

Supervisors Room, Courthouse  
Pocahontas, Iowa  
February 21, 2023

The Board of Supervisors of Pocahontas County, Iowa, met for a regular meeting. Members present: Chairman, Brent Aden; Supervisors, Jeffrey Ives, Louis Stauter, Kyle Smith; and Auditor, Kelly Jepsen. Telephonically: Supervisor, Clarence Siepker; and Reporter, Erin Somers.

Motion by Stauter, seconded by Ives, to approve the minutes dated February 14, 2023 with changes. Ayes all, motion carried.

Motion by Siepker, seconded by Smith, to approve the agenda with striking Jack Moellering, informational. Ayes all, motion carried.

Julie Edward, Upper Des Moines Executive Director, met with the Board to give an annual report. 4,091 individuals in 1566 households in Pocahontas County were served between October 1, 2021-September 30, 2022, at a total cost of \$391,822.54. FY24 budget request was \$17,000.

Kristina Paradise, Construction Technician for Snyder & Associates, presented information on CO2 Pipeline Inspection services Snyder could provide to Pocahontas County. Paradise will send more information to Jepsen and the Board will consider their services.

Motion by Stauter, seconded by Siepker, to approve a pay increase for Matthew Valentine, FT Jailer/Dispatcher, as he has reached 6-months of employment in the Sheriff's Department. Ayes all, motion carried. On March 6, 2023, Valentine's rate of pay will change to \$18.46/hr., per union contract.

Motion by Ives, seconded by Smith, to acknowledge the Pocahontas County Conference Board's appointment of Kalista Herr as the Pocahontas County Assessor at a salary of \$64,137.00. Ayes all, motion carried. Herr will start once approved by the Department of Revenue and fulfill the remainder of Kelly Haberl's six-year appointment ending December 31, 2027.

Motion by Stauter, seconded by Ives, to adopt a resolution to cancel outstanding checks. The Chairman called the question with the following recorded votes: Ayes: Ives, Stauter, Aden, Siepker, Smith. Nays: none. Whereby the Chairman declared the resolution duly adopted to-wit:

**Resolution-2023-2-#10**  
**Canceling Outstanding Checks**

WHEREAS, Iowa Code Section 331.554(7) provides that if a warrant outstanding for more than one year shall be canceled by the auditor and the amount of the warrant shall be credited to the fund upon which the warrant was drawn. A person may file a claim with the auditor for the amount of the canceled warrant within one year of the date of the cancellation, and upon showing of proper proof that the claim is true and unpaid, the auditor shall issue a warrant drawn upon the fund from which the original canceled warrant was drawn. This subsection does not apply to warrants issued upon drainage or levee district funds or any funds upon which the county treasurer has issued a warrant order or stamped a warrant for want of funds.

The following checks from the General Basic Service Fund have been outstanding for more than one year:

- Disbursement #243763, Audit #224838, Issued 2/12/2019, \$276.00 to APCO.
- Disbursement #243910, Audit #224985, Issued 2/12/2019, \$92.00 to APCO.
- Disbursement #246216, Audit #226660, Issued 5/28/2019, \$41.01 to Blake Wiley.
- Disbursement #247021, Audit #227182, Issued 6/25/2019, \$966.30 to Rehab Systems.
- Disbursement #244214, Audit #225203, Issued 2/26/2019, \$13.76 to Fast Lane Motor Parts.
- Disbursement #267827, Audit #242055, Issued 12/14/2021, \$498.55 to City of Pocahontas.
- Disbursement #244871, Audit #225677, Issued 3/26/2019, \$150.00 to IA Utility Assn.

THEREFORE, BE IT RESOLVED by the Pocahontas County Board of Supervisors that the checks mentioned above should be canceled and the original fund credited.

