

Supervisors Room, Courthouse  
Pocahontas, Iowa  
June 9, 2020

The Board of Supervisors of Pocahontas County, Iowa, met in regular session pursuant to adjournment.

Due to the spread of COVID-19, all County buildings are open to the public by appointment only, making holding public meetings impossible. Since public meetings are an essential part in keeping the County operational, Pocahontas County will hold all public meetings electronically. The public was able to participate in the Board of Supervisors meeting held on June 9, 2020 by electronic means posted at the top of the Agenda.

Members present: Chairman, Jeffrey Ives; Supervisors, Clarence Siepker, Louis Stauter, Brent Aden, and Ed Dewey; and Auditor, Kelly Jepsen. Electronically: Reporter, Erin Sommers.

Motion by Dewey, seconded by Aden, to approve two sets of minutes dated May 26, 2020, as presented. Ayes all, motion carried.

Motion by Siepker, seconded by Stauter, to approve the tentative agenda as presented. Ayes all, motion carried.

Amy Johnson, County Treasurer, advised that Delia Castro of Chicago, IL, requested the assignment of two County held certificates on parcel #1327259001 and #1327259002, located at 313 Franklin Street in Fonda. Motion by Stauter, seconded by Aden, to assign the two tax certificates, #2017-183 and #2018-194, to Delia Castro after Castro pays the redemption amounts of \$604.64 and \$1,344.18, and all subsequent taxes. Ayes all, motion carried.

Orene Cressler, Veterans Affairs/General Assistance Director, requested to purchase office furniture for the new VA/GA office. Motion by Siepker, seconded by Aden, to approve the purchase of office furniture in the amount of \$2,989.97. Ayes all, motion carried.

Motion by Stauter, seconded by Aden, to approve Jt. DD 63 MOD claim from Hudson Law Firm for professional services for \$115.00. Ayes all, motion carried.

Motion by Dewey, seconded by Stauter, to approve Jt. DD 63 Br. C claim from Hudson Law Firm for professional services for \$280.00. Ayes all, motion carried.

Motion by Stauter, seconded by Aden, to approve Jt. DD 63 Br. F claim from Hudson Law Firm for professional services for \$140.00. Ayes all, motion carried.

Motion by Stauter, seconded by Siepker, to approve Jt. DD 29 Br. A claim from B & W Control Specialists for brush control for \$729.75. Ayes all, motion carried.

Motion by Dewey, seconded by Aden, to approve Jt. DD 36 claim from B & W Control Specialists for brush control for \$241.25. Ayes all, motion carried.

Motion by Aden, seconded by Siepker, to approve Jt. DD 63 Br. F claim from B & W Control Specialists for brush control for \$1,161.00. Ayes all, motion carried.

Motion by Siepker, seconded by Dewey, to approve Jt. DD 63 MOD claim from B & W Control Specialists for brush control for \$3,071.50. Ayes all, motion carried.

Motion by Stauter, seconded by Siepker, to authorize a partial payment for the Jt. DD 181 claim from ISG for 2020 watchman services for \$403.65. Ayes all, motion carried.

Discussion on the proposed open ditch repair in Jt. DD 181 in the NE SE Section 19 of Dover Township, Pocahontas County, for \$39,700.00 took place and it was decided to confer with the Drainage Attorney on how best to handle the situation.

Motion by Stauter, seconded by Dewey, to approve the proposed open ditch repair in Jt. DD 181 in the SW SW Section 10 of Cedar Township, Sac County, for \$1,700.00. Ayes all, motion carried.

Motion by Siepker, seconded by Stauter, to set hearing on DD 41 Annexation, hearing on Common Outlet, and hearing on the Engineer's Report for Proposed Open Ditch Repairs on July 14, 2020 starting at 1:30 p.m. at the Expo Center in Pocahontas. Ayes all, motion carried.

The Board discussed the FY21 IDDA dues and voluntary mutual protection. Motion by Stauter, to discontinue membership in IDDA. After discussion, the motion fails for lack of a second. Motion by Siepker, seconded by Dewey, to approve paying IDDA dues of \$9840.00 and foregoing the mutual protection. Ayes all, motion carried.

