

Supervisors Room, Courthouse
Pocahontas, Iowa
December 26, 2023

The Board of Supervisors of Pocahontas County, Iowa, met for a regular session pursuant to adjournment. Members present: Chairman, Brent Aden; Supervisors, Jeff Ives, Louis Stauter, Clarence Siepker, Kyle Smith; and Auditor, Kelly Jepsen.

Motion by Siepker, seconded by Smith, to approve the minutes from December 19, 2023 as presented. Ayes all, motion carried.

Motion by Ives, seconded by Stauter, to approve the agenda as presented. Ayes all, motion carried.

Rick Winegarden, County Compensation Board representative, presented the Compensation Board's recommendations for elected official salaries for FY25. With the Cost of Living increasing 4.32%, the Compensation Board recommended a 6.32% increase for all elected officials plus a \$1,000 stipend for the Board of Supervisors Chairman. The Board thanked Winegarden for his time. Motion by Ives, seconded by Stauter, to acknowledge receipt of the Compensation Board's recommendation. Ayes all, motion carried.

Motion by Stauter, seconded by Siepker, to approve Joe Zeman as a part time temporary seasonal employee for the 2023/2024 winter season at \$23.05 per hour. Ayes all, motion carried.

Jack Moellering and the Board discussed the Summer Internship, road work going on outside of Varina and the speed limit through Ware. Moellering had asked for the DOT to do a speed study for the area by Ware but had not heard back. He will follow up with the DOT and also inquire about speed studies for other areas in the County where land has been developed.

Motion by Stauter, seconded by Ives, to approve the following joint drainage claims. Ayes all, motion carried.

- Jt. DD 9-13 to Pocahontas County Secondary Roads, watchman services, \$147.00
- Jt. 181 Little Cedar's to Pocahontas County Secondary Roads, CMP for Section 10 of Dover Township, \$329.00
- Jt. DD 63 MOD to Pocahontas County Secondary Roads, repair in the SW Quarter of Section 31, Des Moines Township, \$2,007.37
- Jt. DD 63 MOD to Pocahontas County Secondary Roads, CMP in Section 27, Powhatan Township, for \$658.00
- Jt. DD 77 MOD to Pocahontas County Secondary Roads, CMP in the North Branch of Lizard Creek, \$1,614.36
- Jt. DD 77 MOD to Darren Stearns, beavers caught in Section 35, Cummins Township, \$280.00
- Jt. DD 146 North Main to Pocahontas County Secondary Roads, repair in the SE Quarter of Section 6, Marshall Township, \$18,142.33
- Jt. DD 150 to Pocahontas County Secondary Roads, repair in the NW Quarter of Section 19, Swan Lake Township, \$593.18

Motion by Stauter, seconded by Smith, to table approving Jt. DD 1-54 proposed tile outlet repairs till next week, pending more information. Ayes all, motion carried.

Auditor Jepsen and the Board discussed the County's budget responsibilities. Iowa Code 331.443 states that the duties of the County budget are that of the Board of Supervisors but the County Auditor has been performing those duties on behalf of the Board of Supervisors in Pocahontas County. Since the Iowa Code allows the Board the ability to contract for those services, Jepsen requested compensation for her time outside of normal work hours. Jepsen advised that she estimates that she spends over 80 hours outside of normal work hours on the County's budget. Jepsen also shared that retired Clay County's Auditor, Marge Pitts, advised Jepsen that her estimate was low, as she had tracked her time for the Clay County's Board of Supervisors and it was over 200 hours. After discussion, a motion was made by Siepker, seconded by Ives, to appoint the County Auditor, Kelly Jepsen, to be Budget Director for \$5,000.00 for FY25 budget. The chairman called the question with the following recorded votes: Ayes: Ives, Siepker; Nays: Stauter, Aden, Smith. Whereby the Chairman declared the resolution not adopted.

