

**Supervisors Room, Courthouse
Pocahontas, Iowa
February 4, 2025**

The Board of Supervisors of Pocahontas County, Iowa, met for a regular session pursuant to adjournment. Members present: Chairman, Clarence Siepker; Supervisors, Peter Seehusen, Louis Stauter, Kyle Smith, Brent Aden; Nita Hinrickson, Auditor. Others present: Erin Sommers, Reporter, Kalista Wagner, Assessor; Mary Jo Litwiller, Econ Dev Director; Steve Nelson, Sheriff; John Hansen, MCC Project Manager.

Motion by Aden, seconded by Smith to approve the minutes from January 28, 2025 as presented. Ayes all, motion carried.

Motion by Stauter, seconded by Seehusen to approve the agenda as posted. Ayes all, motion carried.

John Hansen, MCC Project Manager. Updated the Board on the progress of the law enforcement center. Contractors are on schedule and looking at August/September opening. After advising the Board, Hansen recommended the Board approve change order 2.1 in the amount of \$4,099.00 for detention hardware changes. Motion by Stauter, seconded by Smith to approve change order. Ayes all, motion carried.

Hansen recommended the following change orders and if approved, he will prepare the document. Riley Armstrong, decrease of \$2,450.00 removal of lint filter. Change PVI hot water heater to Bach hot water heater – deduct \$5,200.00 and increase of \$750.00 Riley Armstrong for natural gas heater. Total change or deduction of \$6,900.00. Motion by Seehusen, seconded by Smith. Ayes all, motion carried.

Hansen also recommended to change the floor sheet vinyl to epoxy base in bathrooms and exam rooms, an increase of \$8,027.84 and change sealed concrete in sally port to slip resistant epoxy for an increase of \$12,604.20 for a total of \$20,632.04. Motion by Smith seconded by Aden. Ayes all, motion carried.

Hansen advised the Board that he anticipated additional deductions of around \$6,000.00 for fitting changes.

Nita Hinrickson, Auditor informed that Board that everyone was available on February 19 for union negotiations. She noted that in the bargaining section of a handbook it was recommended to have 1 or 2 supervisors at the meeting. Stauter stated that the whole Board was included. Hinrickson will check with our HR consultant and see how she would like it handled.

Motion by Stauter, seconded by Smith to acknowledge receipt of the Initial Union Bargaining Proposal. Ayes all, motion carried.

Stauter thought they decided to wait to approve wages. Siepker stated at the last meeting the Board informally decided on the wage increase. Motion by Smith, seconded by Seehusen to approve Resolution 2025- 2-#13 Elected Official’s FY 26 Wages. Roll call vote: Ayes – Seehusen, Stauter, Siepker, Smith, Aden. Nays – none.

**RESOLUTION – 2025– 02- #13
COUNTY COMPENSATION BOARD SALARY RECOMMENDATION**

WHEREAS, the Pocahontas County Compensation Board meets annually to recommend a compensation schedule for elected officials for the fiscal year immediately following, in accordance with Iowa Code Chapters 331.905 and 331.907, and

WHEREAS, the Pocahontas County Compensation Board met on December 30, 2024 and made the following salary recommendations for the following elected officials for the fiscal year beginning July 1, 2025:

<u>Elected Official</u>	<u>Current Salary</u>	<u>Proposed % Increase</u>	<u>Recommended Salary</u>
Auditor	\$ 76,291.93	6.00%	\$ 80,869.45
County Attorney	\$ 110,822.28	6.00%	\$ 117,471.62
Recorder	\$ 76,291.93	6.00%	\$ 80,869.45
Sheriff	\$ 106,369.60	6.00%	\$ 112,751.78
Supervisors	\$ 35,319.73	6.00%	\$ 37,438.91
Treasurer	\$ 76,291.93	6.00%	\$ 80,869.45
Supervisors Chairman	\$ 36,319.73	\$1,000 Stipend	\$ 38,438.91

