

Supervisors Room, Courthouse
Pocahontas, Iowa
February 14, 2023

The Board of Supervisors of Pocahontas County, Iowa, met for a regular meeting. Members present: Chairman, Brent Aden; Supervisors, Jeffrey Ives, Louis Stauter, Clarence Siepker, Kyle Smith; and Auditor, Kelly Jepsen. Others present: Reporter, Erin Somers.

Motion by Smith, seconded by Siepker, to approve the minutes dated February 7, 2023 as presented. Ayes all, motion carried.

Motion by Stauter, seconded by Ives, to approve the agenda with changes. Ayes all, motion carried.

Mary Jo Litwiller, Pocahontas County Economic Development Director, presented a letter requesting an additional \$13,000.00 in funding for FY24 in order to cover various membership costs and the cost for the County website that PCED pays annually that they believe should be a County expense. The Board will discuss when finalizing budgets.

Gary Atherton, Assistant to the Engineer/Drainage Clerk, reviewed a plan for a pond that Ducks Unlimited would like to build in Section 30 of Lizard Township. After discussion on different concerns, the Board requested that Atherton converse with Mike Bourland from Iowa Department of Agriculture and Land Stewardship (IDALS) about their concerns and report back.

John Runneberg, Roads Superintendent, and Kelvin Aljets, Maintenance Supervisor, discussed the options for a semi-tractor. Motion by Siepker, seconded by Stauter, to authorize the purchase of a 2016 International Prostar 6x4 from O'Halloran International for \$54,000.00. Ayes all, motion carried. Other bids are on file in the Auditor's Office.

Jack Moellering, County Engineer, and the Board discussed the bridge that the City of Fonda received grant dollars to rebuild. Moellering also advised that the plans for the County Line Bridge have been submitted to the DOT and he is looking at a July bid letting.

Motion by Stauter, seconded by Smith to appoint Brian Dreith, Joel McCartan and Matt Stauter to the 2023 Eminent Domain Commission. Ayes all, motion carried. Dreith will serve in the Owners-Operators-Agricultural group, McCartan in the RE Salesperson or Broker group, and Stauter in the Bankers and Auctioneers group.

Motion by Ives, seconded by Siepker, to approve payment to Rognes Bros. Excavating, Inc. for Contractor's Pay Request #2 on DD 56 Main 2, in the amount of \$183,045.49. Ayes all, motion carried.

After a long discussion on Road Superintendent, John Runneberg's salary, a motion was made by Stauter, seconded by Siepker, to move Runneberg to the 4-year step on his wage band. An amendment to the motion was made by Ives, to move Runneberg to the 2-year step instead of the 4-year step. The amendment died for the lack of a second. Initial motion carried with the following votes: Ayes-Stauter, Aden, Siepker, Smith; Nays-Ives. Beginning February 26th, Runneberg's new annual salary will be \$72,571.20.

Motion by Siepker, seconded by Sauter, to change the mileage reimbursement rate from 65.5¢ to 58.5¢ per mile, effective March 1, 2023. Ayes-Stauter, Aden, Siepker, Smith; Nays-Ives. Motion carried.

Motion by Stauter, seconded by Smith, to deny the request to pay non-exempt employees for phone calls taken during their non-work hours. Ayes-Stauter, Aden, Siepker, Smith; Nays-Ives; motion carried. Phone call need to be directed to the exempt Supervisor of the department.

Motion by Ives, seconded by Siepker, to acknowledge receipt of Manure Management Plans: (1) Brannigan Site – ID# 67014 located in the NE NE, Section 23, Dover Township with Summit Farms, LLC as owner & Scott Jacobsen as contact person; (2) K&M Turkey Farm– ID# 68050 located in the SW SE, Section 34, Coon Township, Buena Vista County with Matt McCarthy as owner & contact person; (3) Farm 235-Reed – ID# 67051 located in the SE NE, Section 26, Dover Township with New Fashion Pork as owner & Sarah Withers as contact person; and (4) Farm 123-T. Lampe-ID#61614 located in the NE NW, Section 9, Cummins Township with New Fashion Pork as owners & Sarah Withers as contact person. Ayes all, motion carried.

