

**Supervisors Room, Courthouse  
Pocahontas, Iowa  
January 2, 2025**

The Pocahontas County Board of Supervisors met for the organizational meeting pursuant to Chapter 331.213 of the Code of Iowa.

Members present: Supervisors, Kyle Smith, Peter Seehusen, Louis Stauter, Clarence Siepker, Brent Aden and Nita Hinrickson, Auditor. Others present: Erin Sommers, Reporter.

The first item of business was the election of Chairman and Vice-Chairman by secret ballot. The ballot count was as follows: Chairman: Siepker – 3, Smith -2; Vice-Chairman: Stauter – 4, Seehusen abstained. The Board affirmed the vote and declared Clarence Siepker as Chairman and Louis Stauter as Vice-Chairman for the 2025 calendar year.

Motion by Aden, seconded by Smith to approve the minutes from December 23, 2024 as presented. Ayes all, motion carried.

Motion by Stauter, seconded by Seehusen to approve the agenda as posted. Ayes all, motion carried.

Motion by Stauter, seconded by Aden to set Tuesday as the 2025 regular meeting day for the Board of Supervisors commencing at 10:00 a.m. and with claims being approved, audited, and allowed on the second and fourth Tuesdays of each month. Ayes all, motion carried.

Motion by Stauter, seconded by Smith to utilize Roberts Rules of Order to conduct the meetings of the Board of Supervisors. Ayes all, motion carried.

The Pocahontas Record Democrat, The Laurens Sun and the Buena Vista Journal, each having filed letters requesting to be the official newspapers for Pocahontas County, IA for the 2025 calendar year, with each stating they meet the requirements as stated in Iowa Code 618.3. Motion by Aden, seconded by Stauter to approve all applicants as the official newspapers of Pocahontas County. Ayes all, motion carried.

Motion by Stauter, seconded by Smith to declare the County holidays of non-union employees for the 2025 calendar year as follows: New Year's Day, Presidents Day, Good Friday, Memorial Day, Independence Day (July 4<sup>th</sup>), Labor Day, Veterans Day, Thanksgiving Day, the Day after Thanksgiving, Christmas Eve and Christmas Day. Ayes all, motion carried.

Motion by Aden, seconded by Smith that all newly hired non-union personnel in Pocahontas County government shall follow the salary matrix system approved November 30, 2021. All employees working over 40 hours shall be compensated as set out in the County's Employee Handbook and according to the Fair Labor Standards Act, except for elected officials and those as set forth in the Code of Iowa and those under collective bargaining contracts. Ayes all, motion carried.

The mileage reimbursement was reviewed. The Internal Revenue Service (IRS) has announced the standard mileage rate for the 2025 year for business use of an automobile is 70¢ per mile. Motion by Stauter, seconded by Aden to set the mileage reimbursement rate as .565¢ per mile, effective January 1, 2025. Ayes: Aden, Smith, Siepker, Stauter, Nay: Seehusen, motion carried.

Recognizing this Board represents the people of Pocahontas County as a whole and having jurisdiction to act on all matters pertaining to this County, motion was made by Aden, seconded by Seehusen that this Board shall make decisions as a unit and not as individuals. Ayes all, motion carried.

Motion by Stauter, seconded by Smith that the General Assistance Director consult with the Board of Supervisors before authorizing any expenditure in excess of \$500 and the County Engineer to \$20,000. Ayes all, motion carried.

Motion by Smith, seconded by Seehusen to authorize the County Farm Manager to have Power of Attorney to sign for the County in all matters pertaining to the county farm, specifically all Farm Service Agency and government program papers. Ayes all, motion carried.

Motion by Stauter, seconded by Smith to adopt the following resolution. The Chairman called the question with the following vote: Ayes: Seehusen, Stauter, Smith, Siepker, Aden: Nays: None. Where by the Chairman declared the resolution duly adopted to-wit:

**Resolution–2025-01-#1  
Authorization of County Auditor to Issue Warrants**

BE IT RESOLVED by the Board of Supervisors of Pocahontas County, Iowa, hereby authorize the Pocahontas County Auditor, Nita Hinrickson, to issue warrants for fixed charges including, but not limited to freight, postage, utilities, telephone service, contractual services, insurance premiums, and invoices allowing discounts. Any prepayment of civil service fees submitted by the County Attorney's Office or County Sheriff's Office and emergency general assistance claims. These claims shall be audited and allowed at the next regular claim date. The County Auditor is further authorized to issue warrants for salaries and payrolls as approved by the Board of Supervisors, all according to Section 331.506 of the Code of Iowa.

