

Supervisors Room, Courthouse  
Pocahontas, Iowa  
February 15, 2022

The Board of Supervisors of Pocahontas County, Iowa, met in regular session pursuant to adjournment. Members present: Chairman, Louis Stauter; Supervisors, Jeffrey Ives, Brent Aden, Clarence Siepker, Kyle Smith; and Auditor, Kelly Jepsen. Also present: Reporter, Erin Somers.

Motion by Siepker, seconded by Aden, to approve both sets of minutes, dated February 8, 2022, as presented. Ayes all, motion carried.

The tentative agenda was approved as posted, on motion by Ives, seconded by Smith. Ayes all, motion carried.

The Board proceeded to the bid letting for the DD 56 Main #2 tile improvements, which included about 7,000 feet of tile, crosses three roads and a rail road crossing. Jacob Hagan, Engineer with Bolton & Menk, advised that there was an addendum to the bid with a new bid estimate of \$530,000.00. Five bids were received and considered: H & H Construction & Development, LLC from Miles, IA for \$753,927.00; Holland Contracting from Forest City, IA for \$540,265.00; Reutzel Excavating, Inc. from Burt, IA for \$545,803.00; Rognes Bros. Excavating, Inc. from Lake Mills, IA for \$499,520.50; and Schoon Excavating from Pocahontas, IA for \$586,394.69. Motion by Ives, second by Smith, to accept the bid from Rognes Bros. Excavating, Inc. from Lake Mills, IA for \$499,520.50 pending calculations provided are correct. Ayes all, motion carried. Present for bid letting: Tim Kemna, Del Reutzel, Gary Atherton and Kalista Herr, Drainage Clerks.

Shelly Zabel and Mickie Shubin with CFR, met telephonically with the Board. Zabel advised that they have been short staffed since May 2021, so no prevention services have been provided in Pocahontas County this school year. She requested that they be able to use prevention funds provided by the County for a recruiter to assist in hiring and that their request of \$7,200 for FY23 be used to support staff time, supplies, and travel. The Board advised that the funding is for prevention only and cannot be used for any other purpose.

The Board reviewed a Policy for County Employee's COVID Pay and a motion by Aden, seconded by Smith, was made to approve said policy. Ayes all, motion carried.

Motion by Aden, seconded by Ives, to appoint Sidney Davis as a Cummins Township Trustee. Ayes all, motion carried. Davis will replace Bill Kinney until the November election.

Motion by Siepker, seconded by Smith, to approve Samantha Richison's change in status from a PT Jailer/Dispatcher to a FT Dispatcher. Ayes all, motion carried. The change in status took place on February 13, 2022.

Motion by Aden, seconded by Smith, to table the proposed Open Ditch repairs in Jt. DD 67-173 until next week. Ayes all, motion carried.

Motion by Ives, seconded by Siepker, to authorize the Chairman to sign the union contract with CWA for the Sheriff's Department for fiscal years 2023. Ayes all, motion carried.

Motion by Ives, seconded by Aden, to approve the Recorder's Report of Fees Collected for January. Ayes all, motion carried.

Motion by Ives, seconded by Aden, to authorize the Chairman to sign the letter of support for the City of Rolfe's application for the Wellmark grant. Ayes all, motion carried.

The Board and Auditor Jepsen discussed the time keeping system, UKG. Jepsen is working on checking references and setting up a time for the Department Heads to preview the product. More discussion will be held next week.

Motion by Aden, seconded by Smith, to approve the transfer of \$347.69 from DD 5 to Jt. DD 63 Br. C Tile. Ayes all, motion carried.

Jepsen advised that they came across a parcel, 13-30-200-003, that has not paid their tax or drainage assessments since 2006. This parcel appears to be used as ag land and would have value to someone. The Treasurer had advised the Auditor's Office that there were several parcels like this. The Board will discuss this with the Treasurer to see what needs to be done about getting these parcels sold for back taxes. Chairman Stauter will contact the landowner on parcel 13-30-200-003 to get this matter resolved.

Motion by Aden, seconded by Siepker, to acknowledge receipt of Manure Management Plans: (1) 123 (T. Lampe)-ID#61614 located in the NE NW, Section 9, Cummins Township with New Fashion Pork as owners & Sarah Withers as contact person; (2) Farm 235-Reed – ID# 67051 located in the SE NE, Section 26, Dover Township with New Fashion Pork as owner & Sarah Withers as contact person; and (3) Dutchland Dairy – ID# 56669 located in the SE NW, Sec. 4 Garfield Township with Dan Duitscher as owner & Extended Ag Services as contact. Ayes all, motion carried.

Motion by Aden, seconded by Ives, to authorize Secondary Roads to sell the Holden Equipment Hauling Semi Trailer, VIN # 12HDD462XTN354908, at the Sale Barn's auction in March. Ayes all, motion carried.

A request for a stop sign to be placed at the corner of 190<sup>th</sup> & 490<sup>th</sup> in Sherman Township was discussed. The Board agreed that a stop sign was needed so Jack Moellering, County Engineer, will draw up a Resolution for a stop sign placement and present next week.

Weekly meetings: Ives-State wide Supervisors meeting, and Rolfe City Council meeting; Aden-Second Judicial; Siepker-Conservation meeting and drainage concerns; and Smith-Safety, Building & Grounds, and wellness meeting.

There being no further business, the Chairman declared the meeting adjourned.