

**Supervisors Room, Courthouse
Pocahontas, Iowa
October 8, 2024**

The Board of Supervisors of Pocahontas County, Iowa, met for a regular session pursuant to adjournment. Members present: Chairman, Kyle Smith; Supervisors, Jeff Ives, Louis Stauter, Clarence Siepker, Brent Aden; Nita Hinrickson, Auditor. Others present: Reporter, Erin Sommers; Gary Atherton, Engineer Assistant/Drainage Clerk and Steve Nelson, Sheriff.

Motion by Clarence Siepker, seconded by Brent Aden, to approve the minutes from September 24, 2024 as presented. Ayes all, motion carried.

Motion by Clarence Siepker, seconded by Jeff Ives, to approve the agenda as posted. Ayes all, motion carried.

Jt DD 63 phone call with Palo Alto County regarding repairs requested by landowner. Members present from Palo Alto were board members: Craig Merrill, Keith Wirtz, Ron Graettinger, Linus Solberg, Roger Faulstick along with Carmen Moser, Auditor and Jordan Morey, Clerk. Louis Stauter motioned for Kyle Smith to be chairperson and Nita Hinrickson as secretary, seconded by Linus Solberg. All ayes by Palo Alto and Pocahontas, motion carried. Keith Wirtz advised that this has been a continuous problem. Project is to remove trees and run tile straight south. Lanning is okay with this repair. It is all on an acreage. Myer Tiling had a quote for \$11,600.00 using perforated & non-perforated tile. This tile would be plowed in. Louis Stauter advised that Pocahontas County requires dual wall tile set in rock or set in concrete. Keith Wirtz will check with landowner and see what the depth of the tile is and Myer Tiling on cost of doing dual wall tile. Repair request was tabled until October 15, 2024 at 10:00 am.

Brent Aden motioned to adjourn drainage meeting, seconded by Keith Wirtz. Ayes all from both counties. Meeting adjourned.

Nita Hinrickson, Auditor, advised the Board that we only received one applicant for the Facility Maintenance position and that individual did not have the certifications that we were looking for. It was determined to rerun the ad as Maintenance/Custodian.

Nita provided the Board with quotes from two other HR consulting companies. After reviewing all the information, it was motioned by Clarence Siepker to table deciding until next Tuesday, October 15, 2024, seconded by Jeff Ives. Ayes all, motion carried.

Nita requested that the Board meeting scheduled for November 5, 2024 be cancelled beings it is Election day. Motioned by Louis Stauter, seconded by Jeff Ives to cancel the meeting. Ayes all, motioned carried.

November 11, 2024 around 8:30 am the water to the Courthouse will be shut off until the water main is replaced/repared in the basement. Laurens Plumbing & Heating will be doing the repairs. The Sheriff's department is aware of the shut off and will be planning accordingly. Due to IRS rules, single day meeting meal reimbursements will be credited to employees through payroll. Notices for the DD51 meeting are prepared and ready to be sent and put in the paper.

Mary Jo Litwiller, sent an email advising that the Solar Project Company is looking for office space to rent. We may be able to accommodate, but the Board would like to wait to see if there is anything for them to rent in Fonda.

Motion by Brent Aden, seconded by Clarence Siepker, to approve Resolution 2024-10-#41 Reinstating Compensation Board.

**Resolution 2024-10-#41
RESOLUTION ESTABLISHING A COUNTY COMPENSATION BOARD**

A resolution by Pocahontas County to establish a county compensation board as authorized by Iowa Code Section 331.905.

WHEREAS, pursuant to Iowa Code Section 331.905, as amended in 2024 by Senate File 2442, the county board of supervisors may vote to establish a county compensation board.

WHEREAS, pursuant to this same Code Section, when the board of supervisors establishes a county compensation board, the compensation board shall be comprised of seven members who are residents of the county. Two members shall be appointed by the board of supervisors, one member each by the county auditor, county attorney, county recorder, county treasurer, and county sheriff. The members of the county compensation board shall not be officers or employees of the state or a political subdivision of the state and shall serve staggered terms.

WHEREAS, the Pocahontas County Board of Supervisors, in consultation with other County elected officials, determined the duration for the initial staggered terms for members of the County Compensation Board to run based on the election years of the County Auditor, County Attorney, County Recorder, County Treasurer, and County Sheriff. The two Board of Supervisor members will serve staggered alternating terms from each other.