Motion by Dewey, seconded by Aden, to acknowledge receipt of Manure Management Plans: (1) Dirks – ID# 64551 located in the SE SE, Section 30, Grant Township with Marvin Dirks, Jr. as owner & contact person; (2) Welander – ID# 60392 located in the SE NE, Section 24, Colfax Township with Dan Erickson as owner & contact person; (3) Wenell, Kyle – ID# 67313 located in the NE SE, Section 32, Swan Lake Township with Kyle Wenell as owner & contact person; (4) Wenell, John – ID# 67314 located in the NE SE, Section 32, Swan Lake Township with John Wenell as owner & Kyle Wenell as contact person; (5) FMP 6 Brabec Finisher – ID# 67271 located in the NE NE, Section 18, Dover Township

with FMP 6 as owner & Rusty Kosky as contact person; (6) Ben, Finisher Farm – ID# 63794 located in the SE NW, Section 29, West Bend Township, Palo Alto County with Cloudburst Farms, LLC as owner & Keith Kratchmer as contact person; (7) Glen Finisher Farm – ID# 61827 located in the SE SW, Section 31, Colfax Township with Crow Farm Partners III, Inc. as owner & Keith Kratchmer as contact person; (8) Rittgers, Finisher Farm – ID# 63801 located in the S SW, Section 8, Cummins Township with Sunray Pork Ltd. as owner & Keith Kratchmer as contact person; (9) Ryan, Finisher Farm – ID# 63824 located in the NW NW, Section 14, Des Moines Township with Roseglen Farms, LLC as owner & Keith Kratchmer as contact person; (10) MAKAR Enterprise, Inc.-Mohr Site – ID# 62921 located in the SW NW, Section 30, Dover Township with MAKAR Enterprise, Inc. as owner & Rusty Kosky as contact person; (11) Pocahontas Site – ID# 60391 located in the SW NE, Section 6, Grant Township with John Conlin as owner & contact person; (12) PI248 Finisher – ID# 64635 located in the SE SE, Section 11, Des Moines Township with Prestage Farms of Iowa, LLC. as owner & Dennis Benning as contact person; (13) Krischel LLC – ID# 62806 located in the NW NE, Section 2, Powhatan Township with David Krischel as owner & contact person; (14) GSP-Hopkins 2 – ID# 63891 located in the NW SW, Section 32, Sherman Township with General Swine Properties LLC as owner & Advanced Crop Management as contact; (15) GSP-Hopkins 1 – ID# 63895 located in the NE SE, Section 9, Sherman Township with General Swine Properties LLC as owner & Advanced Crop Management as contact; and (16) Farm 159-Meyer – ID# 63880 located in the SW NW, Section 17, Marshall Township with New Fashion Pork as owner & Sarah Withers as contact. Ayes all, motion carried.

Motion by Stauter, seconded by Aden, to approve a pay increase for Tony Krips and Tom Domek, as they have successfully completed their probationary period. Ayes all, motion carried. As of June 7, 2020, as per union contract, Krips’ wages increased to \$21.05/hr. and Domek’s to \$20.78/hr.

Jack Moellering, County Engineer, advised of three lettings: fuel; joint sealing; and bridge deck patching. Motion was made by Stauter, seconded by Siepker, to investigate forward contracting for fuel and if that is not an option, authorize Moellering to follow the normal fuel letting procedure. Ayes all, motion carried. Motion by Siepker, seconded by Dewey, to authorize Moellering to put the joint sealing out for letting and hold the letting on June 23, 2020. Ayes all, motion carried. Motion by Aden, seconded by Stauter, to authorize Moellering to proceed with the bridge deck patching letting for June 23, 2020 with the Engineer’s estimate of \$50,000. Ayes all, motion carried.

Moellering also advised that the C-49 bridge, the first bridge west of N-65, is not worth patching or doing an overlay, so it would need to be replaced. Motion by Aden, seconded by Siepker, to authorize Moellering to contract with Calhoun-Burns to design a replacement bridge for the bridge on C-49. Ayes all, motion carried.

Moellering and the Board also discussed the N-65 project. The contractor is looking at starting paving in late July and sediment control would be taken care of after the project is complete.

At 11:35 a.m., the Board recessed for the Department Head meeting and then reconvened at 11:45 a.m.

