

Supervisors Room, Courthouse
Pocahontas, Iowa
July 28, 2020

The Board of Supervisors of Pocahontas County, Iowa, met in regular session pursuant to adjournment.

Due to the spread of COVID-19, all County buildings are open to the public by appointment only, making holding public meetings impossible. Since public meetings are an essential part in keeping the County operational, Pocahontas County will hold all public meetings electronically. The public was able to participate in the Board of Supervisors meeting held on July 28, 2020 by electronic means posted at the top of the Agenda.

Members present: Chairman, Jeffrey Ives; Supervisors, Clarence Siepker, Brent Aden, and Louis Stauter; and Auditor, Kelly Jepsen. Electronically: Supervisor, Ed Dewey, and Reporter, Erin Sommers.

Motion by Dewey, seconded by Aden, to approve two sets of minutes, dated July 14, 2020, as presented. Ayes all, motion carried.

Motion by Siepker, seconded by Stauter, to approve the tentative agenda as presented. Ayes all, motion carried.

Motion by Dewey, seconded by Stauter, to appoint James Craig, from Pocahontas, to the Planning & Zoning Commission for a five-year term, ending June 30, 2025. Ayes all, motion carried.

After reviewing the Treasurer's Semi-Annual Report, Annual Report, Quarterly Investment Report, and Statement of Condition, motion was made by Stauter, seconded by Aden, to approve said reports. Ayes all, motion carried. It was noted that there was \$600.00 cash in the Treasurer's Office, \$6,002,539.53 in Certificated of Deposits, \$2,817,485.84 in Stamped Drainage Warrants, \$2,384,421.49 in Drainage Improvement Certificates, \$5,472,638.03 in banks, for a total of \$16,677,684.89. This quarter there were 5 CD's renewed, \$52,637.24 in interest earned, and 226 driver's licenses issued that generated \$4,738.00 in revenue.

Motion by Aden, seconded by Siepker, to acknowledge receipt of Manure Management Plans: (1) Randy Plantz #1- ID# 61120 located in the NE NE Section 18, Grant Township, with Randy Plantz as owner as contact person, (2) Hog Guy Farms LLC-Kim's Site-ID #61834 located in the SW SW Section 20, Cedar Township, with Hog Guy Farms LLC as owner & John Esler as contact person. (3) K.E.B. Farms, Inc. -ID# 62383 located in the NE NW Section 2, Cummins Township, with David Besch as owner and contact person. (4) Lenz Poultry Inc. - ID# 58877 located in the SE SW Section 4, Bellville Township, with Philip Lenz as owner & contact person. (5) Petersen Kenny - ID# 58221 located in the SW SE Section 21, Cummins Township, with Kenny Petersen as owner & contact person, (6) Christiansen Turkey Site - ID# 64034 located in the SE NE Section 22, Newell Township, Buena Vista County with Dale Christiansen as owner & contact person, and (7) Skog Robert - ID# 57844 located in the NE NE Section 36, Fairfield Township, Buena Vista County, with Bob Skog as owner & contact person. Ayes all. Motion carried.

Pocahontas County Board of Supervisors was a recipient of the FY21 Paul Coverdell Forensic Science Improvement Act Grant. After discussion, motion was made by Stauter, seconded by Aden, to send Jodi Claussen to the Medical Examiner Investigator class in St. Louis, Mo. Ayes all, motion carried.

Motion by Stauter, seconded by Siepker, to approve payment of \$600.00 to Wieston Ag Service for tile repairs on JT DD #37-35 Br. 5, in Section 2, Williams Township, Calhoun County. Ayes all. Motion carried.

Motion by Stauter, seconded by Siepker, to rescind the motion made on July 14, 2020, for a pay increase for Sergeant Steven Henderson, Sheriff's Office, changing his hourly rate to \$32.49 per hour. Ayes all. Motion Carried.

Motion by Siepker, seconded by Stauter, to approve a pay increase for Sergeant Steven Henderson, Sheriff's Office, of \$0.15 per hour, beginning July 19, for longevity of 25 years of service, per union contract. After increase, Henderson's hourly rate of pay will be \$32.39. Ayes all. Motion carried.

Motion by Aden, seconded by Siepker, approve Kayla Nedved, Public Health Clerk, to full time status of 35 hours per week beginning September 1, 2020. Ayes all. Motion carried.

Motion by Aden, seconded by Stauter, to approve a pay increase of \$0.50 per hour for Kayla Nedved, Public Health Clerk, and Kelly Metzger, Public Health Nurse. As of August 4, 2020, Nedved's new hourly rate will be \$14.27/hour and as of July 24, 2020, Metzger's new hourly rate was \$22.94/hour. Ayes all. Motion carried.