THEREFORE, BE IT RESOLVED that the Pocahontas County Board of Supervisors approves the following salary adjustments for the following elected officials for the fiscal year beginning July 1, 2025:

<u>Elected Official</u>	<u>Current Salary</u>	<u>Proposed % Increase</u>	<u>Recommended Salary</u>
Auditor	\$ 76,291.93	4.00%	\$ 79,343.61
County Attorney	\$ 110,822.28	4.00%	\$ 115,255.17
Recorder	\$ 76,291.93	4.00%	\$ 79,343.61
Sheriff	\$ 106,369.60	4.00%	\$ 110,624.38
Supervisors	\$ 35,319.73	2.50%	\$ 36,202.72
Treasurer	\$ 76,291.93	4.00%	\$ 79,343.61
Supervisors Chairman	\$ 36,319.73	\$1,000 Stipend	\$ 37,202.72

Approved this 4th day of February, 2025.

/s/ Clarence Siepker, Chairman; /s/ Peter Seehusen; /s/ Louis Stauter; /s/ Kyle Smith; /s/ Brent Aden
/s/ Attest: Nita Hinrickson, Auditor

Motion by Aden, seconded by Seehusen to acknowledge Reed Russell, part-time deputy, 18-months of employment with the Sheriff's Office on February 8, 2025. Russell's new pay will be \$35.59/hour. Ayes all, motion carried.

Kalista Wagner, Assessor reminded the Board that this increase was already in the budget for FY25 and was dependent on timing of training and accreditations being completed. Motion by Smith, seconded by Seehusen to acknowledge receipt of Lynda Adson's appointment to Chief Deputy Assessor effective January 27, 2025. Adson's new rate of pay will be \$30.27/hr. This increase was budgeted for FY25. Ayes all, motion carried.

Motion by Aden, seconded by Seehusen to approve Manure Management Plan (1) Steve Wheatley #2 – ID# 58343 SW SE, Section 27, Lincoln Township Steve Wheatley as owner & contact person (2) FMP III Wernimont #2– ID# 65118 NW SE, Section 4, Cedar Township FMP III, LLP as owner & Rusty Kosky as contact person. Ayes all, motion carried.

Weekly meetings: Seehusen- solar mtg, Po Co Foundation, CFR, Econ Dev and Farm Bureau mtg; Stauter- Po Co Foundation and drainage; Siepker- UDMO, Po Co Foundation, DCAT and Dept Head mtg; Smith- Farm Bureau mtg and Dept Head mtg and Aden- solar mtg, Po Co Foundation and Econ Dev. All participated in the budget workshop and DD 181 annual meeting.

Seehusen and Siepker will participate in the meeting for county insurance this week. The Assessor also has their commission board meeting tonight.

At 10:45 a.m. with no further business, motion made by Aden seconded by Stauter to declare the meeting adjourned. Ayes all, motion carried.

At 10:46 a.m. the Board of Supervisors went into a FY26 budget workshop.

Hinrickson presented the Board with a copy of the fund balance worksheet and went over balances and levy rates. After review, Hinrickson will reach out to Patrick Mooney, EMS and discuss expenses for FY26. Pioneer Cemetery rate was reviewed and determined to request \$5,000.00, Hinrickson will figure that rate and report back next week.

Hinrickson asked if Zoning wages are a constant or if they were included in the percentage increase. The Board agreed it was not included in the COLA increase.

Stauter inquired on weed eradication with Conservation and Secondary Roads. It was decided to ask Brian Reis, Tate Schmeling and John Runneberg to come to next weeks budget meeting to discuss.

Hinrickson asked if there was anything different the Board needs her to provide for them or if there was something that she was missing. Siepker asked to get a dollar amount of what is in reserve. Hinrickson will provide at next week's meeting.

The Board will continue budget workshop next Tuesday after meetings.

Workshop ended at 11:47 a.m.

Clarence Siepker, Chairman

Nita Hinrickson, Auditor