THEREFORE, BE IT RESOLVED that the Pocahontas County Board of Supervisors adopt the Resolution-Authorization of County Auditor to Issue Warrants for 2025.

ADOPTED AND APPROVED this 2<sup>nd</sup> day of January, 2025.

By: Pocahontas County Board of Supervisors

/s/Clarence Siepker, Chairman, /s/Peter Seehusen, /s/Louis Stauter, /s/Kyle Smith, /s/Brent Aden

ATTEST: /s/Nita Hinrickson, Auditor

Motion by Aden, seconded by Seehusen, to adopt the following resolution. The Chairman called the question with the following vote: Ayes: Seehusen, Stauter, Smith, Siepker, Aden: Nays: None. Where by the Chairman declared the resolution duly adopted to-wit:

**Resolution–2025-01-#2  
Public Bidder**

**BE IT RESOLVED** by the Board of Supervisors of Pocahontas County, IA that we hereby appoint Amy Johnson, County Treasurer as Public Bidder for Pocahontas County for the calendar year of 2025.

**BE IT FURTHER RESOLVED** by the authority vested in the Board of Supervisors, Chapter 446.19 of the Code of Iowa, that Amy Johnson, as County Treasurer and the Public Bidder, is granted responsibility and authority to make and assign Bidder Tax Sale Certificates and is further empowered with the authority to affix her signature thereto.

**THEREFORE, BE IT RESOLVED** that the Pocahontas County Board of Supervisors adopts the Resolution for the Public Bidder for 2025.

ADOPTED AND APPROVED this 2<sup>nd</sup> day of January, 2025.

By: Pocahontas County Board of Supervisors

/s/Clarence Siepker, Chairman, /s/Peter Seehusen, /s/Louis Stauter, /s/Kyle Smith, /s/Brent Aden

ATTEST: /s/Nita Hinrickson, Auditor

Motion by Stauter, seconded by Aden, to adopt the following resolution. The Chairman called the question with the following vote: Ayes: Seehusen, Stauter, Smith, Siepker, Aden: Nays: None. Where by the Chairman declared the resolution duly adopted to-wit:

**Resolution–2025-01-#3  
Depositories of Public Funds**

**BE IT RESOLVED** by this Board of Supervisors of Pocahontas County, IA, that in accordance to with the provisions of Section 12C.2 of the Iowa Code, that we hereby authorize the County Treasurer, Amy Johnson, to deposit funds in her hands into the Pocahontas State Bank, Pocahontas; Availa Bank, Pocahontas; Community State Bank, Laurens; United Bank of Iowa in Rolfe and Pocahontas; First Community Bank in Fonda and Pomeroy; West Iowa Bank in Laurens; IPAIT in Des Moines; and Drainage Warrants/Improvement Certificates not to exceed the maximum amounts as hereby set below.

DEPOSITORIES	LOCATION	Max for 2024	Max for 2025
Pocahontas State Bank	Pocahontas, IA	\$23,500.00	\$23,500,000
Availa Bank	Pocahontas, IA	\$15,000,000	\$15,000,000
Community State Bank	Laurens, IA	\$15,000,000	\$15,000,000
United Bank of Iowa	Rolfe, IA	\$15,000,000	\$15,000,000
United Bank of Iowa	Pocahontas, IA	\$15,000,000	\$15,000,000
First Community Bank	Fonda, IA	\$15,000,000	\$15,000,000
First Community Bank	Pomeroy, IA	\$15,000,000	\$15,000,000
West Iowa Bank	Laurens, IA	\$15,000,000	\$15,000,000
IPAIT	Des Moines, IA	\$15,000,000	\$15,000,000
Drainage Warrants/ Improvement Certificates	County	\$6,000,000	\$6,000,000

**BE IT FURTHER RESOLVED** that the following banks to be depositories and the Elected Officials named below shall deposit funds in the amounts not to exceed the amounts named opposite each of said designated depositories and said Officials are hereby authorized to deposit the funds in each bank as follows:

Availa Bank	Cathy Frerk, Recorder	\$ 50,000
Pocahontas State Bank	Steve Nelson, Sheriff	\$ 50,000

ADOPTED AND APPROVED this 2<sup>nd</sup> day of January, 2025.