Moved by Siepker seconded by Stauter, to table rescheduling the hearing for Annexation and Report of Engineers on DD 41, until next week. Ayes all, motion carried.

Gary Atherton, Assistant to the Engineer/Drainage Clerk, presented crop damages for the improvement on DD 30 BR 3; County Farm for \$959.45 and TH Hoefing for \$98.96. Motion by Stauter, seconded by Aden, to approve payment for crop damages as presented. Ayes all, motion carried.

Atherton and the Board discussed claims from Luft & Son, Inc., for the County Farm and DD 62 Br. D. Payment will be held for DD 62 Br. D until the job is completely done.

Jack Moellering, County Engineer, and the Board discussed appointing an inspector for the Northwest Communications Fiber Project. Motion by Dewey, seconded by Siepker, to appoint Bolton & Menk as the inspector for the Northwest Communications Fiber Project. Cost for inspector will be paid by Northwest Communications. Ayes all. Motion carried.

Moellering presented a contract with Jasper Construction Services, Inc., for patching eleven bridge decks. Motion by Siepker, seconded by Dewey, to authorize the Chairman to sign said contract. Ayes all, motion carried. Jasper Construction Services, Inc., was awarded the contract at the June 23, 2020 bid letting.

The Board and Moellering discussed Secondary Road concerns.

Motion by Dewey, seconded by Aden, to approve all the claims for payment, including claims with documented public purposes. Ayes all, motion carried. The following claims were audited and allowed:

Access Systems Leasing	Lease	160.00	1
E Ahlrichs	Mileage	426.08	2
Amazon Capital Services	meas. wheel/leveling rod	239.98	1
Amazon Capital Services	Supplies	232.91	1
G Atherton	Phone/Mileage REMB	80.00	1
D Beneke	Legal Services	54.00	1
P Berte	Reimb	100.00	1
Best Evers Cleaning Sharon Eve	Cleaning	528.00	1
N Betten	Mileage	299.00	2
B H Energy	Natural Gas	95.41	5
Canon Financial Services, Inc	Lease	221.40	3
S Cash	Mileage	20.71	2
CID	Supplies	630.40	1
Century Link	Phone	285.75	1
CenturyLink	Phone	26.78	1
CenturyLink	Viper 911 Upgrade	371.54	1
Charm-Tex	Clothing	185.95	1
Charm-Tex	Supplies	58.57	1
J Conlin	Mileage	459.98	2
James P Conway	Feed	8.54	1
Counsel	Lease	52.12	3
Po Co Sec Rd	Fuel	906.83	1
IRS	Fed Excise Tax	683.55	1
Farm & Home	Shipping	14.13	1
Great American Financial Serv	Lease	89.00	1
Healthcare First c/o Wells Far	Fee	628.44	2
Hopkins Med Prod	Medical Supplies	1181.74	1
HyVee AR	Meds	21.76	1
IA Lakes Elec	Electricity	817.00	1
IA Lakes Elec	Tower Rent	54.00	1
IA Prison Ind	square posts	440.00	1
iPrint Technologies	Supplies	249.00	1
ISAC	Dues	375.00	1
ITSavvy LLC	Equip	106.95	2
Jack's Uniform	Uniforms	155.89	1
Juicebox Interactive	Hosting	230.00	1
David A Kraft	Mileage	5.75	1
Anthony J Krips	safety shoes	123.04	1
Laurens Municipal	utilities/Laurens	184.57	1
Laurens Municipal	Phone Lines	1283.37	1
Loffler	Lease	30.94	2
Luft & Son	Services	1237.50	1
Mail Servcs	Mailing	262.17	1
Mail Servcs	Supplies	367.45	2
Martin Marietta	erosion control	270.28	1
Martin Marietta	rd stone	484.69	1
McKesson Medical	Supplies	81.09	2
MDI Worldwide	FLAGS	108.44	1
Medical Enter	Test Kits	95.00	1
Messenger	Subscription	286.00	1
MidAmeri Energy	Electricity	564.06	2
MidAmeri Energy	Palmer int lts	67.89	1
MidAmeri Energy	Palmer/elec	50.18	1
MIDAS	Assistance	3399.00	1
MIDAS	Dues	2514.16	1
Murphy Tractor	Parts	237700.00	1
NSA	Service	164.03	1
NW IA Youth Emerg	Shelter Ser	5250.00	1
Office Elements	Supplies	687.67	4
Owen/King	SIR	405.27	1
Philips Lifeline	Lifeline	442.90	1
PJ Greufe	Services	1500.00	1
City-Plover	City of Plover	503.80	1
Po Co Home Care	Aides	15983.50	2
Po Co Solid Waste	silt fence disp	94.15	1
Po Co Solid Waste	Rural Waste	10698.40	1
Po Co Pub Health	Services	115.73	2
Pocahontas Co. IT Department	Phone	146.16	1
Poca St Bank	Rent	400.00	1
Poca Comm Hospital	Meals	2198.00	1
Poca Comm Hospital	Supplies	1.60	1
Poca Equip	Maint	163.12	1
Poca Fiber	Phone Internet	195.98	1
Polk Co Treas	Medical Examiner Services	284.77	1
Quadiant	Postage	75.00	1
Record Dem	Subscription	82.50	1
Gretchen Reichter	Consultant	90.00	1
Reserve Acct	Postage	1138.45	2
V Ricklefs	Mileage	381.23	2
J Runneberg	safety boots	150.00	1
Schoon Tree	Services	5250.00	1
Seiler App	blk iron unions	116.00	1
Seiler App	Repair	146.25	1
Shield Tech	Service	2080.00	1
Sign-UP LTD	Signs	798.85	1
K Simacek	Mileage	100.63	2

