

Supervisors Room, Courthouse
Pocahontas, Iowa
May 25, 2021

The Board of Supervisors of Pocahontas County, Iowa, met in regular session pursuant to adjournment. Members present: Chairman, Clarence Siepker; Supervisors, Jeffrey Ives, Brent Aden, Louis Stauter, Kyle Smith; and Auditor, Kelly Jepsen. Others Present: Reporter, Erin Sommers.

Motion by Stauter, seconded by Aden, to approve the minutes, dated May 18, 2021, with changes. Ayes all, motion carried.

Motion by Ives, seconded by Smith, to approve the tentative agenda as posted. Ayes all, motion carried.

Supervisor Ives advised that a group representing both EMA and Public Health met to discuss the new building approved at the May 4, 2021 Board Meeting. After reviewing EMA and Public Health's needs and reviewing amended quotes from the original bidders: Todd Morton, from Gillet Grove on a Reaves Building Systems and Tom Witt Contractor, Inc. from Newell, IA on a Lester Building, they recommend the Reaves' stick frame building. The Building would be a 60'x120'x16' stick frame building with rafters on 8' center for a total cost of \$142,633.44. They also recommend the Gonnerman/Rubel Construction estimate for a 60' x 120' concrete floor, for \$69,180.00. Motion by Ives, seconded by Smith, to accept the changes to the design of the building and accept the bid from Gonnerman/Rubel Construction for the concrete work for this building. Ayes all, motion carried. The design will be changed from a Reaves pole building with rafters on 4' center, for \$145,621.00 to a Reaves stick building with rafters on 8' center, for \$142,633.44.

Cathy Frerk, County Recorder, requested to make Beverly Tiedeman a Deputy Recorder as of June 1, 2021 and adjust her wages to 66% of the Recorder's salary. After discussion a motion was made by Aden, seconded by Stauter, to approve the appointment of the Deputy Recorder, effective July 1, 2021, by resolution. The chairman called the question with the following recorded vote: Ayes –Ives, Aden, Siepker, Stauter, Smith; Nays-none. Whereby the Chairman declared the resolution duly adopted to-wit:

APPOINTMENT OF DEPUTY RECORDER
RESOLUTION 2021-05-#15

WHEREAS, the Pocahontas County Recorder, Cathy Frerk was duly appointed December 15, 2020 and sworn into office January 4, 2021; and

WHEREAS, pursuant to Iowa Code 331.903(1), the Recorder, Auditor, Treasurer, Sheriff and County Attorney may each appoint, with approval of the Board of Supervisors, one or more deputies, assistants, or clerks for whose acts the principal officer is responsible; and

WHEREAS, approval of each appointment shall be adopted by a resolution recorded in the minutes of the Board of Supervisors;

NOW THEREFORE BE IT RESOLVED by the Pocahontas County Board of Supervisors that the following appointment by the Recorder, Bev Tiedeman as Deputy Recorder, is approved and Deputy Tiedeman's pay will increase to 66% of Recorder's salary starting July 1st, 2021.

Motion by Stauter, seconded by Aden, to accept the resignation of Ann Garvey, full time Dispatcher, effective June 2, 2021, and thank her for her service. Ayes all, motion carried.

A letter was received from Collin Klingbeil, Project Engineer from Bolton & Menk, certifying that Reutzell Excavating, Inc. had completed the improvement on Jt. DD 63 Br. Main Tile. In accordance with Iowa Code 468.101, motion was made by Ives, seconded by Smith, to acknowledge the completion and set the completion hearing for Tuesday, June 15, 2021 at 1:30 pm at the Election's Center in Emmetsburg, Iowa. Ayes all, motion carried.

Motion by Stauter, seconded by Aden, to approve Jt. DD 63 Main Open Ditch claim from Bolton & Menk, Inc., for engineering service on FEMA work for \$478.50. Ayes all, motion carried.

Motion by Ives, seconded by Stauter, to approve Jt. DD 63 Br. Main Tile claim from Bolton & Menk, Inc., for engineering service for \$4,420.00. Ayes all, motion carried.

Motion by Aden, seconded by Smith, to acknowledge receipt of Manure Management Plan: (1) Seehusen Finisher –ID# 61832, located in the SE SW, Section 30, Sherman Township, with Middle Creek Swine, LLC as owner & Maschhoff Environmental Inc. as contact person. Ayes all, motion carried.

