

Supervisors Room, Courthouse  
Pocahontas, Iowa  
December 15, 2020

The Board of Supervisors of Pocahontas County, Iowa, met in regular session pursuant to adjournment.

Members present: Chairman, Jeffrey Ives; Supervisors, Clarence Siepker, Brent Aden, Louis Stauffer, and Auditor, Kelly Jepsen. Telephonically: Reporter, Erin Somers and Kelsey Klaver. Supervisor Dewey was absent.

Motion by Stauffer, seconded by Aden, to approve the minutes, dated December 8, 2020, as presented. Ayes all, motion carried.

Motion by Siepker, seconded by Stauffer, to approve the tentative agenda as posted. Ayes all, motion carried.

Chief Deputy, Steve Nelson, presented the 28E agreement that the City of Rolfe signed. The 28E is a 4 year agreement to provide 20 hours/week of law enforcement to the City of Rolfe for \$60,000 the first year with anticipated increases for each year after. Motion by Stauffer, seconded by Aden, to authorize the Chairman to sign the Pocahontas County and the City of Rolfe 28E Law Enforcement Agreement with a change in the effective date to January 1, 2021. Ayes all, motion carried.

Nelson explained that with the Sheriff's Office covering the City of Rolfe, another Deputy and patrol vehicle would be needed. Motion by Stauffer, seconded by Aden, to authorize the Sheriff's Department to purchase of a 2021 Ford F-150 for \$42,996.00. Ayes all, motion carried.

Gary Atherton, Assistant to the Engineer/Drainage Clerk, met with the Board to discuss the need for a resolution not allowing spiral pipes to be installed into the County's drainage districts. A resolution to disallow spiral pipes will be added to next week's agenda for consideration.

Jack Moellering, County Engineer, and the Board discussed Solid Waste concerns.

The Board, along with Anne Thompson, Department of Health Administrator; Russ Jergens, EMA Coordinator; and Patrick Mooney, EMS Coordinator; discussed who is responsible for the Salamander System and the annual maintenance fees. The Salamander System is a device to assist organizations in managing small or large events. It can create badges and tags, track inventory and trainings, and log people's time and equipment use. The system was purchased in June 2015 with Health Care Coalition grant money and has been the function of the Health Department. Thompson feels that it should be the responsibility of EMA instead of her department. Jergens explained that the Health Care Coalition is made up of the Health Department, the Hospital, and EMS, and that EMA is only an advisor to them. Supervisor Aden suggested asking the IT Director to take it over. The Board requested that the Health Department, EMS, EMA, and the hospital meet and come to an agreement. The matter will be discussed again at the next Board meeting.

At 11:20 a.m., Supervisor Dewey joined the meeting telephonically.

Motion by Stauffer, seconded by Siepker, to approve the Recorder's Report of Fees Collected for the month of November. Ayes all, motion carried.

The Board discussed ISAC's request for all counties to join in on the Opioid litigation and the engagement letter from the attorneys representing the Iowa counties filing claims in the lawsuit. Discussion was tabled until the next Board meeting.

Motion by Aden, seconded by Siepker, to acknowledge the County Farm's Annual Report. Ayes all, motion carried.

Motion by Aden, seconded by Dewey, to accept David Stall's notice of retirement as the Environmental Health Specialist, effective November 5, 2020 and thank him for his years of service to Pocahontas County. Ayes all. Motion carried.

Motion by Aden, seconded by Dewey, to close the County Offices at noon on Thursday, December 24<sup>th</sup>. Ayes all, motion carried.

Motion by Siepker, seconded by Aden, approve the following joint drainage claims from Pocahontas County Secondary Roads: Jt. DD 63 Br. F, for a 20 foot, 12 inch CMP pipe to be used in the SE quarter of Section 8, Powhatan Township, for \$213.60; and Jt. DD 17 Main Open Ditch, for watchman services, for \$251.44. Ayes all, motion carried.

Motion by Stauffer, seconded by Siepker, to approve the Jt. DD 181 Little Cedar claim from Pocahontas County Secondary Roads for \$14,911.32, with the drainage ditch paying \$12,642.12 and Secondary Roads billing Mary Lee Staffer the remaining \$2,269.20. Ayes all, motion carried.

Motion by Stauffer, seconded by Siepker, approve the Jt. DD 181 Little Cedar claim from Pocahontas County Secondary Roads for two-15 inch CMP pipes, one 20 foot and one 32 foot, to be used in the SE quarter of Section 18, Dover Township, for \$719.06. Ayes all, motion carried.

Kelly Jepsen, County Auditor, gave the Board an update. The Compensation Board met and made recommendations for elected official salaries for FY22, valuations were completed and submitted to the State, budget worksheets have been given to the Department Administrators, and the Care Acts expires at the end of December.

Motion by Statuer, seconded by Siepker, to table Jt. DD 181 Little Cedar claim from Pocahontas County Secondary Roads for watchman services, in the amount of \$181.89. Ayes all, motion carried.

The committee selected to conduct interviews for the appointment to fill the vacancy created by the resignation of County Recorder, Mike Bolland made the recommendation to appoint Cathy Frerk, the current Deputy Recorder. Motion by Aden, seconded by Dewey, to accept the recommendation of the committee and to appoint Cathy Frerk, effective January 4, 2021. Voice vote was recorded. Ayes-Siepker, Aden, Ives, Stauffer, Dewey. Nays-none. Motion carried.

Weekly meetings: Siepker-Interview, County Social Services, and Linking Families; Aden-Second Judicial and Board of Health; Ives-Drainage concerns; and Stauffer-Interview, drainage concerns and met with contractor.

There being no further business, the Chairman declared the meeting adjourned.

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Jeffrey K. Ives, Chairman

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Kelly Jepsen, Auditor