Approved this 21st day of February, 2023

By: Pocahontas County Board of Supervisors

/s/Brent Aden, Chairman, /s/Jeffrey K. Ives, /s/Louis Stauter, /s/Clarence Siepker, /s/Kyle Smith

ATTEST: /s/Kelly Jepsen, County Auditor

Supervisor Ives advised that at the last Workforce Development meeting the CEOs voted to end the 28E Agreement as they were not getting any guidance and this would end the counties liability and control. Since this is a federally mandated program, the State will have to take over the program. Motion was made by Ives, seconded by Siepker, to adopt the resolution to withdraw from the 28E Agreement which formed Workforce Development. The Chairman called the question with the following recorded vote: Ayes: Ives, Aden, Stauter, Siepker, Smith. Nays: none. Whereby the Chairman declared the resolution duly adopted to-wit:

**RESOLUTION-2023-2-#11**

**A RESOLUTION TO WITHDRAW FROM THE ARTICLES OF AGREEMENT WHICH FORMED THE  
WORKFORCE DEVELOPMENT CHIEF ELECTED OFFICIAL CONSORTIUM FOR THE WORKFORCE  
INNOVATION AND OPPORTUNITY ACT OF 2014**

WHEREAS, Pocahontas County previously signed a resolution to approve the Articles of Agreement creating the Workforce Development Chief Elected Official Consortium (CEO) together with 5 other counties in North Central Iowa, known as the "North Central Iowa Local Workforce Development Area" or NCILWDA; and,

WHEREAS, this 28E Agreement was filed with the Iowa Secretary of State on October 2, 2020 and assigned filing number M512999; and,

WHEREAS, Article 11 of the Agreement allows counties to amend the terms and provisions of the Agreement by at least two-thirds (2/3) roll call vote of the members of the CEO Board at any regular or special meeting for which the members were notified at least ten (10) calendar days prior to said meeting; and,

WHEREAS, at their meeting on February 16, 2023, the CEO Board discussed the 28E Agreement, weighing the roles and responsibilities of counties as a result of the Agreement and impacts to services offered to their citizens both under the agreement and in absence of the Agreement; and,

WHEREAS, the CEO Board voted 6-0 at this meeting, after this discussion, to dissolve the 28E Agreement.

NOW, THEREFORE BE IT RESOLVED by the Pocahontas County Board of Supervisors that:

1. It does hereby invoke Article 11 of the Articles of Agreement which formed the Workforce Development Chief Elected Official Consortium for the Workforce Innovation and Opportunity Act of 2014 and withdraws from the Agreement at the end of the day June 30, 2023.
2. It understands and is its intention withdrawal of the Agreement by all 6 counties will terminate the Agreement.

Passed and approved this 21st day of February, 2023

By: Pocahontas County Board of Supervisors

/s/Brent Aden, Chairman, /s/Jeffrey K. Ives, /s/Louis Stauter, /s/Clarence Siepker, /s/Kyle Smith

ATTEST: /s/Kelly Jepsen, County Auditor

Motion by Ives, seconded by Siepker, to acknowledge receipt of Manure Management Plan: (1) KD Farms – ID# 61797 located in the SW SW, Section 9, Des Moines Township with David Rittgers as owner & contact person. Ayes all, motion carried.

Weekly meetings: Ives-Workforce Development; Stauter- and YES Center; Aden-Revolving Loan Advisory meeting; and Smith-Safety and Building/Grounds. Stauter, Siepker, and Smith participated in DD 53 Hearing on Classification.

Jepsen advised the SF181 passed on February 16<sup>th</sup> and the Governor signed it into law on February 20<sup>th</sup>, meaning valuations will need to be redone and the budget deadlines are pushed back to April 30<sup>th</sup>. After valuations are re-done, Jepsen will bring the FY24 budget back to be reviewed.

There being no further business to discuss, a motion was made by Stauter, seconded by Smith, to adjourn the meeting. Ayes all, motion carried.

---

Brent Aden, Chairman

---

Kelly Jepsen, Auditor