NOW, THEREFORE, BE IT RESOLVED, Pocahontas County hereby establishes a county compensation board for the county.

BE IT FURTHER RESOLVED, Pocahontas County directs each of the elected officials to submit their respective appointments to the board of supervisors by October 18, 2024.

BE IT FURTHER RESOLVED, the representatives of the County Supervisors (1 of 2), County Auditor and County Sheriff shall serve an initial term of four years and the representatives of County Supervisors (2 of 2), County Treasurer, County Recorder and County Attorney shall serve an initial term of two years.

BE IT FURTHER RESOLVED, this resolution shall apply retroactively to July 1, 2024.

HEREBY RESOLVED by the Board of Supervisors for Pocahontas County on this 8th day of October, 2024.

/s/ Kyle Smith, /s/ Jeff Ives, /s/ Brent Aden, /s/ Louis Stauter, /s/ Clarence Siepker. Attested by /s/ Nita Hinrickson, County Auditor. Ayes all, motion carried.

Motion by Brent Aden, seconded by Jeff Ives, to approve the State of Iowa Engagement Letter for Y24 and Authorize Chairperson to sign. Ayes all, motioned carried.

Motion by Brent Aden, seconded by Clarence Siepker, to acknowledge full-time dispatcher Ashley Aschenbrenner's two years of employment and per union contract her new rate of pay is \$21.68/hr plus shift differential. Ayes all, motioned carried.

Motion by Jeff Ives, seconded by Clarence Siepker, to acknowledge full-time jailer Elizabeth Leu's 18 months of employment and per union contract her new rate of pay is \$21.38/hr. Ayes all, motioned carried.

Motion by Louis Stauter, seconded by Brent Aden, to acknowledge full-time jailer Elizabeth Leu's resignation and acceptance to stay as a part-time jailer. Ayes all, motioned carried.

Motion by Clarence Siepker, seconded by Jeff Ives, to approve the recommendation of Cory Bailey for the position of Engineering Technician starting Monday, October 14, 2024 at \$30.27/hr following the pay band wage rate. Ayes all, motioned carried.

Motion by Clarence Siepker, seconded by Louis Stauter, to approve the liquor license request for Palmer Volunteer Firefighters. Ayes all, motioned carried.

Motion by Louis Stauter, seconded by Brent Aden, to approve the Recorder's office monthly fees collected report. Ayes all, motioned carried.

Motion by Brent Aden, seconded by Louis Stauter, to approve the Recorder's office quarterly fees collected report. Ayes all, motioned carried.

Motion by Brent Aden, seconded by Clarence Siepker, to approve the Sheriff's office quarterly report. Ayes all, motioned carried.

Motion by Louis Stauter, seconded by Brent Aden, to approve the Auditor's office quarterly fees collected report. Ayes all, motioned carried.

Motion by Louis Stauter, seconded by Brent Aden, to approve DD 181 Big Cedar claim of \$455.39 for animal guard picked up by Schoon-Adam. Ayes all, motioned carried.

Motion by Brent Aden, seconded by Clarence Siepker, to approve Manure Management (1) Double H Hogs, LLC, Site #2—ID #71595 SW NW, Section 28, Colfax Township Heath Holtapp as owner & Twin Lakes Env. Services, LLC, contact person (2) PI253 Finisher – ID# 65459 NE NW, Sec. 20 Sherman Township Prestage Farms of Iowa LLC as owners & Dennis Benning as contact person (3) PI275 Finisher – ID# 65495 SW SE, Sec. 21 Sherman Township Prestage Farms of Iowa LLC as owners & Dennis Benning as contact person Iowa Select-Humboldt (Bradgate) – ID# 57800 SW SW, Sec. 30 Wacousta, Township, Humboldt Co. Iowa Select Farms, L.P. as owners & Kent Pliner as contact person (5) Cummins Finisher Farm – ID# 64965 SW NW, Sec. 34 Rush Lake Township, Palo Alto County M Holdings, LLC as owner & Kent Pliner as contact person (6) Shimon Finisher Farm – ID# 65489 NE NE, Sec. 9 Roosevelt Township Crestview Farms, LLC as owner & Kent Pliner as contact person. Ayes all, motioned carried.

