

Supervisors Room, Courthouse
Pocahontas, Iowa
August 2, 2022

The Board of Supervisors of Pocahontas County, Iowa, met for a regular meeting. Members present: Chairman, Louis Stauffer; Supervisors, Jeffrey Ives, Brent Aden, Clarence Siepker, Kyle Smith; and Auditor, Kelly Jepsen. Also present: Reporter, Erin Somers.

Motion by Siepker, seconded by Aden, to approve the minutes dated July 27, 2022, as presented. Ayes all, motion carried.

The agenda was approved as posted, on motion by Ives, seconded by Smith. Ayes all, motion carried.

Jack Moellering, County Engineer, advised that a landowner who applied his own dust control inquired if he could get the \$80.00 subsidy. After discussion, it was decided that landowners' need to work with the approved contractors for application of dust control to receive the subsidy. Discussion on terminating the lease on the farm ground by Marathon Pit was also debated. Moellering will work to have the termination letter sent by the September 1st deadline.

Paul Greufe, Human Resources Representative, advised that sexual harassment training for employees and department administrators will take place next month. The importance of being consistent and treating all employees the same was also discussed.

Motion by Aden, seconded by Ives, to approve the hire of Heather Peters as a full-time Collections Administrator for the County Attorney. Ayes all, motion carried. Peters starts employment on August 8, 2022 at \$18.23/hr.

Motion by Ives, seconded by Siepker, to approve the hire of Ashley Stewart as a full-time Motor Vehicle Clerk in the Treasurer's Office. Ayes all, motion carried. Stewart starts employment on August 8, 2022 at \$18.23/hr.

Motion by Aden, seconded by Smith, to approve a pay increase for Tiffany McClurg, FT Dispatcher, as she has been with the Sheriff's Office for 24-months. Ayes all, motion carried. As of August 10, 2022, McClurg's new wage will be \$19.23/hr., as per union contract.

Motion by Smith, seconded by Aden, to approve the hire of Jacob Hinrickson as a temporary part time Deputy for the Sheriff's Office. Ayes all, motion carried. Hinrickson started employment on July 25, 2022 at \$28.41/hr., as per union contract. Hinrickson was used during RAGBRAI and possibly for future special events.

The Board continued discussion on a letter received last week from Sheriff Steve Nelson requesting that Mackenzie Pedersen's change in status from part time to full time, be back dated from January 4, 2021 to June 1, 2020, as she had worked full time hours to cover shifts for employees that were out sick. During last week's discussion, Sheriff Nelson and Barb Hiners, Sheriff's Office Supervisor, advised the request stems from Pedersen wanting to take a vacation and not having enough vacation time to cover her requested time off. Auditor Jepsen completed the audit of Pedersen's timesheets, which indicated that Pedersen currently has 64.625 hrs. of comp, 40 hrs. of vacation, and 156.8 hrs. of sick. The audit also indicated that Pedersen had not worked a full week until the week of September 27, 2020 and did not work full weeks consistently until January of 2021. Pedersen was also paid for 12 hours of holiday that she did not earn as a part-time employee. Motion was made by Siepker, seconded by Ives, to leave Pedersen's full-time status date as January 4, 2021 and have Pedersen pay back the overpayment of \$240.10 to the County. Ayes all, motion carried.

Motion by Aden, seconded by Siepker, to acknowledge receipt of Manure Management Plans: (1) Taylor Finisher Farm - ID# 61716 located in the NW NE Sec. 32, Cedar Township with P Crown Farm Partners II, Inc. as owner and Keith Kratchmer as contact person; (2) Pedersen Kenny - ID# 58221 located in the SW SE, Sec. 21 Cummins Township with Kenny Pedersen as owner & contact person; (3) Ekstrand Farms - ID# 67371 located in the SW SW, Sec. 36 Grant Township with Dean Ekstrand as owner & as contact person; (4) Skog Robert - ID# 57844 located in the NE NE, Sec. 36 Fairfield Township, BV County with Robert Skog as owner & contact person; and (5) Wheatley Turkey Farm - ID# 66824 located in the NW NE, Sec. 25 Grant Township with Bruce Wheatley as owner & contact person. Ayes all, motion carried.

Motion by Ives, seconded by Smith, to go into closed session pursuant to Iowa Code 21.5(a) at 10:53 a.m. Ayes all, motion carried.

At 11:10 a.m., the Board voted to come out of closed session, where no action was taken.

Auditor Jepsen and Sheriff Nelson are to make the adjustments to records as discussed.

Weekly meetings: Ives—Solid Waste; Aden—Midas; Stauffer—CFR and pipeline meeting; Siepker—DCAT; and Smith—Hog confinement concerns.

There being no further business, the Chairman declared the meeting adjourned.

Louis Stauffer, Chairman

Kelly Jepsen, Auditor