

Supervisors Room, Courthouse
Pocahontas, Iowa
May 26, 2020

The Board of Supervisors of Pocahontas County, Iowa, met in regular session pursuant to adjournment.

Due to the spread of COVID-19, all County buildings are open to the public by appointment only, making holding public meetings impossible. Since public meetings are an essential part in keeping the County operational, Pocahontas County will hold all public meetings electronically. The public was able to participate in the Board of Supervisors meeting held on May 26, 2020 by electronic means posted at the top of the Agenda.

Members present: Chairman, Jeffrey Ives; Supervisors, Clarence Siepker, Louis Stauter, and Brent Aden; and Auditor, Kelly Jepsen. Electronically: Supervisor, Ed Dewey; and Reporter, Erin Sommers.

Motion by Dewey, seconded by Aden, to approve two sets of minutes dated May 19, 2020, as presented. Ayes all, motion carried.

Motion by Stauter, seconded by Siepker, to approve the tentative agenda with the following changes: strike approve Jt. DD 181 claim; strike approve Jt. DD 181 proposed open ditch repair; add approve letters concerning Pocahontas County's response to letter from our DNR advisor; and cancel the June 2, 2020 Board meeting. Ayes all, motion carried.

Dereck Hebert, IT Director, met with the Board to discuss purchasing computer hardware upgrades to replace the services we still receive from Solutions, Cisco renewing licenses, firewall protection for the Annex, and server rack clean up at the Courthouse. Motion by Stauter, seconded by Dewey, to authorize the IT Director to purchase items as explained, not to exceed \$16,505.00. Ayes all, motion carried.

Motion by Siepker, seconded by Aden, to approve Jt. DD 63 Br. 1A claim from Luft & Sons, Inc. for tile repair in Section 35, Ruch Lake Township, Palo Alto County, for \$400.00. Ayes all, motion carried.

Motion by Stauter, seconded by Aden, to approve a claim from Bolton & Menk for Engineering services for the petition for improvements on Jt. DD 63 Br. Main Tile, for \$312.50. Ayes all, motion carried.

Motion by Aden, seconded by Siepker, to approve a claim from Bolton & Menk for Engineering services for outlet improvements to Jt. DD 63 Br. Open Ditch, for \$6,503.50. Ayes all, motion carried.

Motion by Stauter, seconded by Aden, to approve the proposed tile repair in Jt. DD 35-37 Br. 2 in the SW SE Section 2 of Williams Township, Calhoun County, for \$600.00. Ayes all, motion carried.

Motion by Aden, seconded by Dewey, to accept the Engineer's Report for DD 59. Ayes all, motion carried.

Motion by Aden, seconded by Stauter, to accept the Engineer's Report on Annexation and the Report of Classification Commission for DD 47 Br. F and set, Tuesday, June 30, 2020 6:00 p.m. for the Annexation hearing and 6:15 p.m. for the Reclassification hearing, both held at the Palmer Community Center in Palmer.

Motion by Stauter, seconded by Siepker, to acknowledge the resignation of Denny Fitchett, Dispatcher in the Sheriff's Office, as of May 20, 2020, and thank him for his service to our county. Ayes all, motion carried.

Motion by Siepker, seconded by Aden, to authorize the Chairman to sign letters addressed to our neighboring counties regarding Pocahontas County's response to a letter received from our DNR advisor, Allen Bonini, concerning the resolution seeking division of the proposed North Raccoon River Watershed Management Authority. Ayes all, motion carried.

Motion by Dewey, seconded by Siepker, to approve the claims for payment as reviewed by the Board, including claims with documented public purposes. Ayes all, motion carried. The following claims were audited and allowed:

Henry Adkins	Ballots	3597.03	1
Adv. Drainage	plastic pipe	1043.08	1
E Ahlrichs	Mileage	197.23	1
Alliant Energy	Utilities	174.45	1
Alpha Wireless	Supplies	121.12	1
Amazon Capital Services	Supplies	135.85	4
N Betten	Mileage	279.45	1
B H Energy	Natural Gas	291.11	3
Bolton & Menk	DD Engineer	6210.00	1
Bunda Seed	Seed	403.00	1
Canon Financial Services, Inc	Lease	378.73	6
Phil Carlson	Well Plug	470.59	1
S Cash	Mileage	112.08	1
CID	Supplies	2724.30	4
Century Link	Phone	280.00	1
CenturyLink	Phone	19.44	1
J Conlin	Mileage	273.70	1
Counsel	Lease	190.49	3

