

Supervisors Room, Courthouse
Pocahontas, Iowa
June 23, 2020

The Board of Supervisors of Pocahontas County, Iowa, met in regular session pursuant to adjournment.

Due to the spread of COVID-19, all County buildings are open to the public by appointment only, making holding public meetings impossible. Since public meetings are an essential part in keeping the County operational, Pocahontas County will hold all public meetings electronically. The public was able to participate in the Board of Supervisors meeting held on June 23, 2020 by electronic means posted at the top of the Agenda.

Members present: Chairman, Jeffrey Ives; Supervisors, Clarence Siepker, Louis Stauter, and Brent Aden, and Ed Dewey, and Deputy Auditor, Karen Norine. Electronically: Reporter, Erin Sommers, and Auditor, Kelly Jepsen.

Motion by Dewey, seconded by Aden, to approve two sets of minutes dated June 16, 2020, as presented. Ayes all, motion carried.

Motion by Stauter, seconded by Siepker, to approve the tentative agenda with the addition of, change the date of the DD 47 Br. F Completion Hearing. Ayes all, motion carried.

Motion by Dewey, seconded by Siepker, to approve the Information Technology Disaster Recover Policy. Ayes all, motion carried.

Motion by Stauter, seconded by Aden, to approve the Pocahontas County Acceptable Usage Policy. Ayes all, motion carried.

Dereck Hebert, IT Director, discussed a multi-year optional contract with Solution, Inc. After discussion, motion was made by Dewey, seconded by Stauter, to approve and authorize the Chairman to sign the 5-year Licensed Code Support Agreement with Solutions, Inc. for software and software support in the amount of \$39,800.00 per year. Ayes all, motion carried.

Alison Hauser, CSS Western Quadrant Leader, met with the Board telephonically and gave an update of HF2643, more specifically, Section 53, mandating the division of County Social Services into two separate regions, and its effect on Pocahontas County. Governor Reynolds indicate that she will not line item veto and that she interprets it as an option, that we do not have to leave the region. There is no indication on how DHS interprets HF2643. Until Hauser has a clear direction, we will continue as status quo. She is hoping to get more information tomorrow. Hauser feels that forming a new region is not feasible and the timing is bad. Supervisor Ives commented that HF2643 does not seem to benefit Pocahontas County at all, and that the recent article in the Fort Dodge Messenger included a lot of misinformation.

Motion by Siepker, seconded by Aden, to approve a claim from Wieston Ag Services, Inc. for repairs to Jt. DD 9-13 Main Open Ditch in Section 23 and Section 24, Sherman Township, Calhoun County, for \$30,700.00. Ayes all, motion carried.

Motion by Stauter, seconded by Dewey, to table Jt. DD 181 claim from I & S Group, Inc. for watchman services for \$669.30. Ayes all, motion carried.

Supervisor Stauter advised of his conversation with Brian Blomme, Drainage Engineer for Calhoun County, about the Jt. DD 1-54 proposed tile repair and made the motion, seconded by Aden, to approve the Jt. DD 1-54 proposed tile repair located in the NE, Section 30 Butler Township, Calhoun County, for \$3,900.00. Ayes all, motion carried.

Motion by Stauter, seconded by Dewey, to accept the DD 31 Report of Classification Commission and Amendments 1& 2 with Bolton & Menk's recommendations. Ayes all, motion carried.

Motion by Aden, seconded by Stauter, to reschedule the DD 47 Br. F Completion Hearing to Tuesday, July 14, 2020 at 6:00 p.m. at the Palmer Community Building, in Palmer, IA. Ayes all, motion carried.

At 11:00 a.m., the Board proceeded to a bid letting for bridge deck patching. Three bids were received: Denco Highway Construction from Mingo, IA, for \$57,910.00; Minturn, Inc. from Brooklyn, IA, for \$93,100.00; and Jasper Construction Services, Inc., from Newton, IA, for \$52,740.00. After discussion, motion by Stauter, seconded by Aden, as long as the calculations are correct, to accept the bid from Jasper Construction Services, Inc., for \$52,740.00 for patching eleven bridge decks. Ayes all, motion carried.

At 11:05 a.m., the Board proceeded to a bid letting for joint sealing. Two bids were received: Denco Highway Construction from Mingo, IA, for \$186,120.00; and Bargaen, Inc., from Mt. Lake, MN, for \$220,160.16. Motion by Dewey, seconded by Siepker, to accept the bid from Denco Highway Construction for \$186,120.00 to do 21 miles of joint sealing. Ayes all, motion carried.

