

Supervisors Room, Courthouse
Pocahontas, Iowa
April 25, 2023

The Board of Supervisors of Pocahontas County, Iowa, met for a regular meeting. Members present: Chairman, Brent Aden; Supervisors, Louis Stauter, Jeff Ives, Clarence Siepker, Kyle Smith; and Auditor, Kelly Jepsen. Others present: Reporter, Erin Sommers.

Motion by Stauter, seconded by Siepker, to approve the minutes dated April 18, 2023 as presented. Ayes all, motion carried.

The agenda was approved as posted, on motion by Smith, seconded by Ives. Ayes all, motion carried.

With Jack Moellering, County Engineer, leaving June 1, 2023, he and the Board discussed a sharing resolution to cover the interim while the County searches for a new County Engineer so construction projects can continue. The Board will work to ensure everything is in place.

Motion by Stauter, seconded by Smith, to set a bid letting for patching for Tuesday, May 2, 2023 at 11:00 a.m., and pavement markings for Tuesday, May 9, 2023 at 11:00 a.m., both in the Supervisors Room, at the Courthouse. Ayes all, motion carried.

Motion by Ives, seconded by Stauter, to authorize the Chairman to sign the purchase agreement for the County Line Bridge project. Ayes all, motion carried. This is an agreement between Calhoun County and Richard & Marilyn Oberhelman for temporary easement. Pocahontas County will be doing the fence work.

Motion by Stauter, seconded by Siepker, to adopt the following resolution endorsing and authorizing application for Surface Transportation Block Grant. The chairman called the question with the following recorded votes: Ayes –Ives, Stauter, Aden, Siepker, Smith; Nays-none. Whereby the resolution is adopted to-wit:

RESOLUTION – 2023-04-#24

A RESOLUTION SUBMITTING A GRANT APPLICATION FOR REGION V SURFACE TRANSPORTATION BLOCK GRANT (STBG) PROGRAM AND COMMITMENT OF MATCHING FUNDS

WHEREAS, the Region V Surface Transportation Block Grant Program provides funding for various STBG eligible projects as listed in the Region V STBG application; and

WHEREAS, the Board of Supervisors of the County of Pocahontas, Iowa hereby endorses the proposed project located north of Manson, Iowa on County Highway N-65; and

WHEREAS, the County wishes to apply for funding from the Region V Surface Transportation Block Grant Program for the above project; and

NOW, THEREFORE BE IT RESOLVED BY THE POCAHONTAS COUNTY BOARD OF SUPERVISORS THAT:

1. The County hereby commits matching funds as required by the Region V Surface Transportation Block Grant Program.
2. The County hereby commits to adequately maintain the completed project for its intended public use for a minimum of 20 years following project completion.
3. The County Board of Supervisors hereby authorizes Jack Moellering, County Engineer, to sign the project application on behalf of the County and authorizes his successor to carry the project to completion if it is approved for federal funding.

Approved This 25th Day of April, 2023

By: Pocahontas County Board of Supervisors

/s/Brent Aden, Chairman, /s/Jeffrey K. Ives, /s/Louis Stauter, /s/Clarence Siepker, /s/Kyle Smith

ATTEST: /s/Kelly Jepsen, County Auditor

John Runneberg, Roads Superintendent, and the Board agreed to start four 10-hour days for the Roads crew on May 8th and continue until at least Labor Day. If Runneberg wants to continue past Labor Day he will inform the Board.

Jacob Hagan, Engineer with Bolton & Menk, presented the Engineer's Report for Annexation for Jt. DD 63, Classification Commission Reports for Jt. DD 63 Main Open Ditch, DD 41 Br. 15-17, and DD 56. Motion by Ives, seconded by Smith, to tentatively approve said reports and set the hearings for Tuesday, June 6, 2023 at the following times in the Assembly Room at the Courthouse. Ayes all, motion carried. Jt. DD 63 Annexation at 1:00 p.m., Jt. DD 63 Reclassification at 1:15 p.m., DD 56 Reclassification at 1:45 p.m., and DD 41 Reclassification at 2:15 p.m.

Motion by Stauter, seconded by Siepker, to acknowledge Deputy Recorder, Beverly Tiedeman's last day of employment as Friday, April 14, 2023 and thank her for her service. Ayes all, motion carried.

