

Supervisors Room, Courthouse
Pocahontas, Iowa
July 14, 2020

The Board of Supervisors of Pocahontas County, Iowa, met in regular session pursuant to adjournment.

Due to the spread of COVID-19, all County buildings are open to the public by appointment only, making holding public meetings impossible. Since public meetings are an essential part in keeping the County operational, Pocahontas County will hold all public meetings electronically. The public was able to participate in the Board of Supervisors meeting held on July 14, 2020 by electronic means posted at the top of the Agenda.

Members present: Chairman, Jeffrey Ives; Supervisors, Clarence Siepker, Brent Aden, Ed Dewey, and Louis Stauter; and Auditor, Kelly Jepsen. Electronically: Reporter, Erin Sommers.

Motion by Dewey, seconded by Aden, to approve two sets of minutes, dated June 30, 2020, as presented. Ayes all, motion carried.

Motion by Siepker, seconded by Stauter, to approve the tentative agenda as presented. Ayes all, motion carried.

Motion by Stauter, seconded by Aden to table the appointment to the Planning & Zoning Commission until next week. Ayes all, motion carried.

Motion by Siepker, seconded by Dewey, to acknowledge receipt of Manure Management Plans: (1) Frank South Wean-Finish Farm – ID# 58363 located in the NE SE, Section 28, Sherman Township, with Iowa Select Farms, L.L.P. as owner & Keith Kratchmer as contact person. (2) Tweedie Finisher Farm-ID #62990 located in the SW SE, Section 16, Dover Township, with N Holdings, LLC as owner and Keith Kratchmer as contact person. (3) Henry Finisher Farm-ID# 64710 located in the SW SE, Section 5, Powhatan Township, with Santa Fe Farm LLC as owner and Keith Kratchmer as contact person. (4) PI 249 Finisher-ID #64713, located in the SW NW, Section 21, Des Moines Township with Prestage Farms of Iowa as owner & Dennis Benning as contact person. Ayes all. Motion carried.

Motion by Stauter, seconded by Aden, to approve payment of \$10,679.51 to King Excavation, Cylinder, IA, for intake installation and repairs in DD 47 Branch F. Ayes all. Motion carried.

Motion by Stauter, seconded by Siepker, to approve payment of \$363.00 to Mack, Hansen, Gadd, Armstrong & Brown, P.C., for professional services for Jt. DD #181. Ayes all. Motion carried.

Motion by Stauter, seconded by Aden, to approve payment of \$2,374.25 to B&W Control Specialists for brush control in Jt. DD 9-13 MOD. Ayes all. Motion carried.

Motion by Stauter, seconded by Siepker, to approve payment of \$1,095.00 to Bolton & Menk for professional services from May 16, 2020 through June 12, 2020 for Jt. DD 63 Main Open Ditch. Ayes all. Motion carried.

Motion by Dewey, seconded by Siepker, to approve payment of \$178.32, to Pocahontas County Secondary Roads for watchman services for Jt. DD 63 Br. F. Ayes all. Motion carried.

Motion by Stauter, seconded by Aden, to approve payment of \$239.95 to Pocahontas County Secondary Roads for watchman services for Jt. DD 181 Little Cedar. Ayes all. Motion carried. Ayes all. Motion carried.

Motion by Siepker, seconded by Dewey, to approve the Auditor and Sheriff's Quarterly Reports, and the Recorder's June & Quarterly Reports of Fees Collected. Ayes all. Motion carried.

Motion by Stauter, seconded by Aden, to approve a pay increase for Sergeant Steven Henderson, Sheriff's Office, of \$0.15 per hour, beginning July 19, for longevity of 25 years of service, per union contract. After increase, Henderson's hourly rate of pay will be \$32.49. Ayes all. Motion carried.

Motion by Stauter, seconded by Aden, to offer a 10-year waiver, at 5% simple interest, due September 30, 2020, to each parcel in DD 62 Br. D with a drainage assessment over \$500.00. Ayes all, motion carried.