County Engineer, Jack Moellering, present the contract with Country Landscapes from Ames, IA, for seeding on N-65. Motion by Stauter, seconded by Dewey, to authorize the Chairman to sign said contract. Ayes all, motion carried.

Motion by Stauter, seconded by Siepker, to authorize the Chairman to sign a release from Mid-American for the wind farm project. Ayes all, motion carried. This is a requirement prior to them paying the County for any damages to the roads. Moellering explained that it does not release Mid-American for any damages to drainage tiles.

Moellering and the Board discussed the N-28 project. The completion date is October. The location of the plant will be one mile north of C-49. The contractor will start on Highway 3 and head south to their plant, then to the county line, then north to the plant, then start at 490th St. going north to Laurens.

Motion by Stauter, seconded by Dewey, to authorize the Chairman to sign the Actuarial Service Agreement for Alternative Measurement Method with SilverStone Group, LLC., effective through December 31, 2022. Ayes all, motion carried.

Motion by Aden, seconded by Siepker, to approve the hire of Jill Stauter, as a temporary part-time custodian starting June 16, 2020 at \$15.00 per hour. Ayes-Siepker, Aden, Ives, Dewey; Nays-None; Abstain-Stauter. Motion carried.

Motion by Stauter, seconded by Dewey, to appoint Sherri Wagner from Rolfe to the following commissions: County Planning and Zoning Commission, term expiring June 30, 2025; Zoning Board of Adjustment, term expiring June 30, 2025; and Airport Zoning Board, term expiring June 30, 2026. Ayes all, motion carried.

At 11:35 a.m., the Board recessed for the Department Head meeting regarding COVID-19, then at 11:45 a.m., the Board reconvened.

Gary Atherton, Assistant to the Engineer/Drainage Clerk and Auditor Jepsen discussed drainage levies with the Board. Atherton reviewed DD 176 Main Open Ditch, DD 17 Main Open Ditch, and DD 17 Br. 2 Open Ditch for a need for a waiver and recommends a 10 year, 5% waiver be offered to said drainage districts. Motion by Stauter, seconded by Dewey, to offer DD 176 Main Open Ditch, DD 17 Main Open Ditch, and DD 17 Br. 2 Open Ditch, a 10 year, 5% simple interest waiver, to each parcel of land with an assessment over \$500.00. Ayes all, motion carried.

Motion by Stauter, seconded by Siepker, to approve the following levies against all lands, tracts, real estate, highways, and railroads in the following drainage districts, due September 30, 2020. Assessments in the amount less than \$5.00 shall be computed as \$5.00 as provided by law. Parcels over \$500.00 are eligible for waivers on the drainage districted noted with waivers. Ayes all, motion carried.

DITCHES	% Assessed	Total Levy	Waiver
DD 30 Main	100%	\$ 1,668,512.24	20 yr. 5%
DD 47 Br. F	104%	\$ 1,279,200.00	20 yr. 5%
DD 47 Br. E	1150%	\$ 24,242.00	20 yr. 5%
DD 31	102%	\$ 843,673.10	20 yr. 5%
DD 176 Main Open Ditch	8%	\$ 99,500.16	10 yr. 5%
DD 17 Main Open Ditch	39%	\$ 51,131.07	10 yr. 5%
DD 17 Br. 2 Open Ditch	64%	\$ 35,755.62	10 yr. 5%
DD 14 Main Open Ditch	54%	\$ 7,529.38	N/A
DD 156	43%	\$ 1,919.95	N/A
DD 15-45 Br. 1	11%	\$ 1,925.00	N/A

Motion by Stauter, seconded by Aden, to approve the Capital Asset Policy. Ayes all, motion carried.

Motion by Dewey, seconded by Stauter, to approve the Pocahontas County Voting System Security Policy. Ayes all. Motion carried.

Motion by Siepker, seconded by Aden, to acknowledge receipt of Manure Management Plan: (1) Burke Farm – ID# 58173 located in the SE, Section 32, Colfax Township with Delmar & Shawn Burke as owner & Shawn Burke as contact person. Ayes all. Motion carried.

Auditor Jepsen discussed a quote from Pakor, Inc., from Plymouth, MN, for equipment needed for taking passport pictures. Motion by Stauter, seconded by Dewey, to authorize the purchase of passport picture equipment from Pakor, Inc., for \$2,019.40. Ayes all. Motion carried.

