

Supervisors Room, Courthouse
Pocahontas, Iowa
June 16, 2020

The Board of Supervisors of Pocahontas County, Iowa, met in regular session pursuant to adjournment.

Due to the spread of COVID-19, all County buildings are open to the public by appointment only, making holding public meetings impossible. Since public meetings are an essential part in keeping the County operational, Pocahontas County will hold all public meetings electronically. The public was able to participate in the Board of Supervisors meeting held on June 16, 2020 by electronic means posted at the top of the Agenda.

Members present: Chairman, Jeffrey Ives; Supervisors, Clarence Siepker, Louis Stauter, and Brent Aden; and Auditor, Kelly Jepsen. Electronically: Reporter, Erin Sommers.

Motion by Siepker, seconded by Aden, to approve two sets of minutes dated June 9, 2020, as presented. Ayes all, motion carried.

Motion by Stauter, seconded by Aden, to approve the tentative agenda as presented. Ayes all, motion carried.

Supervisor Ed Dewey joined the meeting.

Chief Deputy Steve Nelson addressed the Board to discuss purchasing a secondary weapon for the deputies. The weapon would be worn when not in uniform. Nelson presented a quote from Indian Traders from Pocahontas, IA for seven 9mm 365 Sig hand guns for \$3,500.00. Paul Greufe, Human Resources Representative, Nelson, and the Board discussed liability and policies. The Board asked Nelson and Greufe to do more research and get back with them.

Motion by Stauter, seconded by Aden, to approve a claim from Wieston Ag Services, Inc. for repairs to Jt. DD 9-13 Main Open Ditch in the NW SE, Section 6, Sherman Township, Calhoun County, for \$5,800.00. Ayes all, motion carried.

Motion by Stauter, seconded by Siepker, to approve a claim from Wieston Ag Services, Inc. for repairs to Jt. DD 1-54 Main Open Ditch in the SE SE, Section 18, Butler Township, Calhoun County, for \$4,900.00. Ayes all, motion carried.

Motion by Dewey, seconded by Aden, to approve a claim from Wieston Ag Services, Inc. for repairs to Jt. DD 1-54 Main Open Ditch in the SE SE, Section 5, Butler Township, Calhoun County, for \$2,200.00. Ayes all, motion carried.

Motion by Stauter, seconded by Siepker, to approve a claim from Wieston Ag Services, Inc. for repairs to Jt. DD 1-54 Main Open Ditch in the NE SE, Section 19, Butler Township, Calhoun County, for \$1,300.00. Ayes all, motion carried.

Motion by Dewey, seconded by Stauter, to approve the Jt. DD 63 Br. F claim from Pocahontas County Secondary Roads for watchman services, for \$277.34. Ayes all, motion carried.

Motion by Stauter, seconded by Aden, to acknowledge the letter from Bolton & Menk, Inc. certifying the contract completion by King Construction on DD 47 Br. F improvement project and set the completion hearing for Tuesday, July 7, 2020 at 1:00 p.m. in the Assembly Room of the Courthouse. Ayes all, motion carried.

Motion by Stauter, seconded by Siepker, to approve Contractor's Pay Request #9 from King Construction LLC in the amount of \$7,065.00 and Change Order #5 in the amount of -\$7,960.00 on DD 47 Br. F. Ayes all, motion carried.

Motion by Siepker, seconded by Aden, to reschedule the DD 41 hearing on Annexation, hearing on Common Outlet, and hearing on the Engineer's Report for Proposed Open Ditch Repairs from July 14, 2020 to August 11, 2020 starting at 1:30 p.m. at the Expo Center in Pocahontas. Ayes all, motion carried.

Motion by Dewey, seconded by Stauter, to approve the Recorder's May Report of Fees Collected. Ayes all, motion carried.

Motion by Stauter, seconded by Aden, to approve a pay increase for Ann Garvey, Dispatcher in the Sheriff's Department, as she has completed one year of service. Ayes all, motion carried. As of June 1, 2020, Garvey's new rate of pay will be \$17.15/hour, as per union contract.

Motion by Stauter, seconded by Dewey, to approve interpreter pay for Diana Navarez, part-time jailer. As of June 1, 2020, when Navarez is called in as an interpreter for the Pocahontas County Sheriff's Office, her rate of pay will be \$25.00/hour. Ayes all, motion carried.

Motion by Dewey, seconded by Stauter, to approve a three year contract for fiscal years 2020 through 2022 with Cost Advisory Services, Inc., at \$4,125 per year, for cost allocation services. Ayes all. Motion carried.

Motion by Dewey, seconded by Siepker, to acknowledge receipt of Manure Management Plan: (1) Aden Brian Feedlot – ID# 66770 located in the NW SW, Section 1, Colfax Township with Brian Aden as owner & Andrew Nesseth as contact person. Ayes-Siepker, Ives, Stauter, Dewey; Nays-None; Abstain-Aden. Motion carried.

