

**Supervisors Room, Courthouse  
Pocahontas, Iowa  
October 14, 2025**

At 9:45 the supervisors acting as trustees for Tri County Ditch 172-175-78 met telephonically with Webster County and Calhoun County to discuss Memorandum of Understanding regarding claims under \$5,000.00. Full minutes can be requested at the Auditor’s office.

The Board of Supervisors of Pocahontas County, Iowa, met for a regular session pursuant to adjournment. Members present: Chairman, Clarence Siepker; Supervisors, Louis Stauter, Kyle Smith, Brent Aden; Nita Hinrickson, Auditor. Others present: Erin Sommers, Reporter; Tate Schmeling, Engineer; Amy Johnson, Treasurer; Erin Rydgren, Princess City Solar Rep. Absent: Peter Seehusen

Motion by Aden, seconded by Smith to approve the minutes from October 7, 2025 as presented. Ayes all, motion carried.

Motion by Smith, seconded by Stauter to approve the agenda as posted. Ayes all, motion carried.

Dereck Hebert, IT Director updated the board about the need to rebuild the county website to be ADA compliant with the most recent mandate. Hebert will be including in the FY27 budget.

Tate Schmeling, Engineer discussed posting for a part-time snow removal position. The board agreed with the posting. Schmeling also stated that there may be interest in the drainage engineer position but the individual doesn’t live in the county and wanted to make sure the board was ok with that. The board was okay as long as the individual has the qualifications.

Schmeling provided a description for Lead Mechanic position with pay grade 17. After review, motion by Stauter, seconded by Aden to approve the promotion of Mike Shiflett to Lead Mechanic at \$32.44/hr. Ayes all, motion carried.

Schmeling advised that we should have final paperwork next week for the 3 road projects. He also received a rough quote from the railroad in the amount of \$250,000.00 to fix the road in between the tracks in Plover. The county is on the list for funding on this project, but there is no timeline to receiving the funding.

Amy Johnson, Treasurer requested the cancellation of 2 county held tax certificates and abatement of all taxes on 2 mobile homes. These mobile homes were torn down by park owners without going through the proper procedures. Motion by Stauter, seconded by Aden to approve the cancellation of the two held tax certifications and abate the taxes on these two mobile homes. Ayes all, motion carried.

Johnson also requested abating drainage assessment taxes of property owned by the federal government in the amount of \$174.37. The county receives federal money in lieu of taxes. Motion by Smith, seconded by Aden to approve the abatement of \$174.37 in drainage assessment. Ayes: Siepker, Smith Aden. Nays: Stauter. Motion carried.

Nita Hinrickson, Auditor presented three quotes from HR consulting firms. The supervisors will review the quotes further and will be added to next week’s agenda for approving.

Hinrickson also advised that Alison Hauser has to have her information reported for the grant by Oct. 23 and then will report to the board on Oct. 28. Melissa Loehr, District 2 Leader for IPCA requested a meeting with the board. The board requested Nov. 18, after we hear from Hauser.

Hinrickson advised that the county received the renewal for Palmer Boosters liquor license. She requested IDR to send to the City of Palmer for approval.

Motion by Smith, seconded by Aden to approve the Resolution 2025-09-#39 adopting the MOU for no more than \$5,000 for Tri-County Drainage Ditch. Voice vote. Ayes: Stauter, Siepker, Smith, Aden. Nays – none. Absent: Peter Seehusen. Motion carried.

Motion by Stauter, seconded by Aden to approve the Treasurer’s quarterly report. Ayes all, motion carried.

Motion by Smith, seconded by Aden to approve the Change Order for the LEC in the amount of \$6,173.80. Ayes all, motion carried.

Motion by Aden, seconded by Stauter to approve Manure Management Plans: (1) PI253 Finisher – ID# 65459 NE NW, Sec. 20 Sherman Township Prestage Farms of Iowa LLC as owners contact person (2) PI275 Finisher – ID# 65495 SW SE, Sec. 21 Sherman Township Prestage Farms of Iowa LLC as owners & contact person (3) P 380 – ID# 67537 NW NE, Sec. 12 Des Moines Township Prestage Farms of Iowa LLC as owner & Dennis Benning as contact person (4) KT Pork, LLC – ID# 61834 SW SW Sec. 20, Cedar Township Trevor Schwartz as owner & contact person Ayes all, motion carried.