Motion by Dewey, seconded by Aden, to approve all the claims for payment, including claims with documented public purposes, except claims #3085. Ayes all, motion carried. The following claims were audited and allowed:

Parker Aden	Consultant	24.00	1
Henry Adkins	Ballots	118.13	1
Jaden Ahlrichs	Election	72.50	1
E Ahlrichs	Mileage	258.18	1
E Ahlrichs	Reimb	66.75	1
Alliant Energy	Utilities	259.18	1
Alpha Wireless	Supplies	16.75	1
Amazon Capital Services	clipboards 1WXQ7Q1WJ796	23.94	1
Amazon Capital Services	Equip	64.99	1
Amazon Capital Services	Sanitizer	96.98	1
Amazon Capital Services	Supplies	484.33	4
Emily Archer	Election	111.60	1
Availa Bank	Self-Funding	205.34	2
AXON ENTERPRISE INC	Body Cams	6099.25	1
Client	Mileage	62.10	1
Jim Bartosh	Election	72.50	1
Bauer Construction	Annex Const	10000.00	1
N Betten	Mileage Uniform	413.95	1
N Betten	Reimb	66.75	1
B.V Co Sheriff	Serve Papers	106.40	1
BuenaVista Rifle & Pistol Club	Dues	800.00	1
Cal Co ECA	Utilities	10.50	1
Canon Financial Services, Inc	Lease	46.33	1
S Cash	Mileage	17.83	1

CDW Government	License	1260.00	1
Cemstone	Sidewalk	1573.00	1
CID	Supplies	145.90	1
Century Link	Phone	280.00	1
CenturyLink	Phone	29.84	1
D Cirks	Phone REIM	80.00	1
City-Pocahontas	Utilities	188.68	5
Clay County Clerk of Court	Service	23.50	1
Community Lumber Supply	Cabinets	13319.91	1
J Conlin	Mileage Supplies	309.80	1
Counsel	Lease	189.22	3
O Cressler	Mileage	66.13	2
Dollar Gen	Supplies	13.00	1
Electronic Eng	Equip	389.65	1
Electronic Eng	Vehicle Equip	12011.32	2
Electronic Special	Equip	155.40	1
Electronic Special	License	85.00	1
Farm & Home	Supplies	39.98	1
Allan Fischer	mailbox	25.00	1
Foster's Frame	Services	445.00	1
Galls	Uniform	380.00	1
Gilmore City	Utilities	64.90	1
Gordon Flesch Company	Lease	156.94	1
Government Forms & Supplies	Forms	152.18	1
Hacker AMVET Post #39 Havelock	Flag	15.00	1
City-Havelock	City Cleanup	473.45	1
City-Havelock	RUT/FTM Havelock	646.23	1
Hi-Way Products	Supplies	256.26	1
Barbra J Hinners	Postage	31.90	1
HiWay Truck	Vehicle	18625.00	2
K Hoffman	Mileage	19.55	1
HyVee AR	Medications	44.11	1
IACCP	Dues	2000.00	1
IADPS	Terminal Billing	978.00	1
IDDA	Dues	9840.00	1
IA Lakes Elec	Electricity	730.00	1
IA Lakes Elec	Tower Rent	55.00	1
IA Prison Ind	signs	53.80	1
IMWCA	Worker Comp	14401.00	1
Indian Traders Chad Boysen	Weapons	3500.00	1
Interstate All Battery Center	Supplies	165.60	1
ISAC	Payroll	2154.16	2
ISAC	Dues	5900.00	1
ISCTA	Dues	250.00	1
ITsavvy LLC	Equip	8038.73	2
ITsavvy LLC	Software	292.00	2
J Ives	BOS Exp	1249.57	1
Jacks OK Tire	Tires/Parts	13750.00	1
Jasper Co Sheriff	Service	68.05	1
K Jepsen	Election Expense	265.18	1
Johnston Auto	Supplies	945.89	1
Keep IA Beautiful	Dues	12000.00	1
M Klocke	Mileage	21.85	1
Laurens Plumbing	Supplies	80.23	1
Leo's Kitchens, Inc	Counter Top	2076.00	1
Machine Shop	hose ends	5.24	1
Mail Servcs	Printing & Mailing	228.52	1
Mangold Environ	Water Tests	96.00	1
Martin Marietta	Rock	201.76	1
Mediacom	Internet	256.53	2
Messenger	Ad	200.00	1
MidAmeri Energy	Palmer int lts	67.65	1
MIDAS	Ordinances	425.00	1
Murphys Flooring	Flooring	4238.58	1
Kayla M Nedved	Reimbursement	141.00	1
L Nehman	reimb safety shoes	144.44	1
S Nelson	Supplies	26.64	1
Next Gen Tech	Service	351.55	1
Karen L Norine	Mileage	23.35	1
NW IA Youth Emerg	Shelter Ser	5450.00	1
Robert O Nystrom	Mileage	11.50	1
Office Elements	Supplies	1394.24	7
Omniform	Supplies	215.25	1
Owen/King	SIR	434.91	1
City-Palmer	RUT/FTM Palmer	1924.76	1
Philips Lifeline	Service	453.20	1
Pitney Bowes	Meter Rent	154.80	1
PJ Greufe	Services	1500.00	1
City-Plover	RUT/FTM Plover	1152.92	1
Po Co Home Care	Aides	9324.00	2
Po Co Solid Waste	Rural Waste	10698.40	1
Po Co Solid Waste	Waste	19.65	1
Poca Postmaster	Postage	15.00	1
Poca St Bank	Rent	400.00	1
Poca Comm Hospital	Meals	2198.00	1
Poca Comm Hospital	Supplies	18.20	1
Poca Equip	Battery	44.99	1
Poca Ford	Vehicle Maint	1255.12	1
Pro Co-Op	Fuel	1048.66	2
RAM Systems	Software	565.00	1
Rapid Reproductions	ink- paper/plotter	215.59	1
Rebnord Tech	Service	7419.95	1
Record Dem	Minutes	1109.11	1
Record Dem	Supplies	340.28	1
Record Dem	Weed Notice	37.18	1
Gretchen Reichter	Consultant	615.00	1
Reserve Acct	Postage	2200.00	1
Richardson's Serv	Vehicle Maint	45.98	1
V Ricklefs	Mileage	235.18	1
City-Rolfe	Utilities	73.03	1
Cody Schmidt	Well Plug	354.28	1
Seiler App	Equip	1079.00	1
Seiler App	Equipment	5322.50	1

