

Supervisors Room, Courthouse  
Pocahontas, Iowa  
July 27, 2022

The Board of Supervisors of Pocahontas County, Iowa, met for a regular meeting. Members present: Chairman, Louis Stauffer; Supervisors, Jeffrey Ives, Brent Aden, Clarence Siepker, Kyle Smith; and Auditor, Kelly Jepsen. Also present: Reporter, Erin Somers.

Motion by Siepker, seconded by Aden, to approve the minutes dated July 19, 2022, as presented. Ayes all, motion carried.

The agenda was approved as posted, on motion by Ives, seconded by Smith. Ayes all, motion carried.

Motion by Aden, seconded by Siepker, to acknowledge Emily Williams as the Interim Executive Director for Economic Development. Ayes all, motion carried. Williams will hold this role for 90 days, beginning July 23, 2022 at a rate of \$35.00/hr. with hours not to exceed 29.5 hours per week. John Pohlman with Pocahontas County Economic Development was present for discussion.

Motion by Siepker, seconded by Ives, to adopt a resolution approving the sale of real property. The Chairman called the question with the following recorded vote: Ayes: Ives, Aden, Stauffer, Siepker, Smith. Nays: none. Whereby the Chairman declared the resolution duly adopted to-wit:

**Resolution 2022-07-#27**

**RESOLUTION APPROVING SALE OF REAL PROPERTY LOCATED IN POCAHONTAS COUNTY, IOWA.**

WHEREAS, Pocahontas County presently owns the following described real estate; to-wit,

Lots 18, 19, 20, 21, 22 & W ½ Lot 23, Griswold's 2nd Addition, Block 1 of Gilmore City, in Pocahontas County, Iowa

WHEREAS, the real estate is not needed for a county purpose; and,

WHEREAS, a public hearing was held and Pocahontas County determined the property shall be sold;

WHEREAS, Pocahontas County desires to sell the real estate, described as:

Lots 18, 19 & 20, Griswold's 2nd Addition, Block 1 of Gilmore City in Pocahontas County to Dirk Miller; and

WHEREAS, Pocahontas County desires to sell the real estate, described as:

Lots 21, 22 & W ½ Lot 23 Griswold's 2nd Addition, Block 1 of Gilmore City in Pocahontas County, including 40' x 32' pole building, to Donald Trexel; and

WHEREAS, each buyer desires to purchase said property; and,

NOW, THEREFORE, BE IT RESOLVED:

1. Pocahontas County will sell the following described real estate; to-wit,

Lots 18, 19 & 20, Griswold's 2nd Addition, Block 1 of Gilmore City in Pocahontas County to Dirk Miller for the sum of \$17,000.00; and

Lots 20, 21 & W ½ Lot 23, Griswold's 2nd Addition, Block 1 of Gilmore City, in Pocahontas County, including 40' x 32' pole building, to Donald Trexel for the sum of \$40,000.00.

2. The transfer of this property shall be by quit claim deed, and Pocahontas County shall not make any warranty concerning marketability of title to the real estate.

3. The Pocahontas County attorney shall prepare a quit claim deed. The Chairman is authorized to execute and deliver said deed to each buyer in exchange for the payment of the sums due as shown above.

PASSED AND ADOPTED this the 27th day of July 2022.

By: Pocahontas County Board of Supervisors

/s/Louis Stauffer, Chairman, /s/Jeffrey K. Ives, /s/Brent Aden, /s/Clarence Siepker, /s/Kyle Smith

ATTEST: /s/Kelly Jepsen, County Auditor

Motion by Smith, seconded by Aden, to adopt a resolution for participation in SS4A grant application. The Chairman called the question with the following recorded vote: Ayes: Ives, Aden, Stauffer, Siepker, Smith. Nays: none. Whereby the Chairman declared the resolution duly adopted to-wit:

**RESOLUTION FOR PARTICIPATION IN SS4A GRANT APPLICATION**

**Pocahontas County Resolution No.2022-07-#28**

WHEREAS, as part of the new Federal Transportation Bill, Infrastructure Investment and Jobs Act (IIJA), there is over \$1B of roadway safety funding available in the form of Safe Streets and Roads for All (SS4A) grants. To be an eligible applicant for this new safety funding, a county MUST have an eligible Action Plan in place; and

WHEREAS, the Iowa County Engineers Association (ICEA) plans to apply for a SS4A grant to develop and supply all 99 counties in Iowa with an eligible Action Plan at no cost to the counties. ICEA encourages all 99 counties to participate in this grant application; and

WHEREAS, the Pocahontas County Board of Supervisors will commit to achieve significant declines in roadway fatalities and serious injuries in Pocahontas County; and

WHEREAS, the Pocahontas County Board of Supervisors recognizes the Action Plan and will assist the County Engineer's department in achieving the goal of a dramatic decrease in roadway fatalities and serious injuries and zero roadway fatalities and serious injuries by the years 2030 and 2050, respectively; and

WHEREAS, the Pocahontas County Board of Supervisors, after consulting with the Pocahontas County Engineer, desires to participate in a joint SS4A grant to develop and receive an eligible Action Plan for Pocahontas County.

THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF POCAHONTAS COUNTY that this County does hereby request to be included in the statewide SS4A grant to develop Actions Plans for all 99 counties in Iowa.

Resolution adopted this 27th day of July, 2022.

Pocahontas County Board of Supervisors

/s/Louis Stauffer, Chairman, /s/Jeffrey K. Ives, /s/Brent Aden, /s/Clarence Siepker, /s/Kyle Smith

ATTEST: /s/Kelly Jepsen, County Auditor

Jack Moellering, County Engineer, advised the DOT held a bid letting for the asphalt projects on C15 and C26. Three bids were received: Blacktop Services Co. & Subsidiary for \$2,879,476.70, Heartland Asphalt, Inc. for \$2,980,693.37, and Inroads, LLC for \$3,135,874.82. Motion by Ives, seconded by Aden, to award the contract to for asphalt projects for C15 and C26 to Blacktop Services for \$2,879,476.70. Ayes all, motion carried. Motion by Aden, seconded by Siepker, to authorize the Chairman to sign the contract for said project once the paperwork is made available from the DOT. Ayes all, motion carried.

Moellering and the Board discussed Conservation's 2008 Ford F-250 4x4 pickup for Jonathan Williams, Secondary Roads Sign Technician. Motion by Aden, seconded by Siepker, to authorize Secondary Roads to purchase said truck from Conservation. Ayes all, motion carried.

Motion by Smith, seconded by Ives, to acknowledge the hire of Westin Beneke as a FT Clinical Manager/RN for Public Health. Ayes all, motion carried. Beneke will begin employment on August 1, 2022, at \$30.13/hr.

Motion by Aden, seconded by Smith, to acknowledge the hire of Alexandria Salsberry as a FT RN for Public Health. Ayes all, motion carried. Salsberry will begin employment on August 1, 2022, at \$27.87/hr.

Motion by Aden, seconded by Siepker, to approve a pay increase for Brittany Howland, PT Dispatcher, as she has been with the Sheriff's Department for 18 months. Ayes all, motion carried. As of July 20, 2022, Howland's new wage was \$19.01/hr. plus differential, as per union contract.

Motion by Ives, seconded by Smith, to approve a pay increase for Ann Garvey, PT Dispatcher. Ayes all, motion carried. As of July 1, 2022, Garvey's new wage was \$19.28/hr. plus differential, as per union contract.

The Board received a letter from Sheriff Steve Nelson requesting that Mackenzie Pedersen's change in status from part time to full time, be back dated from January 4, 2021 to June 1, 2020. This would result in Pedersen receiving additional sick and vacation time. During discussion, Sheriff Nelson and Barb Hinnens, Sheriff's Office Supervisor, advised the request stems from Pedersen wanting to take a vacation and not having enough vacation time to cover her requested time off. It was suggested that instead of the Sheriff's Office only receiving their vacation time on their anniversary date, that they do as the rest of the County, and receive it as they earn it. Hinnens did not want the union contract amended to offer their employees access to their vacation on a monthly basis. Hinnens also advised of a mistake in Pedersen's vacation leave. Auditor Jepsen will audit her benefits. Motion was made by Siepker, seconded by Ives, to table further discussion until next week so they can review the audit of her benefits. Ayes all, motion carried.

Motion by Siepker, seconded by Ives, to approve the contract with Pocahontas County Emergency Response System (PCERS). Ayes all, motion carried. The contract is an agreement to continue the financial support of \$10,000 per year, to assist in offsetting the wages of the full-time Emergency Medical Services Coordinator position. This contract extension will run from September 15, 2022 through September 15, 2025. Ayes all, motion carried.

Motion by Aden, seconded by Smith, to approve the FY2021/2022 Annual Financial Report. Ayes all, motion carried.

Motion by Siepker, seconded by Ives, to authorize the Chairman to sign the Pocahontas County Provider and Program Participation Agreements with Elderbridge and Upper Des Moines. Ayes all, motion carried.

Motion by Ives, seconded by Aden, to approve DD 60 Pay Request #1 from Strutzenberg Farm Drainage & Excavating, LLC for \$44,244.00 for open ditch excavation. Ayes all, motion carried.

Motion by Ives, seconded by Siepker, to approve Jt. DD 63 MOD payment to Pocahontas County Secondary Roads for watchman services, for \$189.78. Ayes all, motion carried.

Motion by Aden, seconded by Smith, to approve Jt. DD 77 MOD claim from Anderson Drainage & Excavation to remove debris from ditch, in the amount of \$14,500.00. Ayes all, motion carried. Work was done in Section 16 of Lake Township.

Motion by Siepker, seconded by Ives, to acknowledge receipt of Manure Management Plans: (1) PI 229 Finisher – ID# 64827 located in the NW NW Sec. 21, Belleville Township with Prestage Farms of Iowa LLC as owner, and Prestage Farms as contact person; and (2) K.E.B. Farms, Inc. – ID# 62383 located in the NE NW, Sec. 2 Cummins Township with David Besch as owner & contact person Ayes all, motion carried.

