

Supervisors Room, Courthouse
Pocahontas, Iowa
July 12, 2022

The Board of Supervisors of Pocahontas County, Iowa, met for a regular meeting. Members present: Chairman, Louis Stauffer; Supervisors, Jeffrey Ives, Brent Aden, Clarence Siepker, Kyle Smith; and Auditor, Kelly Jepsen. Also present: Reporter, Erin Somers; and Angela Duitsman.

Motion by Siepker, seconded by Aden, to approve the minutes dated July 5, 2022, as presented. Ayes all, motion carried.

The agenda was approved as changed, on motion by Smith, seconded by Aden. Ayes all, motion carried.

At 10:05 a.m., the Board had a conference call with Palo Alto County to review the Engineer's Report for Jt. DD 63 and to set the date for a hearing on said report. The hearing was set for Tuesday, August 23rd at 1:30 p.m. at the Pocahontas County Courthouse, Assembly Room. The full minutes are available for review in the Auditor's office.

Motion by Smith, seconded by Aden, to approve the Memorandum of Understanding with Rolling Hills Community Services Region. Ayes all, motion carried.

Motion by Siepker, seconded by Ives, to approve the 28E Agreement with Rolling Hills Community Services Region. Ayes all, motion carried.

The Board reviewed the following reports: Treasurer's Semi-Annual Report, Annual Report, Quarterly Investment Report, and Statement of Condition; and Auditor's and Sheriff's Quarterly Reports. Motion was made by Ives, seconded by Aden, to approve said reports. Ayes all, motion carried. The Treasurer's Quarterly Investment Report noted \$5,002,592.06 in Certificates of Deposit, \$2,668,710.63 in Stamped Drainage Warrants, \$1,550,766.32 in Drainage Improvement Certificates, and \$12,656,607.64 in banks, for a total of \$21,879,276.65. This quarter there were 4 CD's renewed, \$10,574.93 in interest earned.

Motion by Aden, seconded by Ives, to adopt a resolution for changes in the 2022 drainage levies. The Chairman called the question with the following recorded vote: Ayes: Ives, Aden, Stauffer, Siepker, Smith. Nays: none. Whereby the Chairman declared the resolution duly adopted to-wit:

Resolution-2022-07-25

WHEREAS the Board of Supervisors of Pocahontas County, Iowa, acting as Drainage Trustees, having investigated the financial condition of Drainage Districts in Pocahontas County, and having found from said investigation that the funds on hand and available are insufficient to meet the requirements of said Districts, and

WHEREAS in the judgment of said Board of Supervisors, an assessment of a percentage of the latest classification schedule for said Districts is necessary to meet the requirements of said Districts, and to pay off outstanding warrants with accrued interest, heretofore issued against said Districts, and

WHEREAS on May 31st, 2022 the Board of Supervisors set the percentage of levy for the Drainage Districts to be assessed in the Fall of 2022, and

WHEREAS, it was further determined that an adjustment needed to be made to the levy percentages on two drainage districts as listed below.

THEREFORE, BE IT RESOLVED that an assessment of a percentage of the latest classification schedule for said Districts heretofore levied in said Districts be, and the same is hereby levied against all lands, tracts, real estate, highways, and railroads in said Districts, said levy to be changed and set as of July 12, 2022 with the assessment to be due and payable by September 30, 2022 without interest. Assessments not paid by October 1, 2022 will become delinquent and will accrue interest for delinquency same as for ordinary taxes. Assessments in the amount less than \$5.00 shall be computed as \$5.00 as provided by law.

2022 Drainage Assessments Schedule Adjustment

Fund	District	% To Be Assessed	Total Levy Amount	Waiver at 5%
51015	DD 12	0%	\$0.00	No
51302	DD 112	15%	\$6,819.54	No
51201	Jt 63 Br B	0%	\$0.00	No
51202	Jt 63 Br C	116%	\$18,048.75	10 Years

APPROVED THIS 12TH DAY OF JULY, 2022

By: Pocahontas County Board of Supervisors

/s/Louis Stauffer, Chairman, /s/Jeffrey K. Ives, /s/Brent Aden, /s/Clarence Siepker, /s/Kyle Smith

ATTEST: /s/Kelly Jepsen, County Auditor

Motion by Ives, seconded by Siepker, to approve three County Vendor Permit applications for RAGBRAI for Evangelical Covenant Church, Hope United Methodist Church, and Ashley Egertsen. Ayes all, motion carried.

Motion by Smith, seconded by Ives, to approve the revised Capital Asset Policy. Ayes all, motion carried.

Motion by Ives, seconded by Smith, to approve the Pocahontas County Policies and Procedures for Compliance with the Health Insurance Portability and Accountability Act of 1996 "HIPAA". Ayes all, motion carried.

Motion by Aden, seconded by Siepker, to acknowledge receipt of Manure Management Plan:(1) Randy Plantz #1-ID# 61120 located in the NE NE, Sec. 18 Grant Township with Randy Plantz as owner and contact person as contact person; (2) Dan & Laura Erickson-ID# 60392 located in the SE NE, Section 24, Colfax Township with Dan & Laura Erickson as owner & Twin Lakes Environment Services, LLC as contact; and (3) Farm 159-Meyer – ID# 63880 located in the SW NW, Section 17, Marshall Township with New Fashion Pork as owner & Sarah Withers as contact. Ayes all, motion carried.