Motion by Dewey, seconded by Stauter, to approve the following levies against all lands, tracts, real estate, highways, and railroads in the following drainage districts, due September 30, 2020. Assessments in the amount less than \$5.00 shall be computed as \$5.00 as provided by law. Parcels over \$500.00 are eligible for waivers on the drainage districted noted with waivers. Ayes all, motion carried.

DITCHES	% Assessed	Total Levy	Waiver
DD 62 Br. D	390%	\$ 39,000.04	10 yr. 5%
DD 47 Br. F	112%	\$ 1,274,332.34	20 yr. 5%

Motion by Aden, seconded by Siepker, to approve VPN access to Mary Eastman, Administrative Assistant, Homemaker Home Health Aide. Ayes all, motion carried.

Motion by Siepker, seconded by Stauter, to approve a letter to North Raccoon Watershed Management Coalition with comments regarding the inclusion of the Raccoon River and adjoining lands in Polk and Dallas Counties. Ayes all, motion carried.

Motion by Stauter, seconded by Dewey, to acknowledge the resignation of Jeffrey Mefferd, Deputy Auditor, effective July 31, 2020, and thank him for his service. Ayes all, motion carried.

The Board discussed replacing the phone outside the North entrance of the Courthouse with either a new phone for \$77.77 or an intercom for \$702.99. Due to the cost, the Board will move forward with a new phone.

Kelly Jepsen, County Auditor, advised of correspondence related to House File 2502 recently signed by the Governor; and the return of funds from the ISU Extension, pursuant to Iowa Code 176A.8.13. The Board instructed Jepsen to deposit the funds from the ISU Extension into the General Fund. Jepsen also inquired of a request to use the South side of the Courthouse lawn at 1:56 p.m., on August 2, 2020, for the reading of the Declaration of Independence. The Board was agreeable to the request.

Gary Atherton, Assistant to the Engineer/Drainage Clerk, advised that FEMA agreed to pay for a repair on Jt. DD 43-72 but in the meantime a landowner did the repair. Atherton's concern is that if the district turns down the FEMA repair and the landowner's repair does not hold, that FEMA will not pay for the repair at a later time. The Board felt that the district needs to do the work and Atherton should also talk with Calhoun County, as it is a joint district.

Atherton also presented three quotes for an excavator for the tile crew. Ziegler, Inc. from Ft. Dodge, IA quoted a Caterpillar 308 CR Mini Hydraulic Excavator for \$116,441.00; Mid Country Machinery, Inc. from Ft. Dodge, IA quoted a 2020 Kobelco SK-85CS-7 for \$108,556.00; and Murphy Tractor & Equipment from Ft. Dodge, IA quoted a 2020 John Deere 85G Excavator for \$124,900.00. The Board questioned if it was in the budget, how many hours they have put on the rented excavator, and the need. No decision was made.

Jack Moellering, County Engineer, and the Board discussed appointing an inspector for the Northwest Communications Fiber Project and table the decision until next week.

Moellering presented the City of Gilmore City's Resolution #2020-25 regarding establishing stop signs at the North and South bound approaches to intersection of S. Gilmore St. (P19) and "C" Ave. Motion by Stauter, seconded by Aden, to authorize the Chairman to sign the City of Gilmore City's Resolution #2020-25, as soon as the City of Gilmore City representatives' signs. Ayes all, motion carried.

Moellering advised that he received three quotes to do pavement patching. Ten Point's quote of \$70,625.00 was significantly lower, than the two other quotes as they are already working in the area. Moellering also received a contract from Calhoun and Burns, for bridge inspections for the next two years at \$6,000.00 per year. The Board agreed to have Moellering move forward with both contracts. Supervisors requested Moellering check different locations for potential tree removal.

At 11:32 a.m., the Board recessed for the Department Head meeting and then reconvened at 11:45 a.m.