Motion by Ives, seconded by Smith, to approve Remote Work Policy (option 3) and to go into effect immediately. Ayes –Ives, Aden, Siepker, Smith; Nays-Stauter; Motion carried. The following policy will be added to the Employee's Handbook:

Some employees may be granted remote access to the Pocahontas County computer network via a virtual private network (VPN). This access is not intended to substitute or replace the employee's normal office hours or scheduled hours of work.

Pocahontas County's primary role is to serve our citizens and we do not have any policy or practice that provides for remote work. Every rare exception to this practice would need to be clearly defined, in writing, and approved in advance by the Board of Supervisors or appropriate governing board. Exceptions are only to be given with an approved FMLA event and no blanket exceptions are to be given.

For purposes of auditing and payroll, all documentation must be submitted to the Auditor's Office prior to leave.

Motion by Stauter, seconded by Siepker, to approve Jt. DD 144 Main Tile claim from Pocahontas County Secondary Roads for repair work in the amount of \$754.86. Ayes all, motion carried. Repair was done in the NE Section of Dover Township.

The Board reviewed the itemized webhosting cost per site from Juicebox and discussed if they plan on paying the full cost or just the County's portion. No decision was made at this time.

Auditor Jepsen advised that IMWCA, the County's Worker's Compensation carrier, server has been down since March 6, 2023 and she was told that they are not paying any medical bills during this time. Jepsen believes that they have been ransomed but IMWCA will neither confirm or deny. After discussion, Jepsen was advised to look for a new carrier.

Jepsen also advised that John Hansen with Midwest Construction Consultants, who was hired to do a jail feasibility study, keeps contacting a public finance officer for information on the County's finances instead of working through the County. Now the public finance officer is requesting the County sign an Engagement Letter with him, allowing him to do the finance for the prospective build at a cost of \$17,500.00 plus \$5.00 per thousand of bonds issued. The Board advised that he needs to work through us and that they are not ready to hire a public finance firm yet but once they are ready to build, bids will be taken. Jepsen advised that she believes we can borrow to build a jail but unsure if we will have the funds to operate it as the amount of the Sheriff's budget will increase significantly.

Motion by Siepker, seconded by Stauter, to approve the claims as reviewed by the Board except for claims #76273. Ayes all, motion carried. The following claims were audited and allowed:

A & M Laundry	Supplies	77.10	1
Adv. Drainage	Tile Lines	9543.95	1
K Aljets	Postage	23.30	1
Alliant Energy	Utilities	921.00	1
Amazon	Supplies	1820.19	5
C Archer	safety	349.75	1
Arnold Motor	Parts	790.97	1
Client	Mileage	63.18	1
Bauer Built	Tires/Parts	2000.40	1
Bennett Recycling	Sanitation	33.00	1
N Birkey	Mileage	383.76	1
B H Energy	Natural Gas	90.57	1
BV Co Journal	Minutes	500.78	1
Bunda Seed	Seed	559.75	1
Calhoun Co Sheriff	Service	53.34	1
Cal Co ECA	Utilities	10.50	1
Calhoun-Burns	Service	10047.10	1
CID	Supplies	1472.00	1
City-Pocahontas	Utilities	958.76	1
E&P Clark	Reimb	130.00	1
Jodi M Clausen	Mileage	11.12	1
Comm First	Service	31.28	1
J Conlin	Mileage	150.93	1
Po Co Sec Rd	Fuel	1015.25	2
O Cressler	Expense	806.61	2
M Crosgrove	Safety	104.00	1
Cummins Inc.	Maint	900.47	1
Thomas A Domek	Safety	150.00	1
Doolittle Oil	Supplies	896.76	1
Laura S Erickson	Mileage	105.30	1
Expo Center	Rent	100.00	1
Farm & Home	Supplies	2543.79	3
Fast Lane	Supplies	28.50	1
City-Fonda	Utilities	228.65	1
Force America	Parts	231.42	1
GFC Leasing	Lease	1052.86	1
Gilmore City	Reimb RUT	1058.21	1
Gordon Flesch	Lease	308.36	1
J Hatcher	Well Plug	425.00	1
City-Havelock	Reimb RUT	628.41	1
Healthcare First	Service	104.74	1
B Hetrick	Mileage	188.96	1
HyVee AR	Jail Meds	139.54	1
IState Truck	Parts	224.14	1
IA Prison Ind	Signs	417.78	1
IA Workforce	Unemployment	974.78	1
IA Lakes Elec	Electricity	258.00	1
ISAC	Conference	225.00	2
K Jepsen	Expenses	145.37	1
Amy M Johnson	Expenses	230.24	1
Johnston Auto	Batteries	237.19	1
Denise M Krischel	Mileage	115.25	1
Laurens Sun	Minutes	728.03	1
Philips Lifeline	Lifeline	330.97	1
Machine Shop	Supplies	1404.65	2
MC of IA	Supplies	309.57	1
McKesson	Supplies	264.99	1
MDI Worldwide	Signs	625.56	1