Ann Beneke, on behalf of the City of Laurens, requested the assignment of the County held certificate on parcel #01-22-357-006, located at 534 W. Section Line Rd. in Laurens, and a waiver on the redemption. Motion by Stauter, seconded by Aden, to assign the tax certificate #2015-199, to the City of Laurens and abate the taxes as soon as the city takes possession except for the drainage assessment of \$27.70 and the assignment fee of \$10.00. Ayes all, motion carried. Taxes that will be abated, \$9,157.28.

Amy Johnson, County Treasurer, requested to make Michelle Ferguson a Driver's license Deputy. Motion by Ives, seconded by Stauter, to approve the appointment of the Driver's license Deputy, effective July 1, 2021, by resolution. The chairman called the question with the following recorded vote: Ayes –Ives, Aden, Siepker, Stauter, Smith; Nays-none. Whereby the Chairman declared the resolution duly adopted to-wit:

Appointment of Deputy Treasurer
Resolution 2021-05-#16

WHEREAS, the Pocahontas County Treasurer, Amy Johnson, was duly elected on November 6, 2018 and sworn into office on January 2, 2019; and

WHEREAS, pursuant to Iowa Code 331.903(1), the Auditor, Treasurer, Recorder, Sheriff, and County Attorney may each appoint, with approval of the Board of Supervisors, one or more deputies, assistants, or clerks for whose acts the principal officer is responsible; and

WHEREAS, approval of each appointment shall be adopted by resolution recorded in the minutes of the Board of Supervisors;

NOW THEREFORE BE IT RESOLVED by the Pocahontas County Board of Supervisors that the following appointment by the Treasurer is approved: Michelle Ferguson, Driver's License Deputy.

Next Johnson requested a wage increase for Denise Krischel, Tax Deputy, and Michelle Ferguson, Driver's license Deputy. Johnson would like to increase Krischel from 79% to 81% of the Treasurer's salary and Ferguson from \$18.00 per hour to 58% of the Treasurer's salary, both effective June 1, 2021. Motion by Smith, seconded by Aden to approve said wage increases with the effective date of July 1, 2021. Ayes all, motion carried.

Half of the American's Rescue Plan fund, \$642,831.50 was deposited to the County's main account on Friday, May 21, 2021. Treasurer, Amy Johnson, questioned the need to have a separate account for the funds. After discussion, a motion was made by Aden, seconded by Smith, to authorize the County Treasurer to open a new account at Pocahontas State Bank to be used solely for the funds received from the American's Rescue Plan. Ayes all, motion carried.

Motion by Smith, seconded by Aden, to approve the claims as reviewed by the Board. Ayes all, motion carried. The following claims were audited and allowed:

Access Systems Leasing	Lease	146.20	1
E Ahlrichs	Mileage	244.72	1
Alliant Energy	Utilities	138.56	1
Amazon Capital Services	Supplies	981.58	6
AT&T	Phone	48.16	1
Bailey Nurseries	Trees	21453.04	1
Client	Mileage	60.48	1
Bauer Built	Tires/Parts	346.18	1
Baycom Inc Attn: Accounts Rece	Equip	3113.00	1
N Betten	Mileage	322.56	1
Bunda Seed	Seed	307.50	1
Cal Co ECA	Utilities	8.40	1
Canon Financial Services, Inc	Lease	378.73	1
S Cash	Mileage	5.60	1
CID	Supplies	2649.54	1
Century Link	Phone	319.85	1
CenturyLink	Phone	44.70	1
C Cakes	Annual Meeting	600.00	1
Cintas	Supplies	83.59	1
City-Pocahontas	Utilities	287.60	1
CJ Cooper & Asso	Annual Fee	70.00	1
J Conlin	Mileage	262.08	1
James P Conway	Supplies	62.34	1
Counsel	Lease	254.51	3
Po Co Sec Rd	Fuel	1146.66	1
O Cressler	Mileage	45.92	1
DCI-SOR	Training	60.00	1
Dell Marketing L P c/o Dell US	Licenses	935.30	1
Farm & Home	Maint	30.19	1
Farm & Home	Parts	41.70	1
Fastenal Co	Parts	489.87	1
Foundation Analytical Lab	Water Tests	798.60	2
Gordon Flesch Company Inc	Lease	129.26	1
Hall Signs, Inc.	signs	738.95	1
Healthcare First c/o Wells Far	Service	104.74	1
Dereck A Hebert	Phone	25.00	1
Dereck A Hebert	Renewals	171.50	2
HyVee AR	Meds	11.65	1
ILEA	Training	1182.00	4
Insight Public Sector Sled	Software	267.49	1
IA Lakes Elec	Electricity	487.00	1
IA Lakes Elec	Rent	31.00	1
ITsavvy LLC	Equip	1090.00	2
K Jepsen	Expenses	319.51	1
Amy M Johnson	Expenses	502.75	1
KAYL	Ad	105.00	1
M Klocke	Mileage	21.28	1
John Kramer	Well Plug	492.20	1
Loffler	Lease	55.74	1
Machine Shop	hose ends	17.94	1
Machine Shop	Parts	52.29	1
Martin Marietta	Rock	129.22	1
Mediacom	Internet	14.15	1
Metal Culverts	Parts	47170.59	1
MidAmeri Energy	Palmer int. lts	69.31	1
MidAmeri Energy	Varina elec	26.58	1
Midwest Wheel	Supplies	8.88	1
Murphy Tractor	Parts	1797.39	1
NW Glass	Door	2625.00	1
Office Elements	Equip	889.81	2
Office Elements	Supplies	394.14	7
Overhead Door	Repairs	213.35	1
J Paulsen	Expenses	353.00	1
Philips Lifeline	Service	870.69	1
Plastic Recycling	barricade boards	352.08	1
Plut Horizontal Boring LLC	rd crossing/Colfax 6/9	12150.00	1
Po Co Home Care	Service	13784.00	3
Pocahontas Co. IT Department	LD engineer	35.54	1
Poca Postmaster	Postage	308.00	1
Poca St Bank	Rent	400.00	1
Poca Comm Hospital	Meals	2408.00	1
Poca Ford	Maint	473.87	1
Prinsco Inc	Supplies	1539.36	1
Pro Co-Op	Fuel	3020.83	2
Rabbit Air	Equip	85.00	2