Motion by Dewey, seconded by Siepker, to approve all the claims for payment, including claims with documented public purposes. Ayes all, motion carried. The following claims were audited and allowed:

A & M Laundry	Supplies	66.86	1
Ability Network	Service	1194.40	1
Access Systems Leasing	Lease	142.21	1
Alliant Energy	Utilities	140.58	1
Amazon Capital Services	masks 1CYG-PWQQ-1MYJ	49.99	1
Amazon Capital Services	Supplies	187.43	2
AP Air Inc	Parts	823.00	1
Arnold Motor	Parts	82.99	1
AT&T	E911 Service	44.88	1
St of Ia Auditor	Co Audits	47212.59	1
Battery Junction	Batteries	63.94	1
Baycom Inc Attn: Accounts Rece	Equip	2989.00	1
Bennett Recycling	Garbage	33.00	1
Best Evers Cleaning Sharon Eve	Service	656.00	2
Best Evers Cleaning Sharon Eve	Supplies	9.63	1
B H Energy	Natural Gas	62.93	3
Bolton & Menk	DD Engineer	2605.00	1
Brian's Construction	MAINT	5770.12	1
BV Co Journal	Minutes	422.49	1
Cal Co ECA	Utilities	10.50	1
Calhoun-Burns	Bridge Rate/Inspect	6743.38	1
Campbell Supply	Parts	29.00	1
Canon Financial Services, Inc	Lease	332.40	3
Cemstone	465th St/Pilot Creek Rd	630.00	1
CID	TOWELS	220.00	1
CenturyLink	Viper 911 Upgrade	430.78	1
City-Pocahontas	Utilities	3415.04	6
Clarion Distib	Cust Sup	72.00	1
Community Lumber Supply	Supplies	5.96	1
J Conlin	Phone	25.00	1
Control Solutions	Supplies	287.00	1
James P Conway	Feed	8.54	1
CAS	Services	4125.00	1
Counsel	copies/engr	50.60	1
Counsel	copies/shop	11.40	1
Counsel	Lease	193.42	4
Po Co Sec Rd	Fuel	866.80	2
O Cressler	Reimb	10.58	1
B Dahl	Mileage	236.27	1
B Dahl	Phone	25.00	1
DD 47 Br. F	600th St/N57/C56 Rd cross	68083.00	1
Aimee Devereaux	Well Work	1000.00	1
Dist 3 Recorder Assoc	Dues	50.00	1
DLT Solutions LLC	Civil 3D	2279.50	1
Dollar Gen	Supplies	32.00	1
Doolittle Oil	Supplies	1126.29	1
Electronic Eng	Equip	820.00	1
Electronic Special	Service	181.68	1
Farm & Home	batteries	14.99	1
Farm & Home	bolts	20.01	1
Farm & Home	bow rake	23.99	1
Farm & Home	conduit	20.31	1
Farm & Home	gloves	14.49	1
Farm & Home	glue	7.58	1
Farm & Home	lock nut	12.99	1
Farm & Home	markers	10.50	1
Farm & Home	sealer	6.49	1
Farm & Home	utility knife	29.97	1
Farm & Home	Postage	14.13	1
Farm & Home	Supplies	738.47	5
Farm & Home	Uniform	34.47	1
Fastlane Motor Parts	soap	49.02	1
D Feistner	Court Exp	283.00	1
Feld Fire	Supplies	410.00	1
D Ferguson	Mileage	75.10	1
D Ferguson	Phone	25.00	1
City-Fonda	Utilities	120.40	1

