

Assembly Room, Courthouse
Pocahontas, Iowa
June 30, 2020

The Board of Supervisors of Pocahontas County, Iowa, met in regular session pursuant to adjournment.

Due to the spread of COVID-19, all County buildings are open to the public by appointment only, making holding public meetings impossible. Since public meetings are an essential part in keeping the County operational, Pocahontas County will hold all public meetings electronically. The public was able to participate in the Board of Supervisors meeting held on June 30, 2020 by electronic means posted at the top of the Agenda.

Members present: Chairman, Jeffrey Ives; Supervisors, Clarence Siepker, and Louis Stauter; Deputy Auditor, Karen Norine; and Landowners, Larry and Dorothy Siefken. Electronically: Supervisors, Brent Aden and Ed Dewey; Auditor, Kelly Jepsen; and Reporter, Erin Sommers.

Motion by Stauter, seconded by Dewey, to approve two sets of minutes, dated June 23, 2020, as presented. Ayes all, motion carried.

Motion by Siepker, seconded by Stauter, to approve the tentative agenda as presented. Ayes all, motion carried.

Motion by Stauter, seconded by Aden, to appoint Bolton & Menk to do the Engineer's Report on DD74. Ayes all, motion carried.

Motion by Stauter, seconded by Dewey, to acknowledge Amendment 1 to the DD 47 Br. F Report of Classification Commission. Ayes all, motion carried.

Motion by Stauter, seconded by Siepker, to approve the claim for Jt. DD 181 to Hudson Law Firm, for professional services, in the amount of \$70.00. Ayes all, motion carried.

Motion by Stauter, seconded by Aden, to approve the claim for Jt. DD 77 Main Open Ditch, to Secondary Roads, for repairs located in Section 16, Lake Township, for \$1,756.92. Ayes all. Motion carried.

Motion by Siepker, seconded by Stauter, to appoint Randy Hopkins, from Laurens, to the Zoning Board of Adjustment, term expiring June 30, 2025. Ayes all, motion carried.

Motion by Aden, seconded by Siepker, to acknowledge receipt of Manure Management Plans: (1) Naeve Finisher Farm – ID# 65541 located in the NE NW, Section 17, Weaver Township, Humboldt County, with Iowa Select Farms, L.L.P. as owner & Keith Kratchmer as contact person. (2) Ekstrand Farms 1-ID #67371 located in the SW SW, Section 36, Grant Township, with Dean Ekstrand as owner and contact person. Ayes all. Motion carried.

Motion by Stauter, seconded by Dewey, to adopt the following resolution. The Chairman called the question with the following recorded votes: Ayes: Siepker; Aden; Ives, Dewey; and Stauter. Nays: none. Whereby the Chairman declared the resolution duly adopted.

RESOLUTION 2020-06-#17

WHEREAS, it is desired to make appropriations for each of the service areas and the departmental budgets within the fiscal year beginning July 1, 2020 in accordance with Section 331.434(6) of the Code of Iowa.

NOW THEREFORE BE IT RESOLVED by the Board of Supervisors of Pocahontas County, Iowa as follows:

Section 1. The amounts by department with a service area on the following schedule are hereby appropriated from the resources of each fund as designated.

Section 2. Subject to the provisions of other county procedures and regulations, and applicable state law, the appropriations authorized under Section 1 shall constitute authorization for the department to make expenditures or incur obligations of the funds effective July 1, 2020.

Section 3. In accordance with Section 331.437 of the Code of Iowa, no department shall expend, or contract to expend, any money or incur any liability in excess of the amounts appropriated by this resolution.

Section 4. If at any time during the FY 2020/2021 budget year, a department administrator recognizes the available appropriation is insufficient, they shall contact the County Auditor. The Auditor shall inform the Board, and recommend the appropriate action.

Section 5. The Auditor shall establish separate accounts for the appropriations authorized for the departments, and shall report the status of each account to the applicable department administrators monthly during the fiscal year.

Section 6. All appropriations authorized pursuant to this resolution lapse at the close of business on June 30, 2021.

Dept No.	Department	Amount	Dept No.	Department	Amount
01	Board of Supervisors	\$ 326,689	26	Environmental Health	\$ 77,011
02	Auditor	\$ 422,013	28	Medical Examiner	\$ 22,568
03	Treasurer	\$ 401,839	33	Libraries	\$ 101,829
04	County Attorney	\$ 274,431	36	Ambulance	\$ 67,984
05	Sheriff	\$1,969,877	51	Courthouse & Grounds	\$ 357,971
06	Clerk of Court	\$ 52,000	52	Data Processing	\$ 299,261
07	Recorder	\$ 200,304	53	County Development	\$ 3,600
20	Secondary Roads	\$6,714,992	60	Mental Health	\$ 203,700
21	Veterans Affairs	\$ 75,818	75	Homemaker Home Hlth Aid	\$ 558,280
22	Conservation Board	\$ 794,158	80	County Farm	\$ 60,500
23	Board of Health	\$ 678,079	99	Non-Departmental	\$2,441,739
24	Weed Commission	\$ 5,161	TOTAL		\$16,290,576
25	Social Services	\$ 180,772			

Motion by Siepker, seconded by Aden, to adopt the following resolution. The Chairman called the question with the following recorded votes: Ayes: Siepker; Aden; Ives, Dewey; and Stauter. Nays: none. Whereby the Chairman declared the resolution duly adopted.

