

Supervisors Room, Courthouse  
Pocahontas, Iowa  
July 8, 2021

The Board of Supervisors of Pocahontas County, Iowa, met in regular session pursuant to adjournment. Members present: Chairman, Clarence Siepker; Supervisors, Jeffrey Ives, Brent Aden, Louis Stauter, Kyle Smith; and Auditor, Kelly Jepsen. Others Present: Treasurer, Amy Johnson; Recorder, Cathy Frerk; Chief Deputy Assessor, Kelly Haberl; Home Care Aide Agency Director, Jill Conlin; Public Health Director, Anne Thompson, IT Director, Dereck Hebert, Sheriff, Steve Nelson; and Chief Deputy Sheriff, Wes Van Donge.

Motion by Smith, seconded by Stauter, to approve the tentative agenda as posted. Ayes all, motion carried.

Paul Greufe, Human Resource Representative, advised that the Salary Survey is almost complete and that he is still waiting on job descriptions for Secondary Roads. The Board authorized Greufe to use the job descriptions he has on file for Secondary Roads and to complete the project. Greufe will convene the Salary Survey Committee on Monday, July 12, 2021, and get it completed. When it is completed, he will send information to the Board to review and then come to the August 3<sup>rd</sup> Board of Supervisors meeting to present the completed survey. At that time, the Board will have the opportunity to make adjustments. In the meantime, the Board will reach out to the Salary Survey Committee to get their feedback on the process.

Greufe advised on FMLA, unpaid leave of absence, and disability. Greufe will contact the County's insurance company to discuss labor concerns and get recommendations for a standard to implement and use going forward.

There being no further business, the Chairman declared the meeting adjourned.

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Clarence Siepker, Chairman

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Kelly Jepsen, Auditor