta	Granular	1537.78	1
Metal Culverts	Culverts	26153.12	1
Mid Co Machinery	Maintenance	6854.40	1
MidAm Energy	Electricity	402.48	2
MIDAS	Assistance	5936.60	2
Midwest Wheel	Supplies	548.06	1
Minnowa Construction, Inc.	Construction	10878.39	1
Kayla M Nedved	Mileage	19.13	1
David Nicaaj	Service	299.40	1
NW IA YES	Service	10752.55	1
Office Elements	Supplies	40.93	2
PJ Greufe	Services	1500.00	1
Po Co Home Care	Aides	9200.00	1
Po Co Solid Waste	Rural	10748.36	1
Poca Abstract	Service	50.00	1
PO CO IT Dept	Phone Fiber	98.32	2
Postmaster	Postage	107.40	1
Poca Comm Hospital	Meals	4977.00	1
Pro Co-Op	Fuel	43340.10	1
Wyatt C Rahn	Maint	12.00	1
Record Dem	Ads	1707.88	3
Richardson's Serv	Service	83.22	1
E Ahlrichs	Mileage	300.11	1
Schneider Corp	Service	14130.00	1
Schoon Excavating	Bridges	225.00	1
Schoon Tree	Services	75.00	1
SCI Comm	Service	26720.81	2
IA SOS	IVoters	867.30	1
IA SOS	Notary	30.00	1
Sports Rehab	Service	931.02	1
A Stern-Domek	Mileage	281.39	1
T Reuters	Service	154.40	1
UnityPoint	Services	244.00	1
K Vadar	Mileage	312.98	1
Verizon	Phones	438.03	4
Vogel Traffic Services	Maintenance	58176.52	1
Wellmark	EOB's	920.00	1
Wells Fargo	Lease	89.00	1
Western Ins	Ins/Bond	1349.00	1
Wieston Ag Service	Tile	2190.43	1
Woodley Ins	Insurance	8635.00	1
Woods	Supplies	32.19	1
Grand Total		288375.24	

Jack Moellering, County Engineer, and the Board discussed Gold Smith Pit by Marathon and curb and gutter work in Pocahontas. Since the Board is not interested in selling Gold Smith Pit, Moellering will work with the County Attorney on a new lease agreement and advertising. The City of Pocahontas inquired if the County would consider helping pay for construction of curb and gutter work on E. 6th St. in Pocahontas. The Board requested more information.

Amy Johnson, County Treasurer, and Chris Archer, from Varina, inquired about a tax abatement on parcel 09-31-230-003. Johnson advised that Archer is in the process of obtaining a quit claim deed on said parcel and has asked to have the prior year's taxes and taxes due on county held certificate #2002-2131 be abated. The abatement requested was \$2,781.81, of which \$266.81 was for drainage. Motion by Aden, seconded by Siepker, to abate all the taxes except for drainage once the deed has been transferred to Archer, Ayes all, motion carried. Total to be abated is \$2,515.00.

Johnson also presented a Memorandum of Agreement between the Iowa DOT and Pocahontas County. The agreement authorizes the County to continue to issue driver's licenses, non-operator's identification cards, and persons with disabilities devices. Motion by Ives, seconded by Smith, to authorize the Chairman to sign said agreement. Ayes all, motion carried.

Weekly meetings: Ives–Economic Development interviews, EMS meeting, and Solid Waste audit; Aden–Midas, Second Judicial, and EMS meeting in Palmer and Pocahontas; Stauter–Yes Center, CFR, and EMS meeting in Laurens, Havelock, Pocahontas and Plover; Siepker–EMS meeting in Varina and Laurens; and Smith–EMS meeting in Pocahontas, Safety meeting, and Public Health concerns. All Supervisors participated in the Conference Board meeting.

Motion by Smith, seconded by Siepker, to send a formal letter to the Iowa Utilities Board registering the County's objection to the Navigator CO2 Ventures LLC permit. Ayes all, motion carried.

Motion by Aden, seconded by Siepker, to send a letter to the Iowa Senators & House Representatives requesting they meet with the Iowa Utilities Board and request that they acknowledge and enforce Pocahontas County's Resolution #2021-12-37, Resolution by The Pocahontas County Board of Supervisors on Construction of a Pipeline, Electric Transmission Line, Communication Line, Underground Service Line, or Other Similar Installations Over, Across, or Beneath County Drainage Districts and/or Any Private Tile Systems, adopted on December 28, 2021. Ayes all, motion carried.

Supervisor Ives informed the Board on the interviews for Economic Development Director and they discussed the future of Economic Development.

There being no further business, the Chairman declared the meeting adjourned.

Louis Stauter, Chairman

Kelly Jepsen, Auditor