Motion by Aden, seconded by Ives, to approve the claims as reviewed by the Board. Ayes all, motion carried. The following claims were audited and allowed:

A & M Laundry	Supplies	36.55	1
A Plus Auto	Maintenance	60.00	1
Access Systems	Lease	509.13	1
E Ahlrichs	Mileage	170.24	2
Alliant Energy	Utilities	71.26	1
Amazon	Supplies	416.01	5
Arnold Motor	Parts	411.91	1
Bennett Recycling	Garbage	900.00	1
N Betten	Mileage	472.10	2
B H Energy	Natural Gas	102.54	2
BV Co Journal	Minutes	847.41	1
Bunda Seed	Seed	417.50	1
Campbell Supply	Parts	20.40	1
Canon	Lease	378.73	1
CID	Supplies	1381.00	4
Comm Lumber	Supplies	338.22	1
J Conlin	Mileage	223.64	3

CAS	Services	4125.00	1
Counsel	Lease	357.67	4
Po Co Sec Rd	Fuel	2139.33	1
O Cressler	Mileage	149.13	1
IRS	Fed Excise Tax	781.20	1
Frank Dunn Co	Road Repair-Maint	899.00	1
Dutchland	Well Plug	250.00	1
Judy K Essing	Postage	7.76	1
Farm & Home	Supplies	790.77	6
Gordon Flesch	Lease	155.26	1
Graham Tire	Tires	160.62	1
T Grau	Expenses	165.68	1
Haley Equipment Inc.	Parts	749.00	1
Dayton M Harson	Feed	52.26	1
Derek A Hebert	Phone	25.00	1
Barbra J Hinnens	Postage	47.70	1
K Hoffman	Mileage	19.89	1
B Hetrick	Mileage	183.70	2
Humb Co Housing	Well Plug	300.00	1
HyVee AR	Jail Meds	17.89	1
IA Med Ex	Autopsy	2417.15	1
IA Prison Ind	Signs	1699.20	1
IA Workforce	Unemployment	7184.04	1
IA Lakes Elec	Electricity	535.00	2
ISAC	Dues	375.00	1
Jack's Uniform	Uniform	89.94	1
Jensen Trailers	AC	3179.00	1
R Jergens	Phone	89.25	1
M Klocke	Mileage	22.23	1
David A Kraft	Mileage	.59	1
Krueger Survey	Surveying	500.00	1
Lampline Lighting Inc.	Parts	243.84	1
Laurens Sun	Minutes	1025.39	1
Loffler	Lease	75.91	1
Manson Lumber	Supplies	34.52	1
Martin Marietta	Rock	68202.48	2
D McCartan	Safety	200.00	1
McKesson	Supplies	16.31	1
Mediacom	Equip Chg	14.15	1
Messenger	Subscription	296.40	1
Metal Culverts	CMP	4313.00	1
MidAm Energy	Utilities	89.63	1
Midwest Wheel	Parts	346.31	1
Napa	Parts	36.97	1
New Way Ford	Service	170.40	1
NW IA YES	Service	2108.05	1
Office Elements	Supplies	49.53	1
Palmer Mutual	Line Chg	164.96	1
Plut Horizontal Boring LLC	Tile Lines	54000.00	1
Po Co Home Care	Aides	4910.87	2
Po Co Solid Waste	Rural	10769.44	2
PO CO IT Dept	Lease	43.98	1
PO CO IT Dept	Phone Fiber	217.06	3
Postmaster	Postage	84.00	1
Poky Sales & Serv	Repairs	238.75	1
Poca St Bank	Rent	400.00	1
Poca Comm Hospital	Meals	3808.00	1
Powers Funeral	Funeral	1500.00	1
Prinsco Inc	Tile Supplies	2917.98	1
Pro Co-Op	Fuel	412.50	1
Record Dem	Minutes	2909.87	5
Reg V HAZMAT	Contribution	2654.25	1
Reserve Acct	Postage	2000.00	1
Richardson's Serv	Service	79.68	1
City-Rolfe	Utilities	31.56	1
Schoon Excavating	Drainage	3150.00	1
Seiler Appl	Service	114.25	2
Michael J Shiflett	Safety	150.00	1
Sports Rehab	Service	415.40	1
A Stern-Domek	Mileage	202.42	2
Matt Tate	Well Plug	300.00	1
T Reuters	Service	1440.00	1
Donald P Trexel	Mileage	12.87	1
Kronos SaaShr, Inc A UKG Compa	Yearly Fee	5292.00	1
K Vadar	Mileage	211.77	2
Verizon	Phones	245.07	2
R Vosberg	Medical	10.68	1
R Vosberg	Postage	8.95	1
Webster Co Sheriff	Service	35.00	1
Jonathon Williams	Signs	109.99	1
Windstream	Line Chg	96.10	1
Woods	Supplies	44.29	1
Ziegler	Supplies	249.96	1
Grand Total		210679.44	

Weekly meetings: Ives–Economic Development concerns; Aden–Economic Development meeting; Stauter–YES Center and phone concerns; and Siepker–Rolling Hills and Upper Des Moines.

There being no further business, the Chairman declared the meeting adjourned.