

Supervisors Room, Courthouse  
Pocahontas, Iowa  
March 28, 2023

The Board of Supervisors of Pocahontas County, Iowa, met for a regular meeting. Members present: Chairman, Brent Aden; Supervisors, Jeffrey Ives, Louis Stauter, Clarence Siepker, Kyle Smith; and Auditor, Kelly Jepsen. Others present: Auditor's Clerk, Laura Ahlrichs; and Reporter, Erin Sommers.

Motion by Stauter, seconded by Smith, to approve the minutes dated March 21, 2023 as presented. Ayes all, motion carried.

Motion by Ives, seconded by Siepker, to approve the tentative agenda as posted. Ayes all, motion carried.

At 10:00 a.m., the Board held a Public Hearing on the maximum property tax dollars for the FY24 budget. Jepsen presented proof of publication. No one was present from the public and there were no written objections filed. Motion by Ives, seconded by Siepker, to approve the maximum property tax dollars for the FY24 budget by resolution. The chairman called the question with the following recorded votes: Ayes –Ives, Stauter, Aden, Siepker, Smith; Nays-none. Whereby the resolution is adopted to-wit:

**Resolution-2023-03-#16**

**Approval of FY 23/24 Maximum Property Tax Dollars**

WHEREAS, the Pocahontas County Board of Supervisors have considered the proposed FY 23/24 county maximum property tax dollars for both General County Services and Rural County Services, and

WHEREAS, a notice concerning the proposed county maximum property tax dollars was published as required and posted on the county website and social media accounts, and

WHEREAS, a public hearing concerning the proposed county maximum property tax dollars was held on March 28, 2023.

NOW THEREFORE BE IT RESOLVED by the Board of Supervisors of Pocahontas County that the maximum property tax dollars for General County Services and Rural County Services for FY 23/24 shall not exceed the following:

General County Services: \$5,224,975; an increase of 11.71% from the prior year

Rural County Services: \$2,538,256; an increase of 6.03% from the prior year

The Maximum Property Tax dollars requested in either General County Services or Rural County Services for FY 23/24 represents an increase greater than 102% of the Maximum Property Tax dollars requested for FY 22/23.

By: Pocahontas County Board of Supervisors  
/s/Brent Aden, Chairman, /s/Jeffrey K. Ives, /s/Louis Stauter, /s/Clarence Siepker, /s/Kyle Smith  
ATTEST: /s/Kelly Jepsen, County Auditor

Motion by Stauter, seconded by Smith, to set a public hearing on the FY24 Budget for Tuesday, April 18, 2023, at 10:00 a.m. in the Supervisors Room of the Courthouse. Ayes all, motion carried.

Angela Duitsman & Patrick Mooney from the EMS Advisory Board presented the EMS budget for FY24. Total budget is \$43,000 with an estimated revenue of \$194,203. Excess revenue will be reserved for a new ambulance.

Motion by Stauter, seconded by Smith, to adopt the following resolution. The chairman called the question with the following recorded votes: Ayes –Ives, Stauter, Aden, Siepker, Smith; Nays-none. Whereby the resolution is adopted to-wit:

**Resolution-2023-03-#17**

**Resolution for Road Vacation Public Hearing**

WHEREAS, The County Engineer has brought the petition of Grant T. Wells before the Pocahontas County Board of Supervisors asking that action be taken to vacate and close two sections of Pocahontas County Secondary Roads, described as follows:

That portion of 560<sup>th</sup> Street from southwest corner of Section 24, east along the section line between Sections 24 and 25 to the closed bridge across Big Cedar Creek, and

That portion of 560<sup>th</sup> Street from Big Cedar Creek, east approximately 400' along the section line between Sections 24 and 25.

Both of these roads are located in Dover Township (T-91N, R-34W), and

NOW, THEREFORE BE IT RESOLVED that a public hearing on the proposed vacation will be held in the Board Room, Pocahontas County Courthouse, Pocahontas, Iowa, 50574 at 10:30 a.m. on Tuesday, April 11, 2023 in accordance with Iowa Code Chapter 306.

Dated the 28<sup>th</sup> day of March, 2023  
By: Pocahontas County Board of Supervisors  
/s/Brent Aden, Chairman, /s/Jeffrey K. Ives, /s/Louis Stauter, /s/Clarence Siepker, /s/Kyle Smith  
ATTEST: /s/Kelly Jepsen, County Auditor  
Grant Wells and Megan Hauswirth were present for discussion.