Record Dem	Ad	49.00	2
Record Dem	Supplies	22.50	1
Richardson's Serv	Maint	69.05	1
V Ricklefs	Mileage	236.08	1
Skarnes Inc	Parts	109.48	1
Rolfe Flower Bin	Landscape	46.80	1
City-Rolfe	Utilities	116.33	1
Schoon Excavating	Drainage	3996.46	1
Schumacher's Nursery	Trees/Shrubs	6138.53	1
IA SOS	Mailing	38.85	1
Seiler App	Parts	200.00	1
K Simacek	Mileage	80.08	1
Solutions Inc	Renewal	3990.00	1
Sports Rehab	Services	766.65	1
Amy D Stern-Domek	Mileage	229.04	1
Anne E Thompson	Supplies	80.46	1
Christopher S Toner	Training	70.00	1
US Cellular	Phone	229.65	2
USPS	Postage	317.40	1
K Vadar	Mileage	245.60	1
City-Varina	Cleanup	461.57	1
Verizon	hot spots/ new JW	267.18	1
Verizon	Hot Spot	45.02	1
Verizon	Hot Spots	561.58	1
Verizon	Phones	616.15	1
J Watson	Maint	9.00	1
Western Ins	Ins/Bond Ser	231.00	1
Windstream	Phone	225.90	2
Woods	Supplies	217.02	2
Ziegler	Supplies	6915.52	1
Grand Total		157243.15	

Auditor, Kelly Jepsen, and the Board discussed the engineering cost to reclassify DD 44 and DD 53. Jepsen will advise Bolton & Menk, Inc. that DD 44 is willing to split the difference in the reclassification cost from the estimate cost to the actual cost. A motion was made by Smith, seconded by Ives, to order a reclassification of DD 53. Ayes all motion carried. Jon Rosengren's, Engineer from Bolton & Menk, estimated the reclassification at \$10,000.00.

At 11:00 a.m., a bid letting for pavement markings was held. Jack Moellering, County Engineer, advised that only one bid was received: Iowa Plains Signing, from Slater, IA, for \$116,533.00. Motion by Stauter, seconded by Smith to award the bid to Iowa Plains Signing, from Slater, IA, for \$116,533.00. Ayes all, motion carried.

Moellering gave an update on Secondary Roads current projects: Moellering advised that the bridge located on the west side of Section 18, Dover Township, is currently being replaced.

Weekly meetings: Ives-Workforce Development and drainage concerns; Aden-Windmill concerns; Siepker-Upper Des Moines Finance meeting and Linking Families Executive Board meeting; Stauter-YES Center; and Smith-Public Health and Home Care Aide Agency joint meeting. All Supervisors participated in the DD 59 Annexation and Reclassification Hearings.

There being no further business, the Chairman declared the meeting adjourned.

Clarence Siepker, Chairman

Kelly Jepsen, Auditor