Motion by Smith, seconded by Stauter, to approve the claims as reviewed by the Board. Ayes all, motion carried. The following claims were audited and allowed:

A & M Laundry	Supplies	77.10	1
Parker Aden	Alumni	287.50	1
Alliant Energy	Utilities	1050.93	1
Amazon	Supplies	871.44	8
Arnold Motor	Parts	560.12	1
G Atherton	Phone/Mileage REMB	233.08	1
Alyssa E Bailey	Service	45.00	1
Sharon Bangert	Service	35.00	1
Westin E Beneke	Mileage	106.24	1
B H Energy	Natural Gas	1330.67	3
BV Co Journal	Minutes	615.48	1
Bunda Seed	Supplies	583.10	1
Jody Burger	Service	46.00	1
Cal Co ECA	Utilities	10.50	1
Calhoun-Burns	Service	4020.50	1
Campbell Supply	Parts	55.45	1
Canon	Lease	87.95	1
Anne Carroll	Labor	440.00	1
CDW Government	Equip	13930.00	2

CID	Supplies	311.00	1
Century Link	Line Chg	235.28	1
City-Pocahontas	Utilities	5963.47	5
CJ Cooper & Asso	Safety	180.00	1
Clay County Treasurer Environm	Radon Kits	375.00	1
Comm First	Service	674.76	1
Cons & Aggr	Blades/Parts	4036.25	1
O Cressler	Expense	203.10	1
Annette M Devereaux	Mileage	24.89	1
Nicholas J Dirks	Reimb	22.53	1
Doolittle Oil	Supplies	7001.13	1
Laura S Erickson	Postage	13.05	1
Farm & Home	Supplies	1665.82	4
Farm & Home Pub	Ads	452.00	1
City-Fonda	Utilities	291.81	1
Force America	Service	52.30	1
Foundation An	Service	674.00	1
Gordon Flesch	Office Machine	1553.85	2
Great Am Fin	Lease	1698.15	2
GRP	Service	82.00	1
Dayton M Harson	Supplies	75.61	1
Healthcare First	Service	104.74	1
Heart of IA	Allocation	5216.00	1
Dereck A Hebert	Phone	50.00	1
Henderson Products, Inc.	Equipment/Parts	241056.98	1
Steve Henderson	Service	31.00	1
Kalista M Herr	Postage	10.65	1
B Hinners	Postage	15.24	1
K Hoffman	Mileage	22.27	1
Ashleah Hudek	Service	45.00	1
Humb News	Ads	117.00	1
ICRA	Dues	200.00	1
IADPS	Service	300.00	1
IA Hosp Assoc.	Dues	525.00	1
IA Med Ex	Autopsy	4433.00	1
Imaging Spectrum	Supplies	159.95	1
Interstate Bat	Batteries	42.30	1
ISAC	Training	25.00	1
I & S Group	Engineering Services	360.00	1
ITsavvy LLC	Renew	1429.00	1
Jack's Uniform	Uniform	1015.92	1
Jacks OK Tire	Tires/Parts	639.00	1
K Jepsen	Expenses	198.51	1
R Jergens	Expenses	741.25	1
Amy M Johnson	Expense	612.04	1
Juicebox	Hosting	230.00	1
Alan Kakacek	Service	30.50	1
M Klocke	Mileage	24.89	1
Brooke A Krips	Mileage	247.92	1
Jenifer Krischel	Service	31.00	1
Christopher Krug	Service	43.00	1
House of Print	Supplies	457.00	4
LMPC	Service	289.51	1
Laurens Sun	Minutes	1377.01	2
Philip Lenz	Service	40.00	1
Jeffrey Lewison	Service	30.50	1
LexisNexis	Service	110.00	1
Mary J Litwiller	Expenses	2249.71	1
Loffler	Lease	1537.43	1
Scott Mack	Labor	253.00	1
Mail Services	Service	236.62	1
Martin Marietta	Rock	60.49	1
Mediacom	Line Chg	252.57	2
Menards	Supplies	1496.00	2
K Metzger	Mileage	305.23	1
Meyer Electric	Services	202.50	1
MidAm Energy	Electricity	147.22	2
Midwest Wheel	Parts	1280.11	1
J Moellering	Reimbursement	1550.36	1
Robin K Moore	Reimbursement	146.04	1
Murphy Tractor	Parts	813.40	1
Kayla M Nedved	Mileage	22.86	1
Angela Nehring	Service	46.00	1
S Nelson	Phone	147.10	1
Netsmart	Service	1747.84	1
New Way Ford	Service	1754.58	3
Northern Safety Co Inc	Safety	406.74	1
NW Comm	Line Chg	158.99	1
Odd Fellows	Grant	5000.00	1
Office Elements	Supplies	563.50	3
Palmer Mutual	Line Chg	164.96	1
City-Palmer	Utilities	107.23	1
Verna Mae Payer	Service	31.00	1
Pitney Bowes	Lease	170.43	1
Po Co Solid Waste	Waste	48.00	1
Poca Co Treas	Wellness	501.06	1
PO CO IT Dept	Phone Fiber	210.81	2
Poca St Bank	Rent	400.00	1
Poca Comm Hospital	Lab	60.00	1
Poky Fiber	Service	922.34	3
Pro Co-Op	Fuel	100330.60	3
Record Dem	Ads	2588.18	4
Rees Truck	Equipment	257089.08	1
Rees Truck	Parts	579.29	1
Scott A Reeves Jr	Safety/Reimb	180.03	1
Jorgann Rettinghaus	Service	46.00	1
City-Rolfe	Utilities	842.94	1
Alexandria K Salsberry	Mileage	269.21	1
Don Samuelson	Service	46.00	1
Sande Constr	Services	1713.61	1
SCI Comm	Service	433.99	1
Secure Shred	Service	4.00	1
Seiler Appl	Service	2237.00	3

