

Supervisors Room, Courthouse  
Pocahontas, Iowa  
November 1, 2022

The Board of Supervisors of Pocahontas County, Iowa, met for a regular meeting. Members present: Chairman, Louis Stauter; Supervisors, Jeffrey Ives, Brent Aden, Clarence Siepker; and Auditor, Kelly Jepsen. Others present: Reporter, Erin Somers. Supervisor Kyle Smith participated telephonically.

Motion by Siepker, seconded by Aden, to approve the minutes dated October 25, 2022, as presented. Ayes all, motion carried.

The agenda was approved as posted, on motion by Ives, seconded by Smith. Ayes all, motion carried.

Family Crisis Center (FCC) representatives, Jessica Rohrs, Director of Victim Services and Yoseline Padilla, Victim's Advocate for Pocahontas County met with the Board to give an update and thank them for their continued support. In the past year, FCC has served 15 Pocahontas County residents for domestic violence and human trafficking, 7 through medical clinic outreach, and 24 crisis line calls. The Board thanked her for the support FCC offers to Pocahontas County residents.

Dereck Hebert, IT Director, presented a quote for a three-year subscription to KnowBe4 Security Awareness Training and KnowBe4 Compliance Plus for \$7,090.20. Motion by Siepker, seconded by Aden, to approve the purchase. Ayes all, motion carried.

At 10:30 a.m., the Board proceeded with the first reading of Ordinance #43. Auditor Jepsen presented proof of publication of the notice to conduct a public hearing on said Ordinance in accordance to law and as directed by the Board. There were no written or verbal objections to the ordinance. The Chairman introduced the ordinance titled "Ordinance #43, Minimum Requirements for Tanning Facilities". Motion by Siepker, seconded by Smith, that the ordinance be given its first consideration and that it be adopted. Ayes all, motion carried. Second reading will be Tuesday, November 15<sup>th</sup>.

Jack Moellering, County Engineer, advised the lease agreement for the Goldsmith Pit was not complete and gave an update on hiring seasonal part-time motor grader operators.

Motion by Ives, seconded by Aden, to approve the Administration Services Proposal from Benefits, Inc., for the 2023 calendar year. Ayes all, motion carried.

After discussing the 28E agreement with Economic Development, a motion was made by Aden, seconded by Smith, to table discussion. Ayes all, motion carried.

Motion by Siepker, seconded by Ives, to acknowledge the hire of Mary Jo Litwiller as the Economic Development Executive Director. Ayes all, motion carried. Litwiller will begin employment on November 7, 2022 at \$60,548.80.

Motion by Aden, seconded by Siepker, to approve the proposed beaver dam removal in Jt. DD 54-1. Ayes all, motion carried. Location: Section 9, Garfield Township, Calhoun County. Cost estimate: \$1,200.00.

Motion by Aden, seconded by Siepker, to approve the proposed surface drain installation in Jt. DD 67-173. Ayes all, motion carried. Location: Section 6, Butler Township, Calhoun County. Cost estimate: \$2,100.00.

Motion by Siepker, seconded by Ives, to hire Bolton & Menk to classify DD 41 Br. 15, 16, & 17 for an estimated cost of \$7,500.00. Ayes all, motion carried.

Motion by Aden, seconded by Siepker, to acknowledge receipt of Manure Management Plans: (1) Witzke Finisher Farm-ID# 61741 located in the NW NW, Sec 12, Coon Township, Buena Vista County with Crow Farm Partners III, Inc. as owners and Keith Kratchmer as contact person; (2) Gruntorad Finisher Farm – ID# 62482 located in the NE NW, Sec. 34 Dover Township with C Holdings LLC as owners & Keith Kratchmer as contact person; (3) Rod Wells Finisher Farm – ID# 62483 located in the SE NE, Sec. 25 Newell Township, Buena Vista County with Timberline Farms, LLC as owners & Keith Kratchmer as contact person; and (4) Feather Creek – ID# 58627 located in the SE SW, Sec. 3 Fairfield Township, Buena Vista County with Dan Ehlers as owner & contact person. Ayes all, motion carried.

Weekly meetings: Ives–Solid Waste meeting and looked at Courthouse roof; Aden–Solid Waste, Midas, Pipeline meeting, and CEDS; Stauter–CFR and met with Clay County Assessor; and Siepker–Upper Des Moines and Rolling Hills.

The Board discussed ideas for the Courthouse's 100<sup>th</sup> Anniversary.

At 11:18 a.m. a motion was made by Aden, seconded by Siepker, to go into an exempt session, pursuant to Iowa Code 20.17(3). The Chairman called for a voice vote: Ayes – Ives, Aden, Siepker, Stauter, Smith; Nays-none. Motion carried. The remainder of the meeting was exempt from the open meetings laws.

At 11:33 a.m., on motion by Siepker, seconded by Smith, the Board came out of exempt session and the Chairman declared the meeting adjourned.

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Louis Stauter, Chairman

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Kelly Jepsen, Auditor