RESOLUTION 2020-06-#18

WHEREAS, it is desired to authorize the County Auditor to periodically transfer sums from the General Basic Fund and the Rural Services Basic Fund to the Secondary Road Fund during the fiscal budget year, and,

WHEREAS, said transfers must be in accordance with Section 331.432 of the Code of Iowa,

NOW THEREFORE BE IT RESOLVED by the Board of Supervisors of Pocahontas County, Iowa as follows:

Section 1. The total maximum transfer from the General Basic Fund and the Rural Services Basic Fund to the Secondary Road Fund for the fiscal year beginning July 1, 2020 shall not exceed \$115,882 for the General Basic Fund and \$1,746,063 for the Rural Services Basic Fund.

Section 2. Within ten (10) days of being notified of the apportionment of current property taxes, state replacement against property taxes, delinquent property taxes, and mobile home taxes, the Auditor may order a transfer from said funds to the Secondary Road Fund.

Section 3. The amount of the transfer required by Section 2 shall be equal to the apportionment made under Section 2 respectively, multiplied by the ratio of said fund's total maximum transfer to the appropriate funds by the sum of said fund's total current property tax levy.

Section 4 Notwithstanding the provision of Section 2 and 3, the amount of any transfer shall not exceed available fund balances in the transferring fund.

Section 5. Notwithstanding the provisions of Sections 2 and 3, the amount of any transfer shall not exceed the amounts specified in Section 1.

Section 6. The Auditor is directed to adjust the books when said operating transfers are made and to notify the Treasurer and the County Engineer of the amount of said transfers.

After reviewing the salary schedule submitted by each department administrator, motion was made by Dewey, seconded by Stauter, to approve the FY21 wages as presented. Ayes all, motion carried.

Motion by Stauter, seconded by Siepker, to approve and authorize the Chairman to sign utility permit for the 2020 Rural Fiber Project for Northwest Communications. Ayes all, motion carried. Jack Moellering, County Engineer, will look into appointing inspector, at the applicant's expense.

Motion by Siepker, seconded by Stauter, to authorize the Chairman to sign the contract with Denco Highway Construction from Mingo, IA and the contractor's bond for the joint sealing project. Ayes all, motion carried.

Jack Moellering, County Engineer, advised that the contractor for N-28 advised him that they will start at the end of July, beginning of August and plan on pouring concrete August 10th. Supervisors expressed their concern that the work would be going on during Harvest.

Weekly meetings: Siepker-Upper Des Moines and County Social Services; Aden-Solid Waste; Ives-Solid Waste and drainage concerns; Stauter-CFR and drainage concerns; and Dewey-COVID-19 concerns. All Supervisors participated in the DD 74 Informational Meeting.

There being no further business, the Chairman declared the meeting adjourned.

Jeffrey K. Ives, Chairman

Karen Norine, Deputy Auditor

Supervisors Room, Courthouse
Pocahontas, Iowa
June 30, 2020

At 11:00 a.m., the Board of Supervisors of Pocahontas County, Iowa, met with Department Heads to discuss the COVID-19 pandemic.

Due to the spread of COVID-19, all County buildings are closed to the public, making holding public meetings impossible. Since public meetings are an essential part in keeping the County operational, Pocahontas County will hold all public meetings electronically. The public was able to participate by electronic means, posted at the top of the Agenda.

Members present: Chairman, Jeffrey Ives; Supervisors, Clarence Siepker, and Louis Stauter; and Deputy Auditor, Karen Norine. Department Heads present: Diane Ferguson; Sue Reigelsberger; Amy Johnson; and Dereck Hebert. Telephonically: Supervisors, Brent Aden and Ed Dewey; and Reporter, Erin Sommers. Department Heads: Kelly Jepsen; Orene Cressler, Russ Jergens, Mike Bollard, and Tom Grau.

Diane Ferguson advised that there were 20 new cases over the weekend, 32 people are reported as recovered and one confirmed death. Ferguson recommends that County facilities stay in Phase 1, which was the general consensus by everyone.

There being no further business, the Chairman declared the meeting adjourned.

Jeffrey K. Ives, Chairman

Karen Norine, Deputy Auditor