

**Supervisors Room, Courthouse  
Pocahontas, Iowa  
September 16, 2025**

The Board of Supervisors of Pocahontas County, Iowa, met for a regular session pursuant to adjournment. Members present: Chairman, Clarence Siepker; Supervisors, Peter Seehusen, Louis Stauter, Kyle Smith, Brent Aden; Nita Hinrickson, Auditor. Others present: Erin Sommers, Reporter; Gary Atherton, Assist. to Engineer/Drainage Clerk; Bryan Rahn, Real Estate Deputy/Drainage; Tate Schmeling, Engineer.

Motion by Smith, seconded by Aden to approve the minutes from September 9, 2025 as presented. Ayes all, motion carried.

Motion by Seehusen, seconded by Stauter to approve the agenda as posted. Ayes all, motion carried.

Gary Atherton, Assist. to Engineer/Drainage Clerk presented a request from John Moline to tile 30 acres of Calhoun County ground and be annexed into DD 160. The board is interested but needs to check on procedure and will discuss further at the next meeting.

The DOT requires a new Title VI Policy and Assurances be resigned anytime there is a new Chairman. These will be included on the first of the year agenda. Motion by Aden, seconded by Stauter, to authorize the Chairman to sign the Title VI Non-Discrimination Policy Statement, Title VI Non-Discrimination Agreement, and the Title VI Non-Discrimination Assurances. Ayes all, motion carried.

Motion by Seehusen, seconded by Smith to approve Martin Marietta Materials, Inc application for sign installation and maintenance on P19. Ayes all, motion carried.

Motion by Stauter, seconded by Smith to acknowledge the receipt of Kelvin Aljets' resignation as Shop Foreman for Secondary Roads and thanks him for his service. Aljets' last day will be October 3, 2025. Ayes all, motion carried. Schmeling and John Runneberg will be assessing the position.

Schmeling advised the painters are done and updated the board on other projects.

Nita Hinrickson, Auditor stated department heads are requesting the boards permission to dedicate a recently planted tree on courthouse grounds in memory of Sue Reigelsberger. Motion by Seehusen, seconded by Smith, to approve the memorial tree. Ayes all, motion carried.

Hinrickson advised that Scott Kilbride will not be serving on the Comp Board as a board rep. The supervisors will reach out to another perspective individual. Hinrickson also checked on the taxes for the PACSD ground and they are paying taxes this year.

Hinrickson presented a proposed yearly step wage band that department heads have been working on. Dept Heads want to make sure the board is still interested before putting more time into it. Hinrickson will provide the board an updated chart with a dollar amount instead of percentage to be discussed at the next board meeting.

Webster County requested having a meeting on September 23 at 9:10 am to discuss an MOU for the tri-county drainage district. The supervisors agreed and will be starting the regular board meeting at 9:30 am. Motion by Stauter, seconded by Smith to move regular meeting start time to 9:30 am on September 23. Ayes all, motion carried.

Motion by Stauter, seconded by Aden to approve Resolution 2025-09-#38 Memorandum of Understanding with Calhoun County JT Drainage Districts to not exceed \$5,000.00. Ayes: Seehusen, Stauter, Siepker, Smith Aden. Nays: none, motion carried. Full Resolution can be requested at the Auditor's office.

Motion by Aden, seconded by Seehusen to approve Manure Management Plans: (1) Double H Hogs, LLC, Site #2—ID #71595 SW NW, Section 28, Colfax Township Heath Holtapp as owner & Twin Lakes Env. Services, LLC. Ayes all, motion carried.

Weekly meetings: Seehusen- Safety Mtg; Stauter- Bridge Precon Mtg; Siepker- Open Meeting Training, Linking Families; Smith- Safety Mtg, Jail Mtg, Drainage Concerns; Aden- Drainage Concerns.

With no further business, motion by Smith seconded by Stauter to declare the meeting adjourned. Ayes all, motion carried.

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Clarence Siepker, Chairman

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Nita Hinrickson, Auditor