Jack Moellering, County Engineer, advised that they are looking at selling two-2004 Sterling dump trucks and discussed the appropriate process for selling government property.

Motion by Smith, seconded by Siepker, to acknowledge the hire of Melissa Hoyt as a FT Family Support Worker for Public Health. Hoyt’s first day will be March 29, 2023, making \$24.91/hr. Ayes all, motion carried.

The Board considered the increased salary recommendations of the County Compensation Board for the elected officials. Motion by Ives, seconded by Smith, to adopt, by resolution, setting the wage increase equal to the Compensation Board’s recommendation. The Chairman called the question with the following recorded votes: Ayes – Ives, Aden, Smith; Nays- Stauter, Siepker. Whereby the resolution was declared duly adopted to-wit:

**Resolution–2023–03–#18**

**County Compensation Board Salary Recommendation**

WHEREAS, the Pocahontas County Compensation Board meets annually to recommend a compensation schedule for elected officials for the fiscal year immediately following, in accordance with Iowa Code Chapters 331.905 and 331.907, and

WHEREAS, the Pocahontas County Compensation Board met on December 19, 2022 and made the following salary recommendations for the following elected officials for the fiscal year beginning July 1, 2023:

<u>Elected Official</u>	<u>Current Salary</u>	<u>Proposed % Increase</u>	<u>Recommended Salary</u>
Auditor	\$ 67,850.37	8.2%	\$ 73,414.10
County Attorney	\$ 98,560.00	8.2%	\$ 106,641.92
Recorder	\$ 67,846.60	8.21%	\$ 73,414.10
Sheriff	\$ 94,600.00	8.2%	\$ 102,357.20
Supervisor	\$ 32,643.00	8.2%	\$ 35,319.73
Treasurer	\$ 67,846.60	8.21%	\$ 73,414.10
Supervisor Chairman	\$ 33,643.00	\$1,000 Stipend	\$ 36,319.73

THEREFORE, BE IT RESOLVED that the Pocahontas County Board of Supervisors approves the following salary adjustments for the following elected officials for the fiscal year beginning July 1, 2023.

APPROVED THIS 28th DAY OF MARCH, 2023

By: Pocahontas County Board of Supervisors

/s/Brent Aden, Chairman, /s/Jeffrey K. Ives, /s/Louis Stauter, /s/Clarence Siepker, /s/Kyle Smith

ATTEST: /s/Kelly Jepsen, County Auditor

Motion by Stauter, seconded by Ives, to appoint Jerry Hammen as Classification Commissioners for Jt. DD 63. Ayes all, motion carried.

Motion by Stauter, seconded by Smith, to authorize the Chairman to sign the Standard Professional Services Agreement with Snyder & Associates and to designate them as the County Inspector for the Navigator Heartland Greenway CO2 Pipeline. Ayes all, motion carried.

Motion by Ives, seconded by Siepker, to acknowledge receipt of Manure Management Plans: (1) Forest Finisher Farm – ID# 71071 located in the SW NW, Section 10, Cummins Township with Alpha Farms LLC as owner & Keith Kratchmer as contact person; (2) Hardcastle Finisher Farm – ID# 71093 located in the NE SW, Section 19, Cummins Township with Clerk Farms LLC as owner & Keith Kratchmer as contact person; and (3) Rittgers Home Place – ID# 58467 located in the NW NW, Section 7, Des Moines Township with David Rittgers as owner & contact person. Ayes all, motion carried.

Motion by Smith, seconded by Stauter, to approve the claims as reviewed by the Board. Ayes all, motion carried. The following claims were audited and allowed:

