

Supervisors Room, Courthouse  
Pocahontas, Iowa  
December 8, 2020

The Board of Supervisors of Pocahontas County, Iowa, met in regular session pursuant to adjournment.

Members present: Chairman, Jeffrey Ives; Supervisors, Clarence Siepker, Brent Aden, Louis Stauter, and Auditor, Kelly Jepsen. Telephonically: Ed Dewey, and Reporter, Erin Somers.

Motion by Stauter, seconded by Aden, to approve the minutes, dated November 24, 2020, as presented. Ayes all, motion carried.

Motion by Siepker, seconded by Aden, to approve the tentative agenda as posted. Ayes all, motion carried.

Dawn Mentzer, CEO of Rolling Hills Community Services Region, met telephonically with the Board to discuss the Memorandum of Understanding (MOU) with Rolling Hills and answer questions. Since Webster County is leaving County Social Services (CSS) Mental Health Region, Pocahontas County would no longer be contiguous to another county affiliated with CSS, so Pocahontas County will be unable to stay with CSS. Supervisor Siepker had researched our options and determined that Rolling Hills would be the best fit for us. After discussion, motion was made by Siepker, seconded by Stauter, to authorize the Chairman to sign the MOU between Rolling Hills Community Services Region and Pocahontas County, effective July 1, 2021. Voice vote: Ayes-Siepker, Aden, Ives, Stauter, Dewey; Nays-none. Motion carried.

Ryan Ellsworth and Tim Bratvold, with Estes Construction, gave information to the Board concerning a Courthouse Facility Assessment. The assessment is an examination of the physical and functionality needs of building. They would determine the condition of Courthouse and index their findings into a report. They give different solutions to their findings, cost estimates and prioritize as far as urgency of the repairs. The cost for the Courthouse assessment would be \$10,000.00. The Board discussed the value of the assessment, requested references, and will give it consideration.

Motion by Stauter, seconded by Siepker, accept the resignation of Chief Deputy, Steven E. Nelson, Sheriff's Department, effective December 31, 2020, due to being elected as the Pocahontas County Sheriff. Ayes all. Motion carried.

Motion by Siepker, seconded by Aden, to acknowledge the Application for Variance and Application for Special Exemption Use Permit for MidAmerican Energy for the Pocahontas Prairie Wind Project. Ayes all, motion carried.

Motion by Stauter, seconded by Siepker, to acknowledge the Pocahontas County GAAP (Accrual) Report for FY 19/20. Ayes all, motion carried.

Motion by Stauter, seconded by Aden, to accept the Drainage Petition for drainage relief in DD 56 Main Tile No 2 and appoint Bolton & Menk as the Engineer. Ayes all, motion carried.

Motion by Stauter, seconded by Aden, to approve Change Order #2 for Jt. DD 63 Branch Main improvement project from Reutzel Excavation, Inc., for a net decrease of \$8,138.00. New contract price is \$337,508.35. Ayes all, motion carried.

Motion by Aden, seconded by Siepker, to approve DD 168 Pay Estimate #4 from Progressive Structures, LLC in the amount of \$555,162.99. Ayes all, motion carried.

Motion by Siepker, seconded by Dewey, pursuant to Iowa Code 425A.4, to disallowance parcel 09-02-400-009 application for Family Farm tax credit for the 2020 valuation year, as recommended by the County Assessor. Ayes all, motion carried.

Motion by Aden, seconded by Stauter, to approve allowances and deletions as recommended by the County Assessor for Family Farm tax credit applications for the 2020 valuation year pursuant to Iowa Code 425A.4. Ayes all, motion carried.

Motion by Aden, seconded by Dewey, approve the Jt. DD 77 claim from Anderson Drainage & Excavation, for FEMA repairs, in the amount \$15,847.50. Ayes all, motion carried.

Motion by Stauter, seconded by Siepker, to table the Jt. DD 181 Little Cedar claim from Pocahontas County Secondary Roads for \$14,911.32. Ayes all, motion carried.

Motion by Siepker, seconded by Stauter, to approve the Jt. DD 63 Branch Main Tile claim from the Emmetsburg Reporter-Democrat, for publication, in the amount of \$85.84. Ayes all, motion carried.

