

Supervisors Room, Courthouse
Pocahontas, Iowa
February 2, 2021

The Board of Supervisors of Pocahontas County, Iowa, met in regular session pursuant to adjournment.

Members present: Chairman, Clarence Sieper; Supervisors, Jeffrey Ives, Brent Aden, Louis Stauter, Kyle Smith; and Auditor, Kelly Jepsen. Others Present: Reporter, Erin Somers.

Motion by Smith, seconded by Aden, to approve the minutes, dated January 26, 2021 as presented. Ayes all, motion carried.

Motion by Stauter, seconded by Ives, to approve the tentative agenda with striking the union representatives to accompany Jack Moellering, County Engineer. Ayes all, motion carried.

Motion by Ives, seconded by Stauter, to approve the new donated leave policy, invalidating the donated leave policy that was approved in 2002. Ayes all, motion carried. Auditor Jepsen will distribute the new policy to the Department Administrators.

Motion by Stauter, seconded by Aden, to approve a pay increase for Tiffany McClurg, Dispatcher, beginning February 6, 2021, as she has reached 6 months of service in the Sheriff's Office. Ayes all. Motion carried. Her new hourly rate will be \$17.24/hour, as per union contract.

Motion by Ives, seconded by Aden, to approve Barbra Hinnners' transfer from Sheriff's Clerk to Office Supervisor in the Sheriff's Office. Hinnners transitioned to her new role on January 25, 2021 and her new rate of pay is \$20.04/hour, as per union contract. Ayes all, motion carried.

Motion by Stauter, seconded by Smith, to acknowledge the Sheriff's letter informing them that as of January 7, 2021, Kim Heck is no longer employed as a part-time dispatcher for the Sheriff's Department. Ayes all, motion carried.

Motion by Ives, seconded by Stauter, to approve the hire of Brittany Hetrick as a part-time Dispatcher in the Sheriff's Office. Hetrick's first day was January 20, 2021 at \$16.98/hour, as per union contract. Ayes all, motion carried.

Motion by Stauter, seconded by Aden, to acknowledge the Recorder's letter informing them that as of January 28, 2021, Kristine Trenary is no longer employed as a full-time clerk in the Reporter's Office. Ayes all, motion carried.

Motion by Stauter, seconded by Aden, to approve the one-year union contract with Communication Workers of America Union for Secondary Roads Department. Ayes all, motion carried. The contract will commence on July 1, 2021.

The Board reviewed a letter from Bolton & Menk giving a status update on DD 175. Bolton & Menk is working on the Engineer's report, pre-classification, and is applying for a low interest loan through Iowa Finance Authority (IFA). The awards for the low interest loan will not be announced until June of 2021, so there will not be a formal meeting until mid-late summer.

Motion by Ives, seconded by Stauter, to approve payment to Bolton & Menk for professional services on a study and report of petitioned improvement on Jt. DD 63 Br. Main Tile for \$8,923.50. Ayes all, motion carried.

Motion by Stauter, seconded by Smith, to approve the Jt. DD 46-88 Main Open Ditch claim from the Calhoun County Auditor for the mailing cost of the ditch cleanout notice, for \$23.13. Ayes all, motion carried.

Motion by Aden, seconded by Ives, to approve the Jt. DD 46-88 Br. Open Ditch claim from the Calhoun County Auditor for mailing cost of the ditch cleanout notice, for \$10.53. Ayes all, motion carried.

Motion by Stauter, seconded by Aden, to approve payment to Hudson Law Firm for professional services at the Jt. DD 181 annual meeting, in the amount of \$700.00. Ayes all, motion carried.

Motion by Ives, seconded by Aden, to approve the Jt. DD 77 Open Ditch claim from Pocahontas County Secondary Roads for CMP and bands to be used in the NW Quarter of Section 15, Roosevelt Township, for \$1,005.48. Ayes all, motion carried.

Motion by Aden, seconded by Stauter, to approve the DD 47 Br. F Pay Estimate #10 to King Construction for \$52,655.17, releasing retainage. Ayes all, motion carried.

Motion by Ives, seconded by Aden, to acknowledge receipt of Manure Management Plans: (1) PI-251– ID# 65720 located in the NW NW, Section 21, Powhatan Township with Prestage Farms of Iowa LLC as owner & Dennis Benning as contact person; (2) FMP III Wernimont #2 North – ID# 65118 located in the NW SE, Section 4, Cedar Township with FMP III, LLP as owner & Andy Kosky as contact person; (3) Mark Wells – ID# 64298 located in the SW NW, Section 18, Colfax Township with Mark Wells as owner & contact person; (4) Cummins South– ID# 65112 located in the SE SE, Section 32, Cummins Township with Hawkeye Partners LLP as owner & Scott Jacobsen as contact person; (5) Cummins North– ID# 65111 located in the SE SW, Section 16, Cummins Township with Hawkeye Partners LLP as owner & Scott Jacobsen as contact person; and (6) Benelli Finisher Farm– ID# 71429 located in the SW SW, Section 10, Cedar Township with Prime Farms LLC as owner & Keith Kratchmer as contact person. Ayes all, motion carried.

Kelly Jepsen, County Auditor, discussed the County's shredding, bids for elected officials' surety bonds, and the next budget meeting to discuss the FY22 levy.

Jack Moellering, County Engineer, and the Board discussed Mid-American's Pomeroy IV Wind Farm-Repowering project request for a road use permit, the different bridge and box culvert projects, and the recent ice storm.

Weekly meetings: Ives- Solid Waste meeting and concerns; Aden-Solid Waste and Pathfinders Strategic Partners; Siepker-Upper Des Moines, County Social Services, Rolling Hills, and Farm Bureau; Stauter-CFR and constituents' concerns; and Smith-Economic Development, Farm Bureau, and Courthouse building budget.

There being no further business, the Chairman declared the meeting adjourned.

Clarence Siepker, Chairman

Kelly Jepsen, Auditor