A & M Laundry	Supplies	38.55	1
Parker Aden	Marketing	100.00	1
Alliant Energy	Utilities	270.84	1
Alpha Wireless	Supplies	1064.00	1
Amazon	Supplies	1374.21	8
Taylor Anderson	Training	425.00	1
Arnold Motor	Parts	129.00	1
N Birkey	Mileage	424.24	1
B H Energy	Natural Gas	3543.23	3
Campbell Supply	Parts	176.37	1
Cattlemen	Food	100.00	1
Cintas	Supplies	265.75	1
CJ Cooper & Asso	Safety	90.00	1
Comm First	Service	180.50	1
J Conlin	Mileage	294.30	1
Continental Research Corp	Supplies	270.30	1
Control Solutions	Supplies	113.00	1
Corn Belt Power	Tower Rental	714.00	1
Nicholas J Dirks	Safety Reimb	124.59	1
Frank Dunn Co	Road Supplies	2847.00	1
Elderbridge	Allocation	6533.00	1
Electronic Special	Equip	803.52	1
Electronic Special	Supplies	245.68	1
EMC Insurance Companies Attn:	Deductible	2000.00	1
Expo Center	Rent	300.00	1
Farm & Home	Supplies	92.23	1
Foundation An	Service	523.50	1
Govt Forms	Supplies	973.53	1
Dereck A Hebert	Phone	50.00	1
Dallas J Heuton	Fuel	29.56	1
B Hinners	Postage	29.23	2
B Hetrick	Mileage	260.01	1

Hudson Law	Legal Ser	560.00	1
Humb News	Ads	219.38	1
IState Truck	Parts	49.38	1
IA Prison Ind	Signs	1071.40	1
IA Lakes Elec	Electricity	132.00	2
IA Lakes Elec	Repairs	395.00	1
Iowa State University Institut	Safety Education	45.00	1
ISACA	Training	275.00	2
I & S Group	Engineering Services	11962.50	1
Jack's Uniform	Uniform	167.78	1
K Jepsen	Expenses	141.47	1
K Jepsen	Training	141.48	1
Jim Hawk Truck	parts	3003.16	1
Amy M Johnson	Expenses	436.87	1
Kapp's Fire Extinguisher Sales	Safety	277.80	1
KC Nielsen	Parts	47.56	1
Lampline Lighting Inc.	Safety Equip	2468.64	1
House of Print	Supplies	164.50	1
LMPC	Utilities	261.48	1
Philips Lifeline	Lifeline	319.30	1
Misty Mace	Supplies	60.00	1
Machine Shop	Supplies	60.57	1
Mail Services	Service	272.00	1
Mediacom	Line Chg	15.67	1
Metal Culverts	CMP	9747.36	1
Mid American Signal Inc	Safety Equip	1020.00	1
MidAm Energy	Electricity	176.41	1
Midwest Wheel	Parts	1369.35	1
Motorola Solutions Inc	Equip	4995.00	1
Murphy Tractor	Parts	45.10	1
Northern Safety Co Inc	Safety	178.41	1
NW IA YES	Service	12729.78	1
Office Elements	Supplies	416.79	2
P As T	Training	1375.00	1
PJ Greufe	Services	1500.00	1
Po Co Home Care	Aides	15554.50	4
Po Co Solid Waste	Rural	10748.36	1
PO CO IT Dept	Phone Fiber	54.24	1
Postmaster	Postage	115.80	1
Poca St Bank	Rent	400.00	1
Poca Comm Hospital	Meals	868.00	1
Poky Fiber	Service	678.50	2
Record Dem	Ads	494.00	1
Rees Truck	Parts	2162.88	1
Road Mach	Parts	123.53	1
E Ahlrichs	Mileage	293.19	1
C Schachtner	Mileage	22.23	1
SCI Comm	Service	608.03	1
SEAT	Dues	200.00	1
Seiler Appl	Service	1717.00	4
Solutions	Service	12328.10	2
Sports Rehab	Service	1187.19	1
A Stern-Domek	Mileage	133.37	1
T Reuters	Service	165.21	1
Thrifty White	Medical	44.46	1
US Cellular	Phone	56.54	1
K Vadar	Mileage	306.79	1
Verizon	Engineering	200.05	1
Verizon	Phones	261.33	2
Webster Co Sheriff	Service	15.00	1
Jonathon Williams	Reimbursement	83.99	1
Woods	Supplies	145.48	3
P Zaugg	Mileage	18.72	1
Ziegler	Parts	301.86	1
Grand Total		129774.63	

Weekly meetings: Ives–Solid Waste and drainage concerns; Stauter–EMS and worked on pipeline resolution; Aden–Solid Waste and Midas; Siepker–DCAT and Rolling Hills; and Smith–Pipeline and ROW concerns.

Motion by Stauter, seconded by Siepker, to adjourn the meeting. Ayes all, motion carried.

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Brent Aden, Chairman

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Kelly Jepsen, Auditor