By: Pocahontas County Board of Supervisors

/s/Clarence Siepker, Chairman, /s/Peter Seehusen, /s/Louis Stauter, /s/Kyle Smith, /s/Brent Aden

ATTEST: /s/Nita Hinrickson, Auditor

Motion by Seehusen, seconded by Smith to adopt the following resolution. The Chairman called the question with the following vote: Ayes: Seehusen, Stauter, Smith, Siepker, Aden: Nays: None. Where by the Chairman declared the resolution duly adopted to-wit:

**RESOLUTION –2025-01-#4**  
**COUNTY ENGINEER FOR COMPLETION OF WORK**

**BE IT RESOLVED** by the Board of Supervisors of Pocahontas County, IA that the County Engineer be and is hereby designated, authorized and empowered on behalf of the Board of Supervisors of said County to execute the certified completion of work and final acceptance thereof in accordance with the plans and specifications therefore in connection with all Farm-to-Market construction projects of this county.

**THEREFORE, BE IT RESOLVED** that the Pocahontas County Board of Supervisors adopt the Resolution-County Engineer for Completion of Work for 2025.

ADOPTED AND APPROVED this 2nd day of January, 2025.

By: Pocahontas County Board of Supervisors

/s/Clarence Siepker, Chairman, /s/Peter Seehusen, /s/Louis Stauter, /s/Kyle Smith, /s/Brent Aden

ATTEST: /s/Nita Hinrickson, Auditor

Motion by Aden, seconded by Smith to adopt the following resolution. The Chairman called the question with the following vote: Ayes: Seehusen, Stauter, Smith, Siepker, Aden: Nays: None. Where by the Chairman declared the resolution duly adopted to-wit:

**Resolution–2025-01-#5**  
**Right of Way Assurance Statement**

**BE IT RESOLVED** by the Board of Supervisors of Pocahontas County, IA to comply with the provisions of the 1970 Uniform Relocation Assistance and Land Acquisition Policies Act, as amended by Title IV of the Surface Transportation and Uniform Relocation Assistance Act of 1987, the Board of Supervisors of Pocahontas furnishes the following: Assurances to the Iowa Department of Transportation.

1. It is the policy of Pocahontas County to acquire right of way in accord with Title III of said 1970 Act, as amended by Title IV of the Surface Transportation and Uniform Relocation Assistance Act of 1987, and applicable state laws.
2. It is the policy of the Pocahontas County to provide relocation assistance benefits in accord with Title II of said 1970 Act, as amended by Title IV, and applicable state laws.
3. Pocahontas County will contact the Iowa Department of Transportation for assistance as needed to assure compliance with applicable laws which are summarized in the instructions entitled “Uniform Manual, Real Property Acquisition and Relocation Assistance.”

**THEREFORE, BE IT RESOLVED** that the Pocahontas County Board of Supervisors adopt the Resolution- Right of Way Assurance Statement for 2025.

ADOPTED AND APPROVED THIS 2ND DAY OF JANUARY, 2025.

By: Pocahontas County Board of Supervisors

/s/Clarence Siepker, Chairman, /s/Peter Seehusen, /s/Louis Stauter, /s/Kyle Smith, /s/Brent Aden

ATTEST: /s/Nita Hinrickson, Auditor

Motion by Stauter, seconded by Aden, to adopt the following resolution. The Chairman called the question with the following vote: Ayes: Seehusen, Stauter, Smith, Siepker, Aden: Nays: None. Where by the Chairman declared the resolution duly adopted to-wit:

**Resolution–2025-01-#6**  
**Authorization for the County Engineer to Close Roads**

**WHEREAS**, The Pocahontas County Board of Supervisors is concerned about tort liability involved during construction and maintenance of the Secondary Road System, and;

**WHEREAS**, they are further interested in accommodations for the traveling public, adjacent landowners, and related users during construction maintenance operations.

**THEREFORE, BE IT RESOLVED**, the Pocahontas County Engineer is hereby authorized to temporarily close sections of highway in Pocahontas County’s road system when necessary because of construction, maintenance, or natural disaster during 2025.

ADOPTED AND APPROVED this 2nd day of January, 2025.