Motion by Stauter, seconded by Aden to approve claims as presented. Ayes all, motion carried.

A Plus Auto	Materials	374.52	1
L Adson	Expenses	34.36	1
Alliant Energy	Utilities	69.24	1
Amazon	Supplies	891.69	4
C Archer	Expenses	80.00	1
Aureon	Service	18.00	1
C Bailey	Expenses	120.00	1
Baker Electric	Service	39767.00	1
W Beneke	Expenses	185.33	1
Bennett Recycling	Waste Removal	33.00	1
N Birkey	Expenses	136.89	1
Blackstrap	Materials	4440.57	1

Blacktop Serv Co	Services	24636.00	1
Bomgaars Algona	Safety	139.38	1
Bunda Seed	Seed	325.00	1
CAASA	Allocation	1250.00	1
Cal Co ECA	Utilities	10.50	1
Calhoun-Burns	Prof Services	2165.00	1
CDW	Renewal	114.36	1
Century Link	Service	71.45	1
City-Pocahontas	Utilities	4263.67	7
J Conlin	Expenses	271.74	1
Sierra L Dodson	Expenses	286.65	1
Doolittle Oil	Supplies	262.15	1
Electronic Special	Equip	53224.64	3
Farm & Home	Supplies	6019.38	6
Family Crisis Center	Allocation	1250.00	1
J Ferguson	Safety Reimb	213.99	1
Fonda Pub Libr	Allocation	6415.00	1
Force America	Parts	167.75	1
Frank Dunn Co	Materials	1680.00	1
GFC Leasing	Lease	1124.82	1
GC Pub Libr	Allocation	2940.00	1
Gilmore City	FTM RUT Transfer	1428.05	1
Gilmore Garden Center	Supplies	6267.00	1
Grow's Garbage	Service	340.00	1
Alyssa C Hamre	Expenses	651.11	1
City-Havelock	RUT FTM Transfer	848.03	1
Havelock Pub Libr	Allocation	5212.50	1
Healthcare First	Service	116.57	1
S Henderson	Expenses	97.00	1
M Hingson	Expenses	214.70	1
B Hinners	Postage	29.97	2
J Hodgell	Mileage	19.89	1
M Hoyt	Expenses	132.80	1
IADPS	Service	1705.50	2
IA Med Ex	Autopsy	4109.00	1
ILEA	Service	375.00	1
IMWCA	Worker Comp	12846.00	1
Interstate Bat	Batteries	138.60	1
Iowa Dept of Transportation At	Education	1680.00	1
IA Lakes Elec	Repairs	1020.00	1
ISAC	Training	275.00	1
ISU Ext	Service	450.00	2
R Jergens	Expenses	799.79	1
Juicebox	Hosting	230.00	1
M Klocke	Mileage	71.37	2
Koenig	Service	280.00	1
Kossuth County Sheriff	Service	32.00	1
D Kraft	Expenses	27.50	1
B Krips	Expenses	164.74	1
LMPC	Utilities	178.26	1
Laurens Pub Libr	Allocation	8019.00	1
LexisNexis	Service	144.00	1
Lifeline	Lifeline	264.00	1
MJ Litwiller	Expenses	393.03	1
Machine Shop	Materials	132.49	1
Mail Services	Service	329.72	1
Mainstay	Service	237.00	1
Martin Marietta	Materials	27714.96	1
Martin Marietta	Rock	324.78	1
Amanda Martz	Grant	229.46	1
McKesson	Supplies	119.83	1
Menards	Supplies	263.77	2
K Metzger	Expenses	298.88	1
MidAm Energy	Utilities	285.65	2
MW Card & ID	Renewal	1250.00	1
Midwest Const Cons	Service	18304.61	1
Midwest Storage	Equip	4309.95	1
Midwest Wheel	Supplies	1073.02	1
Mid Mech Inc	Service	6964.93	1
R Moore	Expenses	194.64	1
Myron Corp	Supplies	352.92	1
Comm First	Service	300.27	2
Comm First	Supplies	473.02	1
Kayla M Nedved	Expenses	9.27	1
S Nelson	Expense	330.33	2
Netsmart	Service	1904.58	1
New Way Ford	Materials	5.26	1
New Way Ford	Service	907.17	2
H Nielsen	Expenses	296.83	1
Noah Const	Service	29746.40	1
NW Comm	Line Chg	158.99	1
Office Elements	Supplies	277.58	5
On Point	Grant	566.14	1
Palmer Mutual	Line Chg	164.96	1
Palmer Pub Libr	Allocation	5613.50	1
City-Palmer	RUT FTM Transfer	2237.33	1
City-Palmer	Utilities	228.87	1
Penguin Mgt	Telecom	2112.00	1
Heather M Peters	Postage	11.87	1
Phelps Uniform Specialists	Supplies	40.55	1
Plover Pub Libr	Allocation	5613.50	1
City-Plover	RUT FTM Transfer	1047.04	1
City-Plover	Utilities	106.50	1
Po Co Econ Dev	Allocation	45000.00	2
Po Co Fair Assoc	Allocation	10000.00	1
Po Co Historical	Allocation	1750.00	1
PO CO IT Dept	Service	188.10	3
Poca Dental	Services	151.00	1
Postmaster	Postage	107.00	1
Poca Pub Libr	Allocation	8019.00	1
Poca Comm Hospital	Service	126.50	1
Poky Equip	Supplies	160.75	1
Poky Fiber	Service	872.89	4
Presto-X Co	Pest Control	83.93	1
Prinsco Inc	Materials	330.94	1
Pro Co-Op	Fuel	1266.80	1