Metal Culverts	Pipe Supplies	219023.83	1
Meyer Electric	Maint	203.50	1
Mid American Signal Inc	Parts	857.00	1
MSOCIC	Dues	100.00	1
MidAm Energy	Electricity	216.82	1
J Moellering	Reimb Expenses	91.94	1
Murphy Tractor	Parts	4295.01	1
Napa	Parts	7.03	1
New Way Ford	Service	29251.50	4
Norsolv	Services	261.95	1
Northern Safety Co Inc	Safety	334.25	1
Office Elements	Supplies	153.51	1
Overhead Door Company of Webst	Service	1778.59	1
City-Palmer	Reimb RUT	1647.33	1
City-Palmer	Utilities	107.23	1
Penguin Mgt	Telecom	1470.00	1
PJ Greufe	Services	1500.00	1
City-Plover	Reimb RUT	767.46	1
City-Plover	Utilities	100.00	1
Po Co Aud	GIS	3000.00	1
Po Co Home Care	Aides	9287.50	1
Po Co Solid Waste	Services	111.00	1
PO CO IT Dept	Copier	223.72	2
Pocahontas County Extension an	Education	20.00	1
Poca Comm Hospital	Meals	1995.00	1
Poca Comm Hospital	Safety	196.00	1
Poky Equip	Supplies	429.99	1
Polk Co Treas	Service	284.77	1
Pro Co-Op	Fuel	16646.52	3
Wyatt C Rahn	Expenses	130.18	1
Record Dem	Ads	1765.45	4
Rees Truck	Parts	2460.40	1
Reg V HAZMAT	Contribution	2654.25	1
Richardson's Serv	Service	120.54	1
E Ahlrichs	Mileage	343.98	1
City-Rolfe	Utilities	488.54	1
Schoon Excavating	Drainage	13031.47	1
IA SOS	NCOA	31.92	1
Secure Shred	Service	148.00	1
Seiler Appl	Service	255.00	3
Cody K Soukup	Safety	150.00	1
Sports Rehab	Service	1229.08	1
Darren Stearns	Trapping	160.00	1
A Stern-Domek	Mileage	403.62	1
Ashley C Stewart	Mileage	115.25	1
St Lake Times	Subscription	84.95	1
Surplus Center	Supplies	174.45	1
Terracon	Services	4495.00	1
T Reuters	Service	165.21	1
Transit Works	Eng Equip	410.00	1
UnityPoint Occ Health	Safety	100.00	1
UDMO	Allocation	3958.50	1
US Cellular	Phone	56.54	1
K Vadar	Mileage	284.90	1
City-Varina	Reimb RUT	294.60	1
Verizon	Phones	251.23	2
Verizon	Services	200.05	1
Vermeer	Parts	364.45	1
Wessels Oil Co Inc	Dust Control Subsidy	1920.00	1
Woodley Ins	Insurance	4076.88	1
Woods	Supplies	50.78	3
Grand Total		382267.75	

Weekly meetings: Ives-Economic Development and Jail Committee; Stauter-YES Center; Aden-roads, windmill and drainage concerns; Siepker- North Racoon Watershed; and Smith-Jail Committee, Building & Grounds, and roads concerns.

The meeting was adjourned, on motion by Stauter, seconded by Smith. Ayes all, motion carried.

Brent Aden, Chairman

Kelly Jepsen, Auditor