By: Pocahontas County Board of Supervisors

/s/Clarence Siepker, Chairman, /s/Peter Seehusen, /s/Louis Stauter, /s/Kyle Smith, /s/Brent Aden

ATTEST: /s/Nita Hinrickson, Auditor

Motion by Stauter, seconded by Smith, to adopt the following resolution. The Chairman called the question with the following vote: Ayes: Seehusen, Stauter, Smith, Siepker, Aden: Nays: None. Where by the Chairman declared the resolution duly adopted to-wit:

**Resolution– 2025-01-#7**  
**Precinct Election Officials Compensation Resolution**

**WHEREAS**, the Pocahontas County Board of Supervisors is responsible for establishing the rate of compensation paid to Precinct Election Officials;

**NOW THEREFORE BE IT RESOLVED** that the County Auditor is hereby authorized to pay election officials, the hours as certified by said officials by claim or through the county payroll, as applicable to comply with state and federal payroll tax and reporting regulations for payment of election officials as follows for 2025:

- Precinct Election Officials Training: \$40 per session
- Precinct Officials: \$12.00 per hour
- Precinct Chairperson (and Co-Chairperson if needed): \$15.00 per hour
- Health Care Facility Elections Officials: \$12.00 per hour
- Absentee Board/Post-Election Audit Officials: \$12.00 per hour
- Absentee Board/Post-Election Audit Chairperson: \$15.00 per hour
- Runner: \$12.00 per election

**BE IT FURTHER RESOLVED** that the above listed Election Officials be paid mileage at the current County mileage reimbursement rate for round trip travel incurred to perform the above listed services.

ADOPTED AND APPROVED this 2nd day of January, 2025.

By: Pocahontas County Board of Supervisors

/s/Clarence Siepker, Chairman, /s/Peter Seehusen, /s/Louis Stauter, /s/Kyle Smith, /s/Brent Aden

ATTEST: /s/Nita Hinrickson, Auditor

The Board reviewed the Construction Evaluation Resolution for confinement facilities. Said resolution provides the opportunity for the Board of Supervisors to conduct an evaluation of every construction permit application and provide input if such facility shall be built or denied. Motion by Aden, seconded by Stauter to adopt the following resolution. The Chairman called the question with the following vote: Ayes: Seehusen, Stauter, Smith, Siepker, Aden: Nays: None.

Where by the Chairman declared the resolution duly adopted to-wit:

**Resolution– 2025-01-#8**  
**Construction Evaluation Resolution**

**WHEREAS**, Iowa Code section 459.304(3), sets out the procedure if a board of supervisors wishes to adopt a “construction evaluation resolution” relating to the construction of a confinement feeding operation structure; and

**WHEREAS**, only counties that have adopted a construction evaluation resolution can submit to the Department of Natural Resources (DNR) an adopted recommendation to approve or disapprove a construction permit application regarding a proposed confinement feeding operation structure; and

**WHEREAS**, only counties that have adopted a construction evaluation resolution and submitted an adopted recommendation may contest the DNR’s decision regarding a specific application; and

**WHEREAS**, by adopting a construction evaluation resolution, the board of supervisors agrees to evaluate every construction permit application for a proposed confinement feeding operation structure received by the board of supervisors between February 1, 2025 and January 31, 2026 and submit an adopted recommendation regarding that application to the DNR; and

**WHEREAS**, the board of supervisors must conduct an evaluation of every construction permit application using the master matrix created in Iowa Code section 459.305, but the board’s recommendation to the DNR may be based on the final score on the master matrix or may be based on reasons other than the final score on the master matrix;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors of Pocahontas County hereby adopts this construction evaluation resolution pursuant to Iowa Code section 459.304(3).

ADOPTED AND APPROVED this 2nd day of January, 2025.

By: Pocahontas County Board of Supervisors

/s/Clarence Siepker, Chairman, /s/Peter Seehusen, /s/Louis Stauter, /s/Kyle Smith, /s/Brent Aden

ATTEST: /s/Nita Hinrickson, Auditor

Motion by Aden, seconded by Smith, to adopt the following resolution. The Chairman called the question with the following vote: Ayes: Seehusen, Stauter, Smith, Siepker, Aden: Nays: None. Where by the Chairman declared the resolution duly adopted to-wit:

**Resolution– 2025-01-#9**

**A RESOLUTION AUTHORIZING THE POCAHONTAS COUNTY TREASURER TO PAY MIDWEST GROUP BENEFITS PRIOR TO WEEKLY REGULAR BOARD MEETINGS.**

**WHEREAS**, the Pocahontas County Board of Supervisors need the Pocahontas County Treasurer pay Midwest Group Benefits via ACH payment weekly; and

**WHEREAS**, the Treasurer requires the authorization from the Pocahontas County Board of Supervisors to authorize Midwest Group Benefits be paid via ACH weekly; and

**WHEREAS**, the Pocahontas County Board of Supervisors authorized the Pocahontas County Treasurer to initiate payments electronically on a weekly basis.