Motion by Smith, seconded by Siepker, to approve the claims as reviewed by the Board. Ayes all, motion carried. The following claims were audited and allowed:

A & M Laundry	Supplies	40.55	1
Parker Aden	Labor	300.00	2
Henry Adkins	Contract	7250.00	1
Alliant Energy	Utilities	361.91	1
Amazon	Supplies	280.74	4
C Archer	Reimbursement	32.75	1
Arnold Motor	Parts/Materials	123.04	1
Ayers Const	Service	528.52	1
N Birkey	Mileage	362.70	1
B H Energy	Natural Gas	1377.48	4
BV Co Journal	Minutes	393.69	1
CID	Supplies	771.00	2
Century Link	Line Chg	63.45	1
Charm-Tex	Supplies	163.90	1
J Conlin	Mileage	38.02	1
Po Co Sec Rd	Service	1291.46	1
Greg Cundiff	Trapping	600.00	1
Cunningham-Reis	Construction	171577.22	1
Dale Bosse Taxidermy	Mounts	690.00	1
Doolittle Oil	Materials	409.90	1
ElectionSource	Service	104.94	1
Electronic Special	Labor	990.00	1
Farm & Home	Supplies	28.18	1
Force America	Parts	108.00	1

C Frerk	Mileage	59.67	1
Galls	Uniform	313.85	1
Gordon Flesch	Lease	334.73	1
D Harson	Expense	10.68	1
Dereck A Hebert	Renewal	449.99	1
B Hinners	Postage	24.65	1
B Hetrick	Mileage	164.97	1
Melissa E Hoyt	Mileage	432.34	1
HyVee AR	Jail Meds	45.01	1
IA Med Ex	Autopsy	2188.00	1
IA Prison Ind	Materials	354.24	1
IA Lakes Elec	Electricity	353.00	2
iPrint Technologies	Supplies	262.00	1
J Ives	Expenses	1326.43	1
Jacks OK Tire	Tires/Parts	8887.81	1
K Jepsen	Expenses	132.34	2
Johnston Auto	Parts	165.34	1
KC Nielsen	Parts	11.88	1
David A Kraft	Mileage	21.07	2
Howard Larson	Trapping	240.00	1
House of Print	Supplies	312.80	1
Laurens Plumbing	Services	457.31	1
Laurens Sun	Minutes	573.24	1
Lawson Products	Supplies	217.67	1
Lightle Ent	Signs	243.97	1
Joan Linnan	2024 Rent	2884.00	1
Mary J Litwiller	Expenses	331.34	1
Machine Shop	Supplies	68.90	2
Martin Marietta	Materials	93600.54	1
Matt's Tire Ser	Tires/Repair	910.00	1
MidAm Energy	Electricity	115.86	1
Midwest Wheel	Parts	334.00	1
Motorola	Service	243.75	1
NACO	Dues	450.00	1
Napa	Supplies	23.26	1
Comm First	Parts	76.92	1
N Am Rescue	Equip	2859.95	1
Northern Safety Co Inc	Safety Supplies	92.10	1
NW IA YES	Service	1064.50	1
Office Elements	Supplies	627.43	1
Overhead Door Company of Webst	Services	21070.00	1
PAC Manufact Co	Supplies	78.75	1
PJ Greufe	Service	6000.00	1
Po Co Solid Waste	Disposal Fees	57.00	1
Poca Co Treas	509A Trans	101.59	1
Poca Comm Hospital	Meals	2779.00	1
Poky Equip	Supplies	23.54	1
Poky Fiber	Service	154.07	1
Pro Co-Op	Fuel	1993.78	1
Pro Co-Op	Repair	55.11	1
Record Dem	Ads	1200.64	4
B Reis	Expenses	19.25	1
Richardson's Serv	Service	91.37	1
Pitstick Const	Service	2090.00	1
E Ahlrichs	Mileage	361.53	1
City-Rolfe	Utilities	236.68	1
Schoon Excavating	Drainage	14.90	1
Schumacker Elev.	Contract	3365.01	1
IA SOS	Notary	30.00	1
Secure Shred	Service	148.00	1
Shelgren, Brady	Services	100.00	1
A Stern-Domek	Mileage	323.50	1
Thrifty White	Medical	11.28	1
O'Halloran	Parts	157.30	1
US Cellular	Phone	56.60	1
K Vadar	Mileage	257.40	1
Verizon	Communication	240.06	1
Verizon	Phones	276.53	3
WAPITI	Services	3150.00	1
J Watson	Maint	12.00	1
Wessels Oil Co Inc	LP	852.00	1
West Bend Ins	Work Comp	59751.00	1
Woods	Supplies	47.84	1
Grand Total		414258.81	

Weekly meetings: Ives-Nothing; Stauter-Bridge and tile concerns; Aden-Solid Waste business; Siepker-Rolling Hills meeting and drainage concerns; and Smith-Jail meeting.

Motion by Stauter, seconded by Siepker, to adjourn the meeting. Ayes all, motion carried.

Brent Aden, Chairman

Kelly Jepsen, County Auditor