Kristi S Seiler	Postage	5.70	1
C Siepker	Expenses	611.29	1
Donna Sindergard	Service	50.00	1
Joseph W Smith	Safety	119.99	1
Sports Rehab	Service	572.58	1
St Lake Times	Ads	129.00	1
Donald P Trexel	Mileage	14.41	1
UDMO	Allocation	3958.50	1
US Cellular	Phone	56.54	1
Matthew J Valentine	Expenses	153.45	1
Nathanial J Vento	Mileage	465.71	1
Verizon	Phones	1508.32	3
Vista Paints	Stain	16.00	1
Wells Fargo	Lease	267.00	1
Wessels Oil Co Inc	LP	1396.20	1
Wex Bank	Fuel	39.04	1
Jonathon Williams	Reimbursement	32.00	1
Windstream	Line Chg	326.66	2
Woodley Ins	Insurance	69139.00	6
P Zaugg	Mileage	20.96	1
Ziegler	Supplies	533.11	1
Grand Total		779002.75	

Paul Greufe, Human Resources, telephonically advised the Board of the Pocahontas County Engineer's Policy Statement on the Use of Controlled Substances and Misuse of Alcohol. The Board unanimously agreed that a policy for all employees that are required to hold a CDL would have the following requirements if testing positive for drugs or alcohol: pre-employment testing-not hired; random testing or accident without loss of CDL-1st offense, must adhere to all the Substance Abuse Professional guidelines and test negative 6 times within 6 months of incident, 2nd offense-terminated. The discipline for loss of a CDL will be decided once information from the County's insurance company is reviewed.

Weekly meetings: Ives-Road concerns, EMA and E-911 budget meeting; Stauter-EMA and Fairboard; Aden-Second Judicial; Siepker-Farm Bureau; and Smith-Farm Bureau and spoke with pipeline inspector, Synder & Assoc. All Supervisors participated in the Conference Board meeting.

After reviewing possible max levy rates for FY24, a motion was made by Stauter, seconded by Smith, that if the legislators do not pass SF181 by February 16th, to authorize the Auditor to publish the Notice of Public Hearing on the Proposed Max Levy for FY24.

Motion by Siepker, seconded by Stauter, to approve a one-year contract with the Communications Workers of America for the Sheriff's Department. Ayes all, motion carried.

Motion by Stauter, seconded by Siepker, to start paying for the County's website beginning July 1, 2023 and to leave the contribution to Economic Development at \$50,000. Ayes all, motion carried.

There being no further business to discuss, a motion was made by Smith, seconded by Siepker, to adjourn the meeting. Ayes all, motion carried.

Brent Aden, Chairman

Kelly Jepsen, Auditor