**NOW THEREFORE, BE IT RESOVLED**, by the Pocahontas County Board of Supervisors:  
The Board of Supervisors hereby establishes the following policy authorizing the Pocahontas County Treasurer to pay Midwest Group Benefits claims listed below prior to regular Board meetings:

- Self-Funding Claims
- Flex Benefits

Midwest Group Benefits will submit an invoice on Mondays for Flex Benefits & Self-Funding claims, to be paid by the County Treasurer on Thursdays by ACH.

ADOPTED AND APPROVED this 2nd day of January, 2025.

By: Pocahontas County Board of Supervisors

/s/Clarence Siepker, Chairman, /s/Peter Seehusen, /s/Louis Stauter, /s/Kyle Smith, /s/Brent Aden

ATTEST: /s/Nita Hinrickson, Auditor

On November 19, 2024, the Board of Supervisors accepted & approved the renewal of appointments of Donna Stall & Connie Schachtner to the Board of Health for a three-year term ending December 31, 2027.

The Board received a letter from Merete Klocke to continue on the Commission of Veteran’s Affairs Board along with a new application from Richard Garner. Motion by Aden, seconded by Smith to reappoint Merete Klocke to the Commission of Veterans Affairs for a three-year term ending on December 31, 2027. Ayes all, motion carried.

Motion by Aden, seconded by Stauter to appoint Avery Aden to the Conservation Board for a five-year term ending December 31, 2029. Ayes all, motion carried.

Motion by Smith, seconded by Aden to reappoint Noelle Murray to the Civil Service Commission for a four-year term ending December 31, 2028. Ayes all, motion carried.

Motion by Stauter, seconded by Aden to reappoint James C. Hudson as Drainage Attorney & appoint Ryan Buske as alternate. Ayes all, motion carried.

Motion by Smith, seconded by Seehusen to reappoint Tate Schmeling as the County Engineer, and Mel Bierl, as the County Weed Commissioner for calendar year 2025. Ayes all, motion carried.

Motion by Aden, seconded by Smith, to appoint the following people to the Eminent Domain Commission for 2025. Ayes all, motion carried.

Group No. 1 Owners-Operators-Agricultural		Group No. 2 Owners of City Property	
Rick Wadle	Fonda	Al Stroufe	Rolfe
Craig Rubel	Plover	Kerry Peterson	Palmer
Doug DeWall	Palmer	Ben Storms	Laurens
Dennis Wagner	Rolfe	Kent Wood	Pocahontas
Brian Dreith	Rolfe	Karen Johnson	Rolfe
Donna Seehusen	Pocahontas	Randy Hopkins	Laurens
Bruce Boysen	Havelock	Scott Kilbride	Fonda
Group No. 3 RE Salesperson or Brokers		Group No. 4 Bankers & Auctioneers	
Donna Hudson	Pocahontas	Jerry Hammen	Fonda
Kevin Maurer	Laurens	Rick Winegarden	Pocahontas
Rick Winegarden	Pocahontas	Patrick Sullivan	Laurens
Abi Klumpp	Pocahontas	Kyle Brinkman	Rolfe
Katie Halligan	Pocahontas	Tom Eberle	Rolfe
Kerrie R. Woodley	Laurens	Matt Stauter	Fonda
Lori Hopkins	Havelock	Jim Malecek	Pocahontas

Motion by Stauter, seconded by Smith to appoint the following people to the different committees, agencies, and board members for 2025. Ayes all, motion carried.

- Board of Health: Kyle Smith, Alternate: Brent Aden
- County Conservation Board: Clarence Siepker, Alternate: Kyle Smith
- County Fair Board: Louis Stauter, Alternate: Brent Aden
- Courthouse Committee: Kyle Smith & Nita Hinrickson
- County Farm Manager: Brent Aden, Alternate: Louis Stauter