Sports Rehab	Services	4176.22	1
Staples	Supplies	9.29	1
Storm Lake Times	Subscription	71.95	1
T Reuters-West	Legal Pub	1237.53	2
Thrifty White	Supplies	186.38	1
US Cellular	Phone	173.40	2
USPS	Postage	225.00	1
USPS	Envelopes	633.70	1
USPS	Postage	15.40	1
K Vadar	Mileage	152.38	1
K Vadar	Mileage	120.75	1
Verizon	hot spots	160.04	1
Verizon	Hot Spot	49.86	1
Verizon	Phone	80.02	1
Webster Co Auditor	Rent	381.52	1
Wellmark	EOB's	880.00	1
Wernimont Electric	Repairs	154.10	1
Western Iowa Tourism	Matching Funds	500.00	1
Grand Total		318457.52	

Kelly Jepsen, County Auditor, advised of correspondence and a change order from Schumacher Elevator Company for two key switches for the jail. Jepsen also advised that she had received an inquiry about PCERS dues. The Board advised that the County will not be contributing to the PCERS dues on behalf of the members.

The Board discussed King Construction's response letter to the Completion Report for DD 47 Br. F. Chairman Ives and Supervisor Aden will attend a meeting with our Drainage Attorney and a representative from the City of Palmer to discuss said letter and will report back next week.

Weekly meetings: Siepker- three CSS meetings, North Racoon and Workforce Development; Aden-Board of Health; Ives-Sidewalk issues and constituent and drain concerns; Stauter- CFR, Yes Center, Tile Boring and N-28 concerns; and Dewey-IMWCA meeting and COVID-19 concerns. All Supervisors participated in the Department Head meeting and DD 47 Br. F Completion hearing.

There being no further business, the Chairman declared the meeting adjourned.

Jeffrey K. Ives, Chairman

Kelly Jepsen, Auditor

Supervisors Room, Courthouse
Pocahontas, Iowa
July 28, 2020

At 11:30 a.m., the Board of Supervisors of Pocahontas County, Iowa, met with Department Heads to discuss the COVID-19 pandemic.

Due to the spread of COVID-19, all County buildings are closed to the public, making holding public meetings impossible. Since public meetings are an essential part in keeping the County operational, Pocahontas County will hold all public meetings electronically. The public was able to participate by electronic means, posted at the top of the Agenda.

Members present: Chairman, Jeffrey Ives; Supervisors, Clarence Siepker, Brent Aden, and Louis Stauter; and Auditor, Kelly Jepsen. Department Heads present: Sherri Miller, Dereck Hebert, and Steve Nelson. Telephonically: Supervisor, Ed Dewey, Reporter, Erin Sommers; Department Heads: Tom Grau, Sue Reigelsberger, and Amy Olthoff.

The Iowa Public Health website showed 112 cases of COVID-19, which is an increase since the last Department Head meeting. There was concern as to the accuracy of the information presented on the site.

Sherri Miller, Clerk of Court, advised that Magistrate court reopened today and District court would reopen in two weeks. While the Courthouse is open by appointment only, Miller and Chief Deputy, Steve Nelson, will work together to ensure all involved in court will be able to gain access to the Courthouse.

The Board decided to leave all County facilities in Phase 1, open by appointment only.

There being no further business, the Chairman declared the meeting adjourned.

Jeffrey K. Ives, Chairman

Kelly Jepsen, Auditor