Seiler App	Repair	354.25	1
K Simacek	Mileage	31.63	1
Sirchie	Supplies	106.62	1
Sports Rehab	Service	1195.88	1
D Stall	Mileage	391.00	1
M Parrott	Supplies	100.00	1
Sunset Law Enforcement	Ammunition	1566.25	1
T Reuters-West	Service	145.53	1
Thrifty White	Supplies	48.76	1
Chandler Todd	Election	109.30	1
US Cellular	Phone	102.50	1
USPS	Stamps	1175.00	1
USPS	Postage	182.40	1
USPS	Postage Envelopes	3904.60	1
USPS	Stamped Envelopes	316.85	1
K Vadar	Mileage	138.00	1
City-Varina	RUT/FTM Varina	331.61	1
Verizon	Phone	81.59	2
Dave Welter	Well Plug	450.58	1
Emily A Williams	Phone	50.00	1
Windstream	Phone	96.10	1
Woodley Ins	Insurance	22916.00	6
Woods	Shipping	42.42	1
Woods	Supplies	15.98	1
Ziegler	Supplies	1267.77	1
Grand Total		248661.75	

Weekly meetings: Siepker-CSS concerns; Aden-Home Care, BOH, Second Judiciary, Economic Development and Visionary meeting; Ives- COVID-19 concerns; Stauter-Fair Board, YES Center, and drainage concerns; and Dewey- COVID-19 concerns. All Supervisors participated in the Department Head meeting addressing COVID-19 and the DD 30 hearing on Annexation and hearing on Reclassification.

There being no further business, the Chairman declared the meeting adjourned.

Jeffrey K. Ives, Chairman

Karen Norine, Deputy Auditor

Supervisors Room, Courthouse
Pocahontas, Iowa
June 23, 2020

At 11:35 a.m., the Board of Supervisors of Pocahontas County, Iowa, met with Department Heads to discuss the COVID-19 pandemic.

Due to the spread of COVID-19, all County buildings are closed to the public, making holding public meetings impossible. Since public meetings are an essential part in keeping the County operational, Pocahontas County will hold all public meetings electronically. The public was able to participate by electronic means, posted at the top of the Agenda.

Members present: Chairman, Jeffrey Ives; Supervisors, Clarence Siepker, Louis Stauter, Brent Aden, and Ed Dewey; and Deputy Auditor, Karen Norine. Department Heads present: Sue Reigelsberger; Amy Johnson; Steve Nelson; and Dereck Heber. Telephonically: Reporter, Erin Sommers; and Department Heads: Kelly Jepsen; Orene Cressler, Amy Olthoff, Mike Bollard, and Tom Grau.

Pocahontas County has 32 confirmed cases of COVID-19 and one confirmed death. Supervisor Dewey explained that the Recorder explained that the CDC does not recommend opening until the number of cases shows a decrease for two consecutive weeks. It was the general consensus to stay in in Phase 1, by appointment only, for County facilities, especially since our numbers in Pocahontas County are increasing.

There being no further business, the Chairman declared the meeting adjourned.

Jeffrey K. Ives, Chairman

Kelly A. Jepsen, Auditor