Courthouse Security Commission: Peter Seehusen, Supervisor; Steve Nelson, Sheriff; Russ Jergens, EMA/E911/Zoning Director; Judge Kurt J. Stoebe; Sheri Miller, Clerk of Court; Ben Meyer, Magistrate  
 Community & Family Resources Board: Peter Seehusen  
 CPW County DCAT Board: Clarence Siepker  
 E911 & LEPC Administrative Board: Kyle Smith  
 Emergency Management Administrative Board: Kyle Smith  
 Emergency Medical Services Advisory Board: Louis Stauter  
 General Liabilities & Workman's Compensation Insurance Committee: Peter Seehusen, Nita Hinrickson  
 Health Insurance Committee: Kyle Smith, Nita Hinrickson, Amy Johnson, Cathy Frerk, Jessica Paulsen, Jill Conlin, Tate Schmeling  
 HIPPA: Kyle Smith, Privacy Officer; Dereck Hebert, Security Officer; Kristi Seiler, Compliance Officer  
 Iowa Drainage District Association Meeting Voting Delegates: Peter Seehusen, Clarence Siepker; Alternate: Brent Aden  
 Jt. DD 181 Interim Committee: Louis Stauter, Clarence Siepker  
 Linking Families & Communities: Clarence Siepker  
 Midas Council of Governments:

- County Representative: Brent Aden, Alternate: Peter Seehusen
- City Representative: Angela Duitsman, Alternate:
- Economic Development Representative: Mary Jo Litwiller, Alternate: Louis Stauter
- Strategic Partners-TAC: Tate Schmeling, Alternate: Gary Atherton

NW IA Tourism Council: Mary Jo Litwiller, Alternate: Kyle Smith  
 PCEDC: Brent Aden, Alternate: Peter Seehusen  
 Pocahontas County Solid Waste Commission: Peter Seehusen, Brent Aden  
 Pocahontas County Trails Committee: Clarence Siepker, Alternate: Peter Seehusen  
 Region V Hazmat Foundation Board: Peter Seehusen  
 Revolving Loan Fund Committee for PCEDC: Brent Aden  
 Rolling Hills Governance Board\*: Clarence Siepker; Alternate: Kyle Smith  
 Safety Committee: Kyle Smith, Russ Jergens, Nita Hinrickson, Robin Moore, Dereck Hebert, Jill Conlin, John Runneberg, Kyle Scheidegger, Missy Zuetlau, Derek Essing, Orene Cressler, Laura Erickson, Steve Nelson  
 Second Judicial District Board\*: Brent Aden, Alternate: Peter Seehusen  
 Upper Des Moines Opportunity: Clarence Siepker  
 Workforce Development (Service Area V) \*: Peter Seehusen  
 Youth Emergency Service Center: Louis Stauter

\*May be eliminated in 2026

Motion by Aden, seconded by Smith to approve the Sheriff's Office hire of Sierra VanWesten as a full-time dispatcher/jailer. VanWesten will start on January 6, 2025 at a rate of \$20.45/hr plus differential until her probationary period is complete.

Motion by Aden, seconded by Seehusen to approve Jt DD 35-37 Brush Weed Control Specialists Inc invoice for \$1,359.50. Ayes all, motion carried.

Motion by Aden, seconded by Seehusen to approve Manure Management Plans: (1) Laurens 3 – ID# 69850 NE NW, Section 3, Dover Township Spud Farms, LLC as owner & Kent Pliner as contact per (2) Marton/Pedersen, Finisher Farm – ID# 57922 NW NW, Section 13, Garfield Township Marton Pork Production, Inc. as owner & Kent Pliner as contact person (3) A1– ID# 69903 SW NW, Section 11, Dover Township Spud Farms, LLC as owner & Kent Pliner (4) Poky 240– ID# 69900 SW SW, Section 27, Sherman Township JGB Farms, LLC as owner & Kent Pliner as contact person.

Hinrickson advised the Board that Don Livasy from Midstate got the report back on the airflow test. All unites are more than double the air flow that is specified. Livasy is waiting to hear back from Indeeco.

Hinrickson told the Board that she advised Dept. Heads to budget the same amount for health insurance rates plus self-funding as last year even though the health insurance rates went down.

It was determined that starting January 13 at 10:00 a.m. the Board will review budgets with Dept. Heads continuing on January 14 after the Board meeting. Hinrickson will come up with a schedule.

Weekly meetings: Seehusen- Comp Board Mtg; Stauter- Comp Board Mtg; Smith- none; Siepker- Comp Board Mtg and Aden- Comp Board Mtg

With no further business, motion by Stauter, seconded by Smith to declare the meeting adjourned. Ayes all, motion carried.

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Clarence Siepker, Chairman

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Nita Hinrickson, Auditor