Motion by Jeff Ives, seconded by Clarence Siepker, to approve claims as presented. Ayes all, motioned carried.

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|----------------------|-----------------------|----------|---|
| Alliant Energy | Utilities | 62.65 | 1 |
| Amazon | Supplies | 844.49 | 6 |
| C Archer | Subsistence | 50.39 | 1 |
| Aureon | Hosting | 18.00 | 1 |
| L Bailey | Expenses | 126.36 | 1 |
| Baker Electric | Service | 15997.25 | 2 |
| W Beneke | Expenses | 189.83 | 1 |
| Bennett Recycling | Utility | 33.00 | 1 |
| B H Energy | Natural Gas | 36.20 | 2 |
| Blackstrap | Materials | 6550.59 | 1 |
| Blank | Training | 127.68 | 1 |
| CAASA | Allocation | 1250.00 | 1 |
| Calhoun Co PH | Services | 1076.12 | 1 |
| Calhoun-Burns | Professional Services | 4024.50 | 1 |
| Century Link | Line Chg | 63.45 | 1 |
| Chosen Valley | Service | 1590.00 | 1 |
| City-Pocahontas | Utilities | 2876.08 | 2 |
| Comm Lumber | Supplies | 33.98 | 1 |
| Court Reporters | Legal | 204.45 | 1 |
| O Cressler | Expenses | 421.95 | 3 |
| Doolittle Oil | Supplies | 1873.66 | 1 |
| Farm & Home | Supplies | 471.97 | 3 |
| Family Crisis Center | Allocation | 1250.00 | 1 |
| Fonda Pub Libr | Allocation | 6415.00 | 1 |