Gary Atherton, Assistant to the Engineer/Drainage Clerk, presented estimates from several contractors, with a long reach, for a repair in Jt. DD 63 Br. F. Atherton also has 5 smaller repairs, three of which are FEMA related. He was hoping to use the same contractor to do all six dip outs. After discussion on using a new contractor and whether to pay by the hour or foot, motion was made by Stauter, to offer all six jobs to Anderson Tile Repair & Excavation, LLC, from Humboldt, IA at \$175/hour. Motion failed for lack of second. Motion by Stauter, seconded by Aden, to offer the five smaller repairs to Anderson at \$175.00/hour and if his work is satisfactory, then offer him the larger repair at \$3.75/foot, \$30.00/foot for installing pipe, and \$200.00/acre for seeding. Ayes all, motion carried.

Atherton also explained that Pocahontas County has received numerous complaints from residents of both Buena Vista and Pocahontas County, about DD 35 in Buena Vista County, that outlets into a natural stream in Pocahontas County. Atherton visited the area and noted that the elevation reported from ISG indicated that the water level at 580<sup>th</sup> Street should be about 12 feet deep, but it is not, indicating there is a problem between 580<sup>th</sup> Street and the outlet. He believes that someone from Buena Vista County should file a petition and that Pocahontas County should not be involved, as it does not pertain to our County. Pocahontas County will clean out the road ditch and remove the intake but then a petition needs to be filed in Buena Vista County.

Supervisor Siepker and Atherton updated the rest of the Board on DD 175. Bolton & Menk will be doing a full Engineer’s Report, then a pre-classification. It will not work to do the pre-classification without the Engineer’s Report.

At 12:25 p.m., motion was made by Stauter, seconded by Aden, to recess the meeting. Ayes all, motion carried. At 2:30 p.m., the Board meeting reconvened.

Jim Hudson, Drainage Attorney, met with the Board to answer questions in regard to Jt. DD 181 Watchman Services claim, proposed drainage repairs submitted by ISG, and the duties of the Jt. DD 181 Interim Board. Hudson and the Board concluded that an Interim Board meeting should be scheduled.

Motion by Aden, seconded by Siepker, to approve the claims for payment as reviewed by the Board, including claims with documented public purposes. Ayes all, motion carried. The following claims were audited and allowed:

A & M Laundry	Supplies	69.39	1
Ability Network	Service	1194.40	1
Access Systems Leasing	Lease	142.21	1
Parker Aden	Consultant	588.00	1
Alliant Energy	Utilities	64.62	1
Amazon Capital Services	disp. masks 13Q7-WWL9-39V	46.01	1
Amazon Capital Services	Supplies	520.62	3
Amazon Capital Services	SD cards	63.54	1
Arnold Motor	Parts	591.86	1
AT&T	Phone	43.49	1
G Atherton	Phone/Mileage REMB	86.95	1