Pro Co-Op	Materials	32188.28	1
Provider Insights	Training	300.00	1
RailPros	Services	1090.50	1
Record Dem	Minutes	45.00	2
Riley Armstrong	Service	24890.00	1
E Roberts	Mileage	534.69	1
Rolfe Pub Libr	Allocation	6415.00	1
City-Rolfe	Utilities	39.43	1
Sande Const	Services	267229.94	2
Jackie L. Thompson Schaffner J	Service	185.50	1
T Schmeling	Expenses	117.44	1
SCI Comm	Service	441.61	1
Secure Shred	Service	202.00	1
Sioux Lumber	Supplies	8.99	1
Solutions	Service	1721.00	1
SL Honda	Equip	467.57	1
T-Mobile	Service	322.38	2
Transit Works	Supplies	71.40	1
D Trexel	Mileage	12.87	1
UMB Bank, N.A.	Fees	600.00	1
UDMO	Allocation	4500.00	1
US Cellular	Comm Services	661.78	1
US Cellular	Phone	57.30	1
Varina Pub Libr	Allocation	5212.50	1
City-Varina	RUT FTM Transfer	397.57	1
Verizon	Phone	634.44	2
Von Bokern Assoc	Services	3250.00	1
WAPITI	Services	525.00	1
Wessels Oil Co Inc	Service	100.00	1
Wex Bank	Fuel	947.08	1
Windstream	Line Chg	360.36	1
Winger Co	Service	67165.95	1
Jeff Wiuff	Granular	10620.00	1
Woodley Ins	Insurance	5069.00	3
Woods	Supplies	50.15	3
Zoho Corp	Service	3944.00	1
Grand Total		824516.70	

Weekly meetings: Seehusen- ; Stauter- Drainage; Siepker- 2 Linking Families, Renewable Energy Workshop; Smith- Renewable Energy Workshop, Jail, Drainage; Aden- none.

Motion by Smith to adjourn, seconded by Aden. Ayes all, motion carried.

Clarence Siepker, Chairman

Nita Hinrickson, Auditor