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| Force America | Parts | 459.31 | 1 |
| GFC Leasing | Lease | 1124.82 | 1 |
| GC Pub Libr | Allocation | 2940.00 | 1 |
| Havelock Pub Libr | Allocation | 5212.50 | 1 |
| Heart of IA | Allocation | 5287.00 | 1 |
| Dereck A Hebert | Expenses | 214.22 | 2 |
| R Hessenius | Grant | 2854.43 | 1 |
| B Hinners | Postage | 10.70 | 1 |
| Holiday Inn | Lodging | 862.40 | 1 |
| Humboldt Co Sheriff | Service | 60.00 | 1 |
| IA Audio Video | Equip | 350.00 | 1 |
| ILEA | Service | 375.00 | 1 |
| IA Lakes Elec | Electricity | 76.00 | 1 |
| Jack's Uniform | Uniform | 414.14 | 1 |
| Jacks OK Tire | Materials/Parts | 4417.84 | 1 |
| Jacobson-Westergard & Associat | Service | 3140.50 | 1 |
| R Jergens | Expenses | 903.17 | 2 |
| Johnston Auto | Supplies | 289.89 | 1 |
| Juicebox | Hosting | 230.00 | 1 |
| Koenig Portable Toilets | Service | 190.00 | 1 |
| B Krips | Expenses | 218.32 | 1 |
| Krueger Survey | Professional Services | 3000.00 | 1 |
| House of Print | Supplies | 240.90 | 3 |
| LMPC | Utilities | 165.43 | 1 |
| Laurens Pub Libr | Allocation | 8019.00 | 1 |
| LexisNexis | Service | 137.00 | 1 |
| MJ Litwiller | Expenses | 325.48 | 1 |
| Luft & Son | Services | 5800.00 | 1 |
| Mainstay | Service | 237.00 | 1 |
| Martin Marietta | Granular | 979.77 | 1 |
| McKesson | Supplies | 389.59 | 1 |
| Mercy Med | Service | 391.91 | 1 |
| K Metzger | Expenses | 234.53 | 1 |
| MidAm Energy | Electricity | 556.04 | 2 |
| Midstate Plumbing & Htg Inc | Building | 41557.00 | 1 |
| Midwest Const Cons | Service | 37160.59 | 2 |
| Midwest Wheel | Supplies | 113.40 | 1 |
| Motorola | Service | 20.00 | 1 |
| Murphy Tractor | Parts | 1478.16 | 1 |
| Myron Corp | Supplies | 808.70 | 2 |
| Comm First | Parts | 408.03 | 1 |
| Comm First | Service | 19.56 | 1 |
| S Nelson | Expense | 150.06 | 1 |
| Netsmart | Service | 1742.72 | 1 |
| Noah Const | Service | 57328.70 | 2 |
| NW Comm | Line Chg | 158.99 | 1 |
| Office Elements | Supplies | 3713.70 | 4 |
| Oldcastle | Supplies | 893.65 | 1 |
| Palmer Pub Libr | Allocation | 5613.50 | 1 |
| City-Palmer | Utilities | 224.29 | 1 |
| Plover Pub Libr | Allocation | 5613.50 | 1 |
| Po Co Econ Dev | Allocation | 25000.00 | 2 |
| Po Co Fair Assoc | Allocation | 10000.00 | 1 |
| Po Co Historical | Allocation | 1750.00 | 1 |
| Po Co Home Care | Aides | 7002.00 | 3 |
| Po Co Recorder | Recording Service | 77.00 | 1 |
| Po Co Solid Waste | Rural Waste | 11559.48 | 2 |
| PO CO IT Dept | Phone Fiber | 226.25 | 3 |
| Poca Pub Libr | Allocation | 8019.00 | 1 |
| Poca St Bank | Rent | 400.00 | 1 |
| Poca Comm Hospital | Safety | 104.25 | 1 |
| Poca Comm Hospital | Service | 3131.23 | 1 |
| Poky Fiber | Service | 855.83 | 3 |
| Poky Fiber | Services | 94.95 | 1 |
| Polk Co Treas | Medical Examiner Services | 2062.00 | 1 |
| Christina K Poncin | Expenses | 230.33 | 1 |
| Presto-X Co | Pest Control | 187.00 | 1 |
| Prinsco Inc | Materials | 2576.49 | 1 |
| Pro Co-Op | Fuel | 650.18 | 2 |
| Rehab Visions | Service | 4657.44 | 1 |
| Ries's Water | Supplies | 7.50 | 1 |
| Riley Armstrong | Service | 25650.00 | 1 |
| Rinker | Supplies | 156.00 | 1 |
| Rolfe Pub Libr | Allocation | 6415.00 | 1 |
| J Runneberg | Reimburse Expenses | 657.67 | 1 |
| S&P Global | Bond | 20500.00 | 1 |
| A Salsberry | Expenses | 580.62 | 1 |
| Sande Const | Services | 121156.58 | 1 |
| Sanofi Pasteur | Supplies | 3557.06 | 1 |
| T Schmeling | Expenses | 120.00 | 1 |
| Schwig Outdoors | Supplies | 170.28 | 1 |
| SCI Comm | Service | 438.11 | 1 |
| IA SOS | Notary | 30.00 | 1 |
| Secure Shred | Service | 454.00 | 1 |
| Seiler Appl | Service | 655.25 | 2 |
| Solutions | Service | 1670.00 | 1 |
| UnityPoint Occ Health | Safety | 150.00 | 1 |
| UDMO | Allocation | 4250.00 | 1 |
| W Van Donge | Uniform | 132.09 | 1 |
| Varina Pub Libr | Allocation | 5212.50 | 1 |
| Veenstra & Kimm | Engineering | 125.00 | 1 |
| Verizon | Phones | 640.44 | 1 |
| R Vosberg | Postage | 10.72 | 1 |
| Webster Co Sheriff | Service | 2498.00 | 2 |
| Rick Weidner | Service | 11100.00 | 2 |
| Wex Bank | Fuel | 1186.34 | 1 |
| Winger Co | Service | 21724.60 | 1 |
| Woodley Ins | Insurance | 589.00 | 3 |
| Grand Total | | 561119.23 | |

Weekly meetings: Ives- Road Concerns & Drainage Concerns; Stauter- Assessment Concerns; Smith- Department Head Mtg; Siepker- UDMO, Rolling Hills & Department Head Mtg and Aden- none.

Clarence informed the Board that with Rolling Hills we are the only region that owns property. The question came up if we give back to the entities using it currently for mental health. Pocahontas County doesn't have much invested.

There being no further business, a motion was made by Brent Aden, seconded by Louis Stauter, to declare the meeting adjourned. Ayes all, motion carried.

Kyle Smith, Chairman

Nita Hinrickson, Auditor