

Supervisors Room, Courthouse
Pocahontas, Iowa
December 26, 2023

The Board of Supervisors of Pocahontas County, Iowa, met for a regular session pursuant to adjournment. Members present: Chairman, Brent Aden; Supervisors, Jeff Ives, Louis Stauter, Clarence Siepker, Kyle Smith; and Auditor, Kelly Jepsen.

Motion by Siepker, seconded by Smith, to approve the minutes from December 19, 2023 as presented. Ayes all, motion carried.

Motion by Ives, seconded by Stauter, to approve the agenda as presented. Ayes all, motion carried.

Rick Winegarden, County Compensation Board representative, presented the Compensation Board's recommendations for elected official salaries for FY25. With the Cost of Living increasing 4.32%, the Compensation Board recommended a 6.32% increase for all elected officials plus a \$1,000 stipend for the Board of Supervisors Chairman. The Board thanked Winegarden for his time. Motion by Ives, seconded by Stauter, to acknowledge receipt of the Compensation Board's recommendation. Ayes all, motion carried.

Motion by Stauter, seconded by Siepker, to approve Joe Zeman as a part time temporary seasonal employee for the 2023/2024 winter season at \$23.05 per hour. Ayes all, motion carried.

Jack Moellering and the Board discussed the Summer Internship, road work going on outside of Varina and the speed limit through Ware. Moellering had asked for the DOT to do a speed study for the area by Ware but had not heard back. He will follow up with the DOT and also inquire about speed studies for other areas in the County where land has been developed.

Motion by Stauter, seconded by Ives, to approve the following joint drainage claims. Ayes all, motion carried.

- Jt. DD 9-13 to Pocahontas County Secondary Roads, watchman services, \$147.00
- Jt. 181 Little Cedar's to Pocahontas County Secondary Roads, CMP for Section 10 of Dover Township, \$329.00
- Jt. DD 63 MOD to Pocahontas County Secondary Roads, repair in the SW Quarter of Section 31, Des Moines Township, \$2,007.37
- Jt. DD 63 MOD to Pocahontas County Secondary Roads, CMP in Section 27, Powhatan Township, for \$658.00
- Jt. DD 77 MOD to Pocahontas County Secondary Roads, CMP in the North Branch of Lizard Creek, \$1,614.36
- Jt. DD 77 MOD to Darren Stearns, beavers caught in Section 35, Cummins Township, \$280.00
- Jt. DD 146 North Main to Pocahontas County Secondary Roads, repair in the SE Quarter of Section 6, Marshall Township, \$18,142.33
- Jt. DD 150 to Pocahontas County Secondary Roads, repair in the NW Quarter of Section 19, Swan Lake Township, \$593.18

Motion by Stauter, seconded by Smith, to table approving Jt. DD 1-54 proposed tile outlet repairs till next week, pending more information. Ayes all, motion carried.

Auditor Jepsen and the Board discussed the County's budget responsibilities. Iowa Code 331.443 states that the duties of the County budget are that of the Board of Supervisors but the County Auditor has been performing those duties on behalf of the Board of Supervisors in Pocahontas County. Since the Iowa Code allows the Board the ability to contract for those services, Jepsen requested compensation for her time outside of normal work hours. Jepsen advised that she estimates that she spends over 80 hours outside of normal work hours on the County's budget. Jepsen also shared that retired Clay County's Auditor, Marge Pitts, advised Jepsen that her estimate was low, as she had tracked her time for the Clay County's Board of Supervisors and it was over 200 hours. After discussion, a motion was made by Siepker, seconded by Ives, to appoint the County Auditor, Kelly Jepsen, to be Budget Director for \$5,000.00 for FY25 budget. The chairman called the question with the following recorded votes: Ayes: Ives, Siepker; Nays: Stauter, Aden, Smith. Whereby the Chairman declared the resolution not adopted.

Motion by Smith, seconded by Siepker, to approve the claims as reviewed by the Board. Ayes all, motion carried. The following claims were audited and allowed:

| | | | |
|----------------------|-----------------|-----------|---|
| A & M Laundry | Supplies | 40.55 | 1 |
| Parker Aden | Labor | 300.00 | 2 |
| Henry Adkins | Contract | 7250.00 | 1 |
| Alliant Energy | Utilities | 361.91 | 1 |
| Amazon | Supplies | 280.74 | 4 |
| C Archer | Reimbursement | 32.75 | 1 |
| Arnold Motor | Parts/Materials | 123.04 | 1 |
| Ayers Const | Service | 528.52 | 1 |
| N Birkey | Mileage | 362.70 | 1 |
| B H Energy | Natural Gas | 1377.48 | 4 |
| BV Co Journal | Minutes | 393.69 | 1 |
| CID | Supplies | 771.00 | 2 |
| Century Link | Line Chg | 63.45 | 1 |
| Charm-Tex | Supplies | 163.90 | 1 |
| J Conlin | Mileage | 38.02 | 1 |
| Po Co Sec Rd | Service | 1291.46 | 1 |
| Greg Cundiff | Trapping | 600.00 | 1 |
| Cunningham-Reis | Construction | 171577.22 | 1 |
| Dale Bosse Taxidermy | Mounts | 690.00 | 1 |
| Doolittle Oil | Materials | 409.90 | 1 |
| ElectionSource | Service | 104.94 | 1 |
| Electronic Special | Labor | 990.00 | 1 |
| Farm & Home | Supplies | 28.18 | 1 |
| Force America | Parts | 108.00 | 1 |