Motion by Aden, seconded by Smith, to approve the claims as reviewed by the Board. Ayes all, motion carried. The following claims were audited and allowed:

A & M Laundry	Supplies	34.75	1
Alliant Energy	Utilities	195.97	1
Amazon	Supplies	274.29	2
AP Air Inc	Parts	105.00	1
Arnold Motor	Parts	53.60	1
St of Ia Auditor	Co Audits	47370.19	1
Bennett Recycling	Garbage	33.00	1

BV Co Auditor	Expense	230.74	1
Cal Co ECA	Utilities	10.50	1
Campbell Supply	Parts	492.60	1
CID	Supplies	473.00	1
Charm-Tex	Supplies	191.44	1
City-Pocahontas	Utilities	3510.82	6
CJ Cooper & Asso	Administrative FMCSA	210.00	1
Counsel	Lease	168.61	2
Co Binders	Service	302.27	2
Po Co Sec Rd	Service	15.90	1
B Dahl	Mileage	20.36	1
Dollar Gen	Supplies	43.00	1
Doolittle Oil	Supplies	368.20	1
City-Fonda	Utilities	149.97	1
Foster's Frame	Services	225.00	1
Foundation An	Service	612.00	1
Galls	Uniform	149.31	1
Gilmore City	Utilities	77.00	1
Gordon Flesch	Lease	255.05	1
Graham Tire	Repair	152.92	1
Gray Sanitation	Sanitation	90.00	1
Dereck A Hebert	Renewal	275.48	3
Henderson Products, Inc.	Parts	2011.10	1
ICRA	Service	1119.79	1
IDDA	Dues	9840.00	1
IA Prison Ind	Maintenance-Signs	1780.10	1
ICAA	Dues	70.00	1
ICEOO	Training	225.00	1
IMWCA	Worker Comp	32987.00	2
Interstate Bat	Batteries	112.50	1
Iowa State University Institut	Training	1000.00	2
Jacks OK Tire	Tires/Parts	502.40	1
K Jepsen	Expenses	39.99	2
Juicebox	Hosting	230.00	1
KAYL	Ad	52.50	1
Brooke A Krips	Mileage	273.90	1
House of Print	Supplies	558.34	2
IMPC	Service	643.26	1
Loffler	Lease	90.05	1
Mail Services	Service	245.96	1
Martin Marietta	Granular	163783.92	1
McKesson	Supplies	130.32	1
Mediacom	Line Chg	236.90	1
Metal Culverts	CMP	79338.04	1
K Metzger	Mileage	516.61	1
Mid Co Machinery	Maintenance	504.00	1
Mid Iowa GP	Dues	5250.00	1
MidAm Energy	Utilities	62.98	1
Murphy Tractor	Parts	186.30	1
Kayla M Nedved	Mileage	10.24	1
L Nehman	Safety Boots	150.00	1
S Nelson	Phone	172.33	1
Netsmart	Service	17.96	1
NW Comm	Line Chg	158.99	1
Office Elements	Supplies	36638.37	4
City-Palmer	Utilitites	107.23	1
PJ Greufe	Services	1500.00	1
City-Plover	Utilities	100.00	1
Poca Abstract	Service	600.00	1
PO CO IT Dept	Phone Fiber	55.28	1
Poca Equip	Supplies	301.06	2
Poca Comm Hospital	Lab Fees	187.67	1
Poky Fiber	Service	910.37	2
Prinsco Inc	CMP	2685.20	1
Pro Co-Op	Fuel	70140.92	3
Road Machinery & Supplies Co.	Equipment	193035.00	1
Rolling Hills Community Servic	Transfer	209026.75	2
Schmillen Con	Concrete Crushing	19907.62	1
SCI Comm	Service	414.64	1
Seiler Appl	Service	316.25	1
Solutions	Service	1200.00	1
St Lake Times	Ads	51.20	1
IA ST Treasurer	Sales Tax	26.40	1
US Cellular	Phone	56.23	1
Nathanial J Vento	Mileage	587.34	1
Verizon	Phones	1411.10	2
R Vosberg	Postage	6.80	1
Windstream	Line Chg	264.26	2
Woods	Supplies	48.50	2
Ziegler	Parts	211.30	1
Grand Total		898180.94	

Jack Moellering, County Engineer, and the Board discussed mowing the ditches and the two New Holland mowers purchased to replace the two Kubota mowers missing the shear pins.

Angela Duitsman, Pocahontas County Economic Development Commission, and Paul Greufe, HR Representative, discussed the recruitment process for the Executive Director position, new policies for accountability, and possible changes to the Board and their responsibilities. Greufe also apprised the Board of human resource concerns and the upcoming training.

Weekly meetings: Ives–Solid Waste concerns and met with Estes Construction; Stauter –met with Estes Construction and phone concerns; and Smith–Environmental Health concerns.

There being no further business, the Chairman declared the meeting adjourned.