J Frerk	REMB	150.00	1
Galls	Uniform	445.50	2
Gilmore City	Utilities	60.00	1
Gordon Flesch Company	Lease	204.89	1
Grainger	Supplies	89.50	1
Gray Sanitation	1st 1/2 garbage/Palmer	90.00	1
Great American Financial Serv	Lease	362.89	2
Dereck A Hebert	Phone	25.00	1
Dereck A Hebert	Reimb	230.48	1
Helmer	Supplies	148.39	1
Barbra J Hinners	Reimb	23.82	1
Barbra J Hinners	Supplies	15.98	1
T H Hoefing	Well Plug	300.00	1
K Hoffman	Mileage	19.55	1
Holm's Radiator	Supplies	1492.30	1
Hannah G Hubbell	Mileage	.92	1
Hannah G Hubbell	Phone	25.00	1
IState Truck	Supplies	312.77	1
ICRA	Service	2039.93	1
IDNR Water Supply	Well Permits	300.00	2
IA Prison Ind	signs	444.42	1
IPHA	Dues	250.00	1
IA Workforce	Unemployment Tax	989.64	1
IMWCA	Worker Comp	6170.00	1
Inland Truck	Parts	144.40	1
ISU	Training	65.00	1
IPAC	Election Exp	3702.56	1
ITsavy LLC	EQUIP	58.00	1
ITsavy LLC	Software	432.00	1
ITsavy LLC	Supplies	1615.00	1
Jack's Uniform	Equip	909.99	1
Jacks OK Tire	Tires/Parts	850.00	1
K Jepsen	Reimb	25.68	1
R Jergens	Expenses	906.95	1
R Jergens	Mileage	250.00	1
M Klocke	Mileage	21.85	1
Brooke A Krips	Mileage	219.19	1
Brooke A Krips	Phone	25.00	1
House of Print	Survey	319.96	1
Laurens Municipal	Laurens/utl	161.92	1
Laurens Sun	Minutes	613.76	1
LeadsOnline	Service	1625.00	1
RELX INC DBA LexisNexis	Software	110.00	1
Loffler	Lease	28.42	1
Machine Shop	grease gun/sawsall	648.00	1
Machine Shop	steel	65.78	1
Machine Shop	Supplies	170.64	1
Mainstay Sys	Service	237.00	1
Mangold Environ	Water Test	722.25	2
Martin Marietta	rd stone	71984.05	1
MDI Worldwide	folding flags	1007.22	1
Mediacom	Equip	12.13	1
Mediacom	Internet	236.90	1
Menards	toilet & sink	358.13	1
Menards	MAINT	202.65	1
K Metzger	Mileage	378.81	1
K Metzger	Phone	25.00	1
Meyer Electric	MAINT	8871.94	1
Mid Co Machinery	Maintenance	4059.60	1
MidAmeri Energy	Electricity	356.24	1
MidAmeri Energy	GC/elec	17.78	1
MidAmeri Energy	Palmer elec	24.70	1
MidAmeri Energy	Rural Manson int lts	28.18	1
MidAmeri Energy	Varina/elec	23.95	1
Midwest Wheel	Supplies	640.21	1
Russ Naeve	Well Plug	500.00	1
Kayla M Nedved	Mileage	19.10	1
Kayla M Nedved	Phone	25.00	1
N IA Telecom	Service	1167.50	1
NW Comm	Hosting	27.95	1
NW Comm	Service	1705.52	2
NW Comm	Web Hosting	199.60	1
Robert O Nystrom	Mileage	11.50	1
Office Elements	Furniture	7115.90	1
Office Elements	Supplies	231.07	3
Office Elements	SUPPLIES	6511.91	2
Palmer Mutual Tel	Phone	314.92	1
City-Palmer	utilities/Palmer	94.84	1
Terry Panbecker	Equip	72.00	1
The Pavement Doctor	spray inj. patch C49 west	14128.75	1
City-Plover	water/Plover	100.00	1
Pocahontas Co. IT Department	engr ph/long dist	40.16	1
Poca Equip	Chain	55.68	1
Poca Fiber	Phone Internet	1883.58	3
Poca Ford	Maint	1406.60	1
Poca Ford	Vehicle	36902.00	1
Presto-X Co	Service	478.80	1
Pro Co-Op	diesel	10141.03	1
Pro Co-Op	gas bulk	1815.30	1
Pro Co-Op	roundup	231.35	1
Pro Co-Op	valve stem	2.50	1
Pro Co-Op	Fuel	1531.06	2
Pro Co-Op	Water	17.30	1
Quality Drainage Solutions LLC	rd crossing/N41 Grant 3/4	19872.50	1
Quick Supply Co.	engineering fabric	825.00	1
Quilting on Main	Masks	150.00	1
RAM Systems	Software Maint	565.00	1
Rebnord Tech	Service	1770.00	1
Record Dem	Minutes	609.76	1
Region V HAZMAT	Contribution	2741.25	1
Reserve Acct	Postage	3100.00	1
City-Rolfe	Utilities	29.46	1
IA SOS	Mailing	61.75	1