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|--------------------------------|-----------------|-----------|---|
| C Frerk | Mileage | 59.67 | 1 |
| Galls | Uniform | 313.85 | 1 |
| Gordon Flesch | Lease | 334.73 | 1 |
| D Harson | Expense | 10.68 | 1 |
| Dereck A Hebert | Renewal | 449.99 | 1 |
| B Hinners | Postage | 24.65 | 1 |
| B Hetrick | Mileage | 164.97 | 1 |
| Melissa E Hoyt | Mileage | 432.34 | 1 |
| HyVee AR | Jail Meds | 45.01 | 1 |
| IA Med Ex | Autopsy | 2188.00 | 1 |
| IA Prison Ind | Materials | 354.24 | 1 |
| IA Lakes Elec | Electricity | 353.00 | 2 |
| iPrint Technologies | Supplies | 262.00 | 1 |
| J Ives | Expenses | 1326.43 | 1 |
| Jacks OK Tire | Tires/Parts | 8887.81 | 1 |
| K Jepsen | Expenses | 132.34 | 2 |
| Johnston Auto | Parts | 165.34 | 1 |
| KC Nielsen | Parts | 11.88 | 1 |
| David A Kraft | Mileage | 21.07 | 2 |
| Howard Larson | Trapping | 240.00 | 1 |
| House of Print | Supplies | 312.80 | 1 |
| Laurens Plumbing | Services | 457.31 | 1 |
| Laurens Sun | Minutes | 573.24 | 1 |
| Lawson Products | Supplies | 217.67 | 1 |
| Lightle Ent | Signs | 243.97 | 1 |
| Joan Linnan | 2024 Rent | 2884.00 | 1 |
| Mary J Litwiller | Expenses | 331.34 | 1 |
| Machine Shop | Supplies | 68.90 | 2 |
| Martin Marietta | Materials | 93600.54 | 1 |
| Matt's Tire Ser | Tires/Repair | 910.00 | 1 |
| MidAm Energy | Electricity | 115.86 | 1 |
| Midwest Wheel | Parts | 334.00 | 1 |
| Motorola | Service | 243.75 | 1 |
| NACO | Dues | 450.00 | 1 |
| Napa | Supplies | 23.26 | 1 |
| Comm First | Parts | 76.92 | 1 |
| N Am Rescue | Equip | 2859.95 | 1 |
| Northern Safety Co Inc | Safety Supplies | 92.10 | 1 |
| NW IA YES | Service | 1064.50 | 1 |
| Office Elements | Supplies | 627.43 | 1 |
| Overhead Door Company of Webst | Services | 21070.00 | 1 |
| PAC Manufact Co | Supplies | 78.75 | 1 |
| PJ Greufe | Service | 6000.00 | 1 |
| Po Co Solid Waste | Disposal Fees | 57.00 | 1 |
| Poca Co Treas | 509A Trans | 101.59 | 1 |
| Poca Comm Hospital | Meals | 2779.00 | 1 |
| Poky Equip | Supplies | 23.54 | 1 |
| Poky Fiber | Service | 154.07 | 1 |
| Pro Co-Op | Fuel | 1993.78 | 1 |
| Pro Co-Op | Repair | 55.11 | 1 |
| Record Dem | Ads | 1200.64 | 4 |
| B Reis | Expenses | 19.25 | 1 |
| Richardson's Serv | Service | 91.37 | 1 |
| Pitstick Const | Service | 2090.00 | 1 |
| E Ahlrichs | Mileage | 361.53 | 1 |
| City-Rolfe | Utilities | 236.68 | 1 |
| Schoon Excavating | Drainage | 14.90 | 1 |
| Schumacker Elev. | Contract | 3365.01 | 1 |
| IA SOS | Notary | 30.00 | 1 |
| Secure Shred | Service | 148.00 | 1 |
| Shelgren, Brady | Services | 100.00 | 1 |
| A Stern-Domek | Mileage | 323.50 | 1 |
| Thrifty White | Medical | 11.28 | 1 |
| O'Halloran | Parts | 157.30 | 1 |
| US Cellular | Phone | 56.60 | 1 |
| K Vadar | Mileage | 257.40 | 1 |
| Verizon | Communication | 240.06 | 1 |
| Verizon | Phones | 276.53 | 3 |
| WAPITI | Services | 3150.00 | 1 |
| J Watson | Maint | 12.00 | 1 |
| Wessels Oil Co Inc | LP | 852.00 | 1 |
| West Bend Ins | Work Comp | 59751.00 | 1 |
| Woods | Supplies | 47.84 | 1 |
| Grand Total | | 414258.81 | |

Weekly meetings: Ives-Nothing; Stauter-Bridge and tile concerns; Aden-Solid Waste business; Siepker-Rolling Hills meeting and drainage concerns; and Smith-Jail meeting.

Motion by Stauter, seconded by Siepker, to adjourn the meeting. Ayes all, motion carried.

Brent Aden, Chairman

Kelly Jepsen, County Auditor