Battery Junction	Batteries	100.00	1
Bauer Built	Tires/Parts	888.00	1
P Berte	Election Worker	26.10	1
Bolton & Menk	DD Engineer	2110.00	1
Loren M Booth	Mileage	16.68	1
P Boughey	PEO	157.50	1
BV Co Journal	Minutes	525.66	1
BV Co Journal	Notice	35.70	1
Calhoun-Burns	Bridge Rate/Inspect	2928.50	1
Campbell Supply	Parts	159.75	1
Carquest Rolfe	Fencing	219.99	1
CID	Supplies	81.00	1
CenturyLink	Viper 911 Upgrade	320.31	1
Certified Testing Services Inc	Bridge soundings	2340.00	1
Charm-Tex	Supplies	993.20	2
City-Pocahontas	Utilities	3868.02	4
Community Lumber Supply	Supplies	279.59	1
J Conlin	Phone	25.00	1
James P Conway	Feed	8.54	1
Counsel	copies/engr	49.91	1
Counsel	Lease	114.51	3
B Dahl	Mileage	299.69	1
B Dahl	Phone	25.00	1
Robert Dickey	Well Plug	392.29	1
Donna Dolan	PEO	160.00	1
Doris Adams Estate c/o Hertz F	Well Plug	500.00	1
Frank Dunn Company	pothole patch	799.00	1
Farm & Home	adapter	3.29	1
Farm & Home	epoxy stick	7.49	1
Farm & Home	filter	9.99	1
Farm & Home	gloves	16.49	1
Farm & Home	misc bolts	1.82	1
Farm & Home	misc. couplers	43.14	1
Farm & Home	punch	5.99	1
Farm & Home	roof cement	11.99	1
Farm & Home	screws/tee nuts	140.97	1
Farm & Home	trailer cable	29.85	1
Farm & Home	wire	49.75	1
Farm & Home	Battery	6.49	1
Farm & Home	Supplies	405.68	4
Fastlane Motor Parts	parts	11.03	1
D Ferguson	Mileage	115.23	1
D Ferguson	Phone	25.00	1
City-Fonda	Utilities	162.03	1
Force America	Parts	180.37	1
Gordon Flesch Company	Lease	27.68	1
D Gordon	PEO	211.55	1
T Grau	Expenses	351.50	1
Great American Financial Serv	Lease	89.00	1
Gloria Gunderson	PEO	155.00	1
Elaine Harriman	PEO	157.50	1
Dereck A Hebert	Software Renewal	12.00	1
Dallas J Heuton	Fuel	20.00	1
Barbra J Hinnners	Supplies	82.37	2
Merle Hoefing	Well Plug	444.48	1
Hoffman Filter	Disposal Ser	110.00	1
Hannah G Hubbell	Mileage	28.89	1
Hannah G Hubbell	Phone	25.00	1
IHCA	Training	825.00	1
Inland Truck	Parts	1968.47	1
Interstate All Battery Center	batteries 1926001005450	54.00	1
ITSavvy LLC	Equip	4949.00	2
ITSavvy LLC	Imaging Unit	70.00	1
ITSavvy LLC	Software	2016.00	1
Jacks OK Tire	Tires/Parts	548.88	1
R Jergens	Mileage	250.00	1
R Jergens	Mileage Phone	703.27	1
Julian Johnsen	Trapping	200.00	1
Juicebox Interactive	Web Hosting	230.00	1
Brooke A Krips	Mileage	204.41	1
Brooke A Krips	Phone	50.00	1
Laurens Municipal	Laurens/utl	195.96	1
Laurens Sun	Minutes	763.05	1
Laurens Sun	Notice	38.90	1
M Lenz	PEO	164.60	1
RELX INC DBA LexisNexis	Software	110.00	1
Loffler	Lease	79.02	2
E Lund	PEO	215.45	1
Manson Swanson Hardware	Supplies	27.87	1
Martin Marietta	Aggregate	254.97	1
Maralyn McLaughlin	PEO	208.35	1
K Metzger	Mileage	182.45	1
Mid Co Machinery	Maintenance	4059.60	1
MidAmeri Energy	rural Manson int lts	28.17	1
MidAmeri Energy	Electricity	109.48	1
MidAmeri Energy	GC elec	17.18	1
MidAmeri Energy	Varina elec	21.11	1
Midwest Wheel	Supplies	601.27	1
Murphy Tractor	Parts	217.31	1
Kayla M Nedved	Mileage	30.40	1
Next Gen Tech	Software	24.75	1
B Nielsen	PEO	149.20	1
NW Comm	Phone	1733.47	3
NW Comm	Web Hosting	199.60	1
Office Elements	Furniture	2989.97	2
Office Elements	Supplies	663.95	7
Palmer Mutual Tel	Phone	314.92	1
City-Palmer	Palmer utilities	93.53	1
Pitney Bowes	Rent and Ink	316.28	1
Po Co Home Care	Aides	11424.00	1
Poca Co Treas	Payroll Correction	36032.55	4
Po Co Pub Health	Services	524.70	2
Poca Fiber	Internet	79.95	1