Po Co Sec Rd	Fuel	282.53	1
Larry Davis	Well Plug	460.00	1
DD 31	rd cross/Marshall 16/17	2903.98	1
DD 31	rd cross/Marshall 17/20	35395.10	1
DD 31	rd cross/Marshall 20/21	3764.66	1
DD 31	rd cross/Marshall 20/29	5997.10	1
Dell Marketing L P c/o Dell US	Service	561.18	2
Dell Marketing L P c/o Dell US	1/2 Adobe/JM GA 103921276	374.12	1
Doolittle Oil	Supplies	5232.69	1
Dossier Systems	Computer Ser	447.00	1
Electronic Special	Service	274.15	1
EMC	Parts	193.80	1
Judy K Essing	Postage	16.00	1
Farm & Home	Maint/Uniform	491.71	1
Fastlane Motor Parts	parts	22.06	1
Galls	Uniform	60.94	1
Gordon Flesch Company	Lease	129.26	1
Grainger	Supplies	4.36	1
Great American Financial Serv	Lease	149.75	1
Dereck A Hebert	Renewal	12.00	1
Dereck A Hebert	Software	146.62	2
Bruce Hefty	Well Plug	356.52	1
Barbra J Hinnners	Postage	28.59	1
Barbra J Hinnners	Supplies	9.08	1
J Hubbell	Plants	64.38	1
HyVee AR	Meds	44.11	1
ICRA	Dues	200.00	1
IA Lakes Elec	Electricity	380.00	2
IACCVSO	Dues	50.00	1
Imagine	Service	3750.00	1
ITSavvy LLC	Monitors	560.00	1
Jack's Uniform	Uniform	149.79	1
K Jepsen	Mileage	712.61	1
Larson Printing	Supplies	187.80	1
House of Print	Survey	319.96	1
Laurens Plumbing	Repair	469.00	1
Mail Servcs	Service	270.86	1
Martin Marietta	DD 92 rock	168.59	1
Martin Marietta	Rock	149.19	1
McKesson Medical	Supplies	169.24	1
MidAmeri Energy	Palmer elec	36.30	1
MidAmeri Energy	Palmer int. lts	67.76	1
N IA Telecom	Maintenance	2511.75	1
NW IA Youth Emerg	Shelter Ser	5250.00	1
Office Elements	Supplies	130.98	3
Owen/King	Service	191.70	1
Owen/King	SIR	523.26	1
Philips Lifeline	Lifeline	465.90	1
PJ Greufe	Services	1500.00	1
Po Co Home Care	Home Aides	4626.00	1
Po Co Solid Waste	fridge disposal	16.00	1
Po Co Solid Waste	Rural Waste	10698.40	1
Po Co Solid Waste	Waste	10.20	1
Poca St Bank	Rent	400.00	1
Poca Comm Hospital	Meals	1995.00	1
Poca Equip	Equip	199.95	1
Poca Equip	Maint	112.09	1
Poca Equip	Parts	49.71	1
Poca Fiber	Telecommunications	756.16	2
Record Dem	Ads	648.00	1
Record Dem	Minutes	898.61	1
Gretchen Reichter	Consultant	307.50	1
Richardson's Serv	Service	59.90	1
V Ricklefs	Mileage	309.88	1
Rolfe Flower Bin	Landscape	362.50	1
Seiler App	Parts	135.00	1
Seiler App	Repiar	319.50	1
Seiler App	Service	230.00	1
Shelby County Sheriff's Office	Service	103.70	1
V Showers	replacement fridge	170.13	1
C Siepker	Mileage	979.35	1
Sign-UP LTD	Sign Maint	1115.00	1
K Simacek	Mileage	142.55	1
Superior Signals	Lights	577.98	1
T Reuters-West	Legal	145.53	1
Christopher S Toner	Postage	11.00	1
US Cellular	Phone	275.60	2
K Vadar	Mileage	191.43	1
Verizon	hotspots	160.04	1
Verizon	Hot Spot	41.58	1
Dave Waller	Well Repair	1000.00	1
Dave Welter	Well Plug	434.96	1
Western Ins	Ins/Bond Ser	231.00	1
Woods	Postage	22.26	1
Woods	Supplies	12.87	1
Youth Shelter NCI	Shelter Care	1399.50	1
Grand Total		121686.91	

Motion by Dewey, seconded by Stauter, to authorize the Chairman to sign the Iowa DOT permit for use of highway Right-of-Way for Pocahontas Fiber Network. Ayes all, motion carried. The proposed work is located along Highway 4, across from the Bus Barn.