Motion by Stauter, seconded by Aden, to rescind the motion made on June 9, 2020, setting a public hearing on the ordinance to adopt the Pocahontas County Code of Ordinances 2020, as per Iowa Code Section 331.302(10)(a)(1) and (2), no public hearing is necessary prior to the Code of Ordinances being voted for passage. Ayes all, motion carried.

Ives introduced the Ordinance #41, An Ordinance Adopting the Pocahontas County Code of Ordinances, 2020. Motion by Dewey, seconded by Stauter, that said ordinance be given its first consideration and that it be adopted. Ayes all, motion carried. Motion by Dewey, seconded by Siepker, that the statutory rule 331.302(6)(a) requiring an ordinance to be considered and voted on for passage at two Board meetings prior to the meeting at which it is to be finally passed be suspended. Ayes all, motion carried. Motion by Dewey, seconded by Aden, that the ordinance entitled "Ordinance #41, An Ordinance Adopting the Pocahontas County Code of Ordinances, 2020" now be put upon its final consideration and be adopted. Ayes all, motion carried.

Auditor Jepsen advised of correspondence received for the Board and discussed custodial needs at the Courthouse.

Jack Moellering, County Engineer, and the Board discussed future contracting for fuel. Moellering will do more research and discuss with the Board at a later time.

Gary Atherton, Assistant to the Engineer/Drainage Clerk, presented a quote for a 2020 Kobelco SK85CS-7 mini excavator from Mid Country Machinery, Inc. out of Fort Dodge, IA for \$110,500.00. The County has been renting a mini excavator for the past three months, costing approximately \$12,000.00. The County crew really likes the mini and feels they are more efficient than they can be with the backhoe. Atherton will do more research then revisit with the Board.

The Board discussed the proposed tile repair for Jt. DD 1-54 with Atherton. Motion by Aden, seconded by Stauter, to table discussion on the proposed tile repair for Jt. DD 1-54 until next week. Ayes all, motion carried. Supervisor Stauter will discuss the proposed repair with Brian Blomme, Drainage Engineer for Calhoun County.

After discussion with Greufe, a motion was made by Stauter, seconded by Dewey, to authorize the Chairman to sign the union contract with Communications Workers of America for the Sheriff's Department for fiscal years 2021 and 2022. Ayes all, motion carried.

Weekly meetings: Siepker-Linking Families; Upper Des Moines; Jt. DD 181 Interim meeting; Aden-DD 47 concerns; Ives- drainage concerns and solid waste concerns; Stauter-Jt. DD 181 Interim meeting and drainage concerns and Dewey-Interagency meeting and COVID-19 and EMA concerns. All Supervisors participated in the Department Head meeting addressing COVID-19 and the DD 31 hearing on Annexation and hearing on Reclassification.

At 11:20 the Board recessed, then at 11:40 a.m., motion by Dewey, seconded by Stauter, to reconvene the Board meeting.

Chief Deputy Steve Nelson and Gruefe addressed the Board with information on the secondary weapon for the Deputies. Motion by Stauter, seconded by Dewey, to purchase seven 9mm 365 Sig hand guns for \$3,500.00 from Indian Traders. Weapons are not to be distributed to the Deputies until a policy on the use of said weapon is approve by the Board. Ayes all, motion carried.

There being no further business, the Chairman declared the meeting adjourned.

Jeffrey K. Ives, Chairman

Kelly A. Jepsen, Auditor

Supervisors Room, Courthouse
Pocahontas, Iowa
June 16, 2020

At 11:30 a.m., the Board of Supervisors of Pocahontas County, Iowa, met with Department Heads to discuss the COVID-19 pandemic.

Due to the spread of COVID-19, all County buildings are closed to the public, making holding public meetings impossible. Since public meetings are an essential part in keeping the County operational, Pocahontas County will hold all public meetings electronically. The public was able to participate by electronic means, posted at the top of the Agenda.

Members present: Chairman, Jeffrey Ives; Supervisors, Clarence Siepker, Louis Stauter, Brent Aden, and Ed Dewey; Paul Greufe, Human Resource Representative; and Auditor, Kelly Jepsen. Department Heads present: Sue Reigelsberger; Amy Johnson; Steve Nelson; Dereck Hebert; and Jack Moellering. Telephonically: Reporter, Erin Sommers; and Department Heads: Tom Grau, and Jill Conlin.

Discussion on staying in Phase 1 and when to move into Phase 2 took place. Since the number of active cases in Pocahontas County is still increasing, it was the general consensus of the Department Heads and the Board of Supervisors to stay in Phase 1. Supervisor Siepker would like to have a target date of July 1st to go into Phase 2.

There being no further business, the Chairman declared the meeting adjourned.

Jeffrey K. Ives, Chairman

Kelly A. Jepsen, Auditor