Seiler App	Equip		3414.55	1
Seiler App	Maint		102.00	1
Select Parts	locktite		46.01	1
Select Parts	parts		62.20	1
Sign-UP LTD	E911 Signs		20000.00	1
Solutions Inc	yearly software		3000.00	1
Solutions Inc	Service		31200.00	1
D Stall	Mileage		594.55	1
D Stall	Phone		25.00	1
Jill M Stauter	Supplies		5.30	1
L Stauter	Expense		804.78	1
M Parrott	Supplies		105.17	1
The Fish Room Alan & Associate	Supplies		59.33	1
TNT Sales & Service	Safety		1650.00	1
IA ST Treasurer	Sales Tax		34.00	1
Trumbull Rec	Supplies		38.72	1
Twin River Tool Co. LLC Snap O	scaler	06252013591	314.00	1
US Cellular	Phone		275.60	2
USPS	Postage		1110.00	1
USPS	Stamps		165.00	1
Vander Haag's Inc	fender		100.00	1
Vander Haag's Inc	fuse box		75.00	1
Verizon	hot spots		267.03	1
Verizon	Hot Spot		462.40	1
Verizon	Phone		40.01	1
Kirk Vorland	Well Plug		500.00	1
Wells Fargo Financial Leasing	Lease		89.00	1
Wex Bank	Fuel		20.48	1
Windstream	Service		360.36	3
Woods	Postage		55.74	1
Youth Shelter NCI	Shelter Care		1421.15	1
Ziegler	Supplies		2965.70	1
Grand Total			457934.63	

Weekly meetings: Siepker-North Raccoon Watershed; Aden-PCERS concerns; Ives-Solid Waste concerns; Stauter-North Raccoon Watershed, Fair board, and tile concerns; and Dewey-COVID-19 concerns. All Supervisors participated in the DD 47 Br. F Annexation and Reclassification hearing.

There being no further business, the Chairman declared the meeting adjourned.

Jeffrey K. Ives, Chairman

Kelly Jepsen, Auditor

Supervisors Room, Courthouse
Pocahontas, Iowa
July 14, 2020

At 11:30 a.m., the Board of Supervisors of Pocahontas County, Iowa, met with Department Heads to discuss the COVID- 19 pandemic.

Due to the spread of COVID-19, all County buildings are closed to the public, making holding public meetings impossible. Since public meetings are an essential part in keeping the County operational, Pocahontas County will hold all public meetings electronically. The public was able to participate by electronic means, posted at the top of the Agenda.

Members present: Chairman, Jeffrey Ives; Supervisors, Clarence Siepker, Brent Aden, Ed Dewey, and Louis Stauter; and Auditor, Kelly Jepsen. Department Heads present: Diane Ferguson; Amy Johnson; Steve Nelson; Jack Moellering; and Dereck Hebert. Telephonically: Reporter, Erin Sommers; Department Heads: Mary Eastman, Dan Feistner, and Tom Grau.

Chairman Ives shared that there were 109 active cases of COVID-19 in Pocahontas County, and the numbers have continued to climb. After a short discussion, it was decided to keep the Courthouse and the rest of the County's facilities open by appointment only and reevaluate next week.

There being no further business, the Chairman declared the meeting adjourned.

Jeffrey K. Ives, Chairman

Kelly Jepsen, Auditor