Jack Moellering, County Engineer, advised that neither local businesses were interested in bidding the N-28 seeding and mulching project. Moellering did receive 3 non-local bids: County Landscapes, Inc. from Ames, IA for \$86,500.00; MLS Landscape & Design from Granville, IA for \$111,000.00; and Don White & Son Sodding Contractors, Inc. from Des Moines, IA for \$209,088.00. After discussion, motion by Siepker,

seconded by Stauter, to authorize Moellering to contract with County Landscapes, Inc. form Ames, IA at their bid of \$86,500.00 for seeding and fertilizing along N-28. Ayes all, motion carried.

Moellering also gave an update on road projects and addressed Supervisors' concerns.

Motion by Aden, seconded by Siepker, to approve Amendment 1 to the Pocahontas County Reopening Policy Phased Approach Plan, authorizing Homecare Aides to use Administrative Leave until June 1, 2020. Ayes: Siepker, Aden, Ives, Stauter. Abstain: Dewey. Motion carried.

Auditor Jepsen advised that the old generator was picked up by the buyer and he had no interest in the generator control box. Seiler's Appliance advised that the new furnace at the Annex will be 96% efficient and that there are no rebates for commercial installations.

Motion by Siepker, seconded by Stauter, to cancel the normal Board of Supervisors' meeting on Tuesday, June 2nd, due to the Primary Election. Ayes all, motion carried.

The Board discussed the increase in cases of COVID-19 in our surrounding counties and possibly staying in Phase 1 of the Reopening Policy Phased Approach Plan until June 9, 2020 but will discuss with the Department Heads before deciding.

Weekly meetings: Siepker-drainage concerns; Aden-Board of Health and drainage concerns; Ives-drainage and Solid Waste concerns; Stauter- CFR and tile concerns; and Dewey- Conservation meeting and COVID-19 concerns. All Supervisors participated in the Department Head meeting addressing COVID-19 and DD 59 hearing.

At 11:30 a.m., the Board recessed for Department Head meeting.

At 11:50 a.m., the Board reconvened.

After discussion with the Department Heads, it was decided to stay in Phase 1 of the Reopening Policy Phased Approach Plan and discuss again on June 9, 2020.

There being no further business, the Chairman declared the meeting adjourned.

Jeffrey K. Ives, Chairman

Kelly A. Jepsen, Auditor

Supervisors Room, Courthouse Pocahontas, Iowa
May 26, 2020

At 11:30 a.m., the Board of Supervisors of Pocahontas County, Iowa, met with Department Heads to discuss the COVID- 19 pandemic.

Due to the spread of COVID-19, all County buildings are closed to the public, making holding public meetings impossible. Since public meetings are an essential part in keeping the County operational, Pocahontas County will hold all public meetings electronically. The public was able to participate by electronic means, posted at the top of the Agenda.

Members present: Chairman, Jeffrey Ives; Supervisors, Clarence Siepker, Louis Stauter, and Brent Aden; and Auditor, Kelly Jepsen. Department Heads present: Diane Ferguson; Sue Reigelsberger; Bob Harrison; Amy Johnson; and Steve Nelson. Telephonically: Reporter, Erin Sommers; Supervisors Ed Dewey; and Department Heads: Tom Grau, Russ Jergens, Brian Reis; Dan Feistner; and Jill Conlin.

Diane Ferguson, Director of Public Health, reported a fourth case of COVID-19 in Pocahontas County. The Board and Department Heads discussed the increase in number of COVID-19 cases in the surrounding counties, particularly Buena Vista and Wright County, and the Governor's most recent announcement on re-opening more establishments, and what that means for our County. Phase 1 of the Reopening Policy Phased Approach Plan was reported to be working well and it was the consensus of everyone to stay in Phase 1 at least until the next Department Head meeting on June 9, 2020.

Jeffrey K. Ives, Chairman

Kelly A. Jepsen, Auditor