Motion by Aden, seconded by Siepker, to acknowledge receipt of Manure Management Plans: (1) S&B Pork LC #1 – ID# 58414, located in the NW SW, Sec. 6 Marshall Township, with S&B Pork LC as owner & Mick Sundblad as contact person; (2) Double H Hogs LLC – ID# 58581, located in the NE SE, Sec. 34 Colfax Township, with Double H Hogs LLC as owners & Twin Lakes Env. Services, LLC as contact person; (3) Troy Stockwell Site – ID# 58715, located in the NW SW, Sec. 8 Swan Lake Township, with Troy & Joyce Stockwell as owners & contact persons; (4) Hawkeye Six– ID# 60821, located in the SW SW, Sec. 1 Marshall Township, with Hawkeye Six Inc. as owner & Dave Wittry as contact person; (5) Brandon Kay – ID# 61829, located in the SW SW, Sec. 24 Poland Township, Buena Vista County, with Brandon Kay as owner & contact person; and (6) Staiert Finisher – ID# 64121, located in the SW NW, Sec. 5 Colfax Township, with Kelsey & Terry Staiert as owners & Twin Lakes Env. Services, LLC as contact person. Ayes all, motion carried.

Orene Cressler, Veterans Affairs and General Relief Director, met telephonically with the Board to discuss her concerns with moving her office into the Courthouse. Her concerns were discussed and the Board will address them as they happen.

Jack Moellering, County Engineer, and Don Cirks, Road Superintendent, discussed the need for a seasonal part-time motor grader operator. N-28 is basically complete except for the audit and the Board is happy how it turned out. They are also taking advantage of the good weather to finish projects.

Kelly Jepsen, County Auditor, advised of happenings with the County. Secondary Road's employees recertified to stay a union, she received the new insurance rates from Wellmark, budget worksheets were disturbed to the departments, and her office received preliminary approval to offer passports. At the Department Head meeting, the department heads voiced their desires to have a maintenance person for the Courthouse. Jepsen inquired about the Wellness match and Christmas Eve. Due to COVID and the change Wellmark made in the wellness program the Supervisors were in consensus to offer a match for the physicals and assessments. The employee will not have to do both the physical and assessment to receive a match.

Motion by Siepker, seconded by Aden, to approve the claims as reviewed by the Board, including claims with documented public purposes. Ayes all, motion carried. The following claims were audited and allowed:

A & M Laundry	Supplies	66.86	1
Ability Network	Service	1194.40	1
Alliant Energy	Utilities	156.59	1
Allied 100 AED Superstore	Battery	169.00	1
Amazon Capital Services	running boards	119.99	1
Amazon Capital Services	sandblast tips 11XYDFT36M	6.99	1
Amazon Capital Services	Supplies	180.77	1
G Atherton	Phone/Mileage REMB	216.89	1
B&W Control Spec.	Spraying	44362.55	1
Marvin Beneke	Mileage	44.55	1
BV Co Journal	Minutes	187.35	1
Calhoun Co Sheriff	Service	64.80	1
Calhoun-Burns	Bridge Rate/Inspect	18585.58	1
CID	Supplies	637.80	1
Century Link	Phone	378.62	1
CenturyLink	Phone	56.37	1
D Cirks	Phone REIM	25.00	1
City-Pocahontas	Utilities	3968.20	4
CJ Cooper & Asso	Annual Fee	140.00	1
Collision Center	Repairs	45.00	1
Counsel	shop copies	45.75	1
Counsel	Lease	80.87	2
Po Co Sec Rd	Fuel	340.30	1
D Croghan, CPA	Services	3000.00	1
B Dahl	Mileage	56.35	1
Dossier Systems	Computer Ser	477.00	1
E Z Graph of Victoria Inc	Supplies	181.01	1
Emergency Management Agency	Expense	190.94	1
Laura S Erickson	Notary	30.00	1
Farm & Home	freight	13.93	1
Farm & Home	furnace filter	9.98	1
Farm & Home	gloves	9.16	1
Farm & Home	hitch pin	6.99	1
Farm & Home	hose	45.15	1
Farm & Home	mailbox/N28	22.99	1
Farm & Home	mouse bait	46.98	1
Farm & Home	nipple/coupler	12.48	1
Farm & Home	rivet tool	26.99	1
Farm & Home	rivets	7.99	1
Farm & Home	screws	11.99	1
Farm & Home	Keys	9.95	1
Farm & Home	Supplies	315.09	2
Farm & Home	Uniform	71.98	1
D Ferguson	Mileage	24.15	1
D Ferguson	Phone	25.00	1
City-Fonda	Utilities	179.82	1
Forestry Suppliers	Supplies	67.55	1
Government Forms & Supplies	Cards	55.00	1
T Grau	Expenses	313.30	1
Great American Financial Serv	Lease	234.87	2
Healthcare First c/o Wells Far	Fee	104.74	1
Dereck A Hebert	Phone	25.00	1
Barbra J Hinners	Postage	14.20	1
K Hoffman	Mileage	19.55	1
Randy Hopkins	Mileage	43.40	1
Hannah G Hubbell	Notary	31.73	1
Hannah G Hubbell	Phone	25.00	1
ICEA	class/JM	75.00	1
HEMA	Dues	150.00	1
ILEA	Recert	150.00	1
ILEA	Training	50.00	1
IMWCA	Worker Comp	6170.00	1
Iowa County Attorneys Assoc	Training	400.00	1
ITSavvy LLC	Supplies	232.50	1
Jack's Uniform	Uniform	149.88	1
Jasper Construction Services	Poky BrPat-2020	11583.68	1
Jensen Trailers	Trailer	5000.00	1
R Jergens	Mileage	1048.58	2
Juicebox Interactive	Web Hosting	230.00	1
M Klocke	Mileage	21.85	1
Brooke A Krips	Mileage/Supplies	306.83	1
Brooke A Krips	Phone	25.00	1
House of Print	Mailing	320.57	1
Laurens Municipal	Laurens utilities	222.77	1
Laurens Plumbing	Allocation	604.00	1
Laurens Sun	Minutes	273.13	1
RELX INC DBA LexisNexis	Software	110.00	1
Joan Linnan	Quonset rent	2884.00	1
Loffler	Lease	81.86	2
Mail Servcs	Service	436.95	1
Mangold Environ	Water Tests	432.00	1
Martin Marietta	entrances	238.08	1
Martin Marietta	rd stone	10893.70	1
McKesson Medical	Supplies	202.22	2
K Metzger	Mileage	217.24	1