Poca Fiber	Phone Internet	1691.67	14
Poca Ford	Maint	44.86	1
Poca Ford	Tires	1271.94	1
Prinsco Inc	Supplies	159.62	1
Pro Co-Op	bulk gas	1400.26	1
Pro Co-Op	diesel	10803.34	1
Pro Co-Op	spray/bridges	749.80	1
Record Dem	Ad	147.00	1
Skarnes Inc	Parts	454.30	1
Sharon Savery	PEO	163.63	1
Connie Schachtner	PEO	211.85	1
Schneider Corp	Beacon Ser	13845.00	1
Schoon Excavating	Drainage	120.00	1
Schumacher's Nursery	Trees/Shrubs	166.91	1
Seiler App	Maint	390.00	1
Seiler App	Supplies	124.65	1
Ron Seiler	Election	30.70	1
J Shimon	PEO	160.00	1
D Siefken	PEO	160.58	1
Sioux Lumber Cash & Carry	Supplies	185.79	1
Solutions Inc	Renewal	1200.00	1
Sports Rehab	Services	1454.16	1
Dan Stall	Election	24.38	1
D Stall	Phone	25.00	1
Staples	Supplies	34.58	1
M Parrott	Supplies	644.15	1
K Swanson	PEO	234.76	1
J Timan	PEO	206.00	1
TNT Sales & Service	Supplies	1545.00	1
City-Varina	City Cleanup	415.87	1
Verizon	Phone	600.55	2
Devin Wagner	Election	24.95	1
Wells Fargo Financial Leasing	Lease	89.00	1
Windstream	Phone	264.26	2
Woodford Equip	Parts/Repairs	384.65	1
Woods	kleenex	7.78	1
Woods	Supplies	15.13	1
Zoho Corp	Software	2175.30	1
Melissia M Zuetlau	Uniform	59.92	1
Grand Total		139404.98	

Motion by Stauter, seconded by Aden, to set a public hearing on the ordinance to adopt the Pocahontas County Code of Ordinances 2020 for Tuesday, July 14, 2020 at 11:00 a.m. Ayes all, motion carried.

Auditor Jepsen advised of Amendment 1 to the Report of Classification Commission on DD 30, the different correspondence she had received on behalf of the Board, and Courthouse concerns.

Supervisor Stauter advised that he has noticed a problem with riveted tubes with animal guards not being used on Jt. DD 181 in Pocahontas County. Jt. DD 181 passed a resolution only authorizing the use of said tubes. He will advise the Interim Board so they can take action. Stauter would like to see Pocahontas County implement a similar resolution.

Weekly meetings: Siepker-Upper Des Moines, CSS, Workforce Development, and Visioning Meeting; Aden-Economic Development and Solid Waste; Ives-Solid Waste; Stauter-Fair Board and drainage concerns; and Dewey-E-911 and FEMA and COVID-19 concerns. All Supervisors participated in the Department Head meeting addressing COVID-19.

The Board proceeded to Canvass the 2020 Primary Election with the following results for the County:

<u>Office</u>	<u>Republican</u>	<u>Democrat</u>
Supervisor District 1	No Candidate	Jeffrey K. Ives
Supervisor District 3	Kyle Smith	Edward Dewey
Supervisor District 5	Dean Ekstrand	No Candidate
County Auditor	Kelly Jepsen	No Candidate
County Sheriff	Steven E. Nelson	No Candidate

There being no further business, the Chairman declared the meeting adjourned.

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Jeffrey K. Ives, Chairman

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Kelly A. Jepsen, Auditor

Supervisors Room, Courthouse Pocahontas, Iowa  
June 9, 2020

At 11:35 a.m., the Board of Supervisors of Pocahontas County, Iowa, met with Department Heads to discuss the COVID-19 pandemic.

Due to the spread of COVID-19, all County buildings are closed to the public, making holding public meetings impossible. Since public meetings are an essential part in keeping the County operational, Pocahontas County will hold all public meetings electronically. The public was able to participate by electronic means, posted at the top of the Agenda.

Members present: Chairman, Jeffrey Ives; Supervisors, Clarence Siepker, Louis Stauter, Brent Aden, and Ed Dewey; and Auditor, Kelly Jepsen. Department Heads present: Sue Reigelsberger; Amy Johnson; Steve Nelson; Gary Atherton; and

Jack Moellering. Telephonically: Reporter, Erin Sommers; and Department Heads: Tom Grau, Jill Conlin, and Orene Cressler.

The departments gave updates on how being open by appointment is going and their opinion on whether the facilities should stay in Phase 1 or move into Phase 2 of the County Facilities Reopening Plan. It was the consensus to extend Phase 1, Limited access; visitor access by appointment only, for another week and revisit transitioning to Phase 2 at next week's Department Head meeting.

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Jeffrey K. Ives, Chairman

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Kelly A. Jepsen, Auditor