K Metzger	Phone	25.00	1
MidAmeri Energy	rural Manson int. lts	28.43	1
MidAmeri Energy	GC/electric	24.49	1
MidAmeri Energy	Varina/electric	29.82	1
J Moellering	reimb safety glasses	200.00	1
Myron Corp	Pub Rel	246.98	1
NACVSO	Dues	50.00	1
Kayla M Nedved	Mileage	23.99	1
Kayla M Nedved	Phone	25.00	1
N IA Telecom	Security	522.25	1
NW Comm	Phone	1733.47	2
R Nystrom	Mileage	11.50	1
Office Elements	Supplies	949.03	6
City-Palmer	Utilities/Palmer	94.84	1
Philips Lifeline	Lifeline	1309.98	1
PJ Greufe	Services	4062.50	2
Po Co Home Care	Aides	7284.50	1
Pocahontas Co. IT Department	long distance/Engr	34.47	1
Pocahontas Co. IT Department	Phone	145.88	1
Poca Sales & Serv	Maint	105.04	1
Poca Fiber	Phone Internet	1697.39	3
Poca Ford	Maint	1776.08	1
Polk Co Treas	Medical Examiner Services	1454.81	1
Pro Co-Op	diesel/bulk/cardtrol	7726.32	1
Pro Co-Op	gas/bulk	1404.92	1
Pro Co-Op	spray	165.00	1
Ray's Plumbing	service furnace Havelock	125.00	1
Record Dem	Ad	80.00	1
Record Dem	Ads	1540.75	3
Record Dem	Mailings	14.38	1
Record Dem	Minutes Ad	378.21	1
Reserve Acct	Postage	2500.00	2
Schneider Corp	Beacon Ser	13845.00	1
IA SOS	Renewal	30.00	1
Seiler App	Repair	362.50	1
Shield Tech	License	600.00	1
Solutions Inc	Renewal	562.18	1
Solutions Inc	Supplies	28.65	1
D Stall	Mileage	43.70	1
D Stall	Phone	25.00	1
State Farm	Insurance	119.00	1
Anne E Thompson	Phone	25.00	1
T Reuters-West	Legal Pub	145.53	1
Christopher S Toner	Expense	8.76	1
Christopher S Toner	Maint	9.00	1
IA ST Treasurer	Sales Tax	5.00	1
Trumbull Rec	Supplies	145.30	1
University of Northern Iowa Of	Job Fair	75.00	1
Verizon	Phone	120.03	2
Vermeer	Parts	62.33	1
Sherri Wagner	Meeting	25.00	1
Wells Fargo Financial Leasing	Lease	89.00	1
Emily A Williams	Expenses	166.72	1
Windstream	Phone	134.46	1
Woods	Postage	71.43	1
Grand Total		171762.95	

Supervisor Ives gave a review of the District Three Supervisors telephonic meeting. They discussed the backfill, EMS essential services, possible tax on ruby red diesel, CAFOs, mental health, projected state tax, and opioid litigation.

Weekly meetings: Siepker-Upper Des Moines meeting, DD 175 concerns, and North Racoon Watershed; Ives-District Three Supervisors meeting; and Stauter-CFR.

There being no further business, the Chairman declared the meeting adjourned.

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Jeffrey K. Ives, Chairman

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Karen Norine, Deputy Auditor