

Supervisors Room, Courthouse  
Pocahontas, Iowa  
January 12, 2021

The Board of Supervisors of Pocahontas County, Iowa, met in regular session pursuant to adjournment.

Members present: Chairman, Clarence Siepkers; Supervisors, Jeffrey Ives, Brent Aden, Louis Stauter, Kyle Smith; and Auditor, Kelly Jepsen. Others present: Reporter, Erin Somers. Telephonically: Austin Vanderhoff.

Motion by Stauter, seconded by Ives, to approve the minutes, dated January 4, 2021, as presented. Ayes all, motion carried.

The tentative agenda was approved as posted on motion by Ives, seconded by Smith. Ayes all, motion carried.

Jamey Whitney, Upper Des Moines Executive Director, along with Alisa Schlieff, Upper Des Moines Family & Community Service Director, met with the Board to give their annual update. 936 individuals in 430 households in Pocahontas County were served between October 1, 2019-September 30, 2020, at a total cost of \$307,847.00. FY 22 budget request was \$15,834.00.

Wellness Administrator, Hannah Hubbell, met with the Board to review the 2021 ISAC Wellness Program. Pocahontas County employees reached their goal of a 5% wellness discount for 2020, saving the County \$74,903.45 in premiums. Motion by Ives, seconded by Aden, to approve the 2021 Wellness Agreement with ISAC. Ayes all, motion carried. Motion by Ives, seconded by Stauter, to authorize a \$25.00 incentive to employees that complete their physical or preventative exam and \$25.00 for completing their online assessment for the 2021 ISAC Wellness Program. Ayes all, motion carried. The public purpose is to encourage employees to participate in the Wellness program, which decreases the County's health insurance premium.

At 10:30 a.m., a teleconference was held with the Calhoun County Board of Supervisors as Trustees for Jt. DD 46-88 to discuss a clean out that was requested by two landowners. Full minutes can be found in the Auditor's Office.

After discussing the number of COVID-19 cases and the court schedule, a motion was made by Stauter, seconded by Aden, to move into phase 2 of the Pocahontas County Re-opening Plan, starting Monday, January 18, 2021, and eliminate the use of the conference line during Board meetings. Ayes-Aden, Siepkers, Stauter, Smith; Nay-Ives. Motion carried. All the doors to county facilities will be unlocked during normal business hours, but appointments will still be required for Driver's License. Masks will still be required and social distancing is encouraged.

Motion by Stauter, seconded by Ives, to approve the transition of Mackenzie Pedersen, from part-time to full-time Jailer, starting January 4, 2021. Pedersen's rate of pay will remain at \$16.98/hour until her probationary period is complete. Ayes all, motion carried.

Motion by Stauter, seconded by Aden, to approve the Sheriff's Quarterly Reports. Ayes all. Motion carried.

Motion by Ives, seconded by Smith, to approve the Auditor's Quarterly Reports. Ayes all. Motion carried.

Motion by Stauter, seconded by Aden, to authorize the Chairman to sign the letter to County Social Services withdrawing from the 28E Agreement Creating County Social Services, effective June 30, 2021. Ayes all, motion carried.

Motion by Aden, seconded by Ives, to rescind the acknowledgment of the County Attorney's appointments of Jeff Kuchel and Don Beneke to the Magistrate Appointing Commission made on January 4, 2021. Ayes all, motion carried.

Motion by Stauter, seconded by Smith, to approve Brian Larsen's request for continuance of health insurance with the understanding that a retirement guidelines policy be created. Ayes all, motion carried.

Motion by Stauter, seconded by Aden, to approve the Jt. DD 171 claim from Pocahontas County Secondary Roads for watchman services, in the amount of \$188.58. Ayes all, motion carried.

Due to an adjustment in payment amount, a motion by Ives, seconded by Smith, to approve Jt. DD 171 claim from Sindergard Excavating, Inc. for FEMA repairs in the SW Quarter of Section 1, Lizard Township, for \$10,717.79, rather than \$10,767.79. Ayes all, motion carried.

Motion by Stauter, seconded by Aden, to approve Jt. DD 150 claim from Buena Vista County Engineer for repairs in the NE Quarter of Section 13, Poland Township, Buena Vista County, for \$226.38. Ayes all, motion carried.

Motion by Stauter, seconded by Ives, to approve Jt. DD 144 claim from Buena Vista County for repairs in the SE Quarter of Section 36, Fair Township, Buena Vista County, for \$235.10. Ayes all, motion carried.

Motion by Aden, seconded by Ives, to acknowledge receipt of Manure Management Plans: (1) Fonda Finisher Farm – ID# 58396 located in the NW NW, Section 5, Williams Township, Calhoun County with Iowa Select Farms, LP as owner & Keith Kratchmer as contact person; and (2) DeYoung Finisher– ID# 61831 located in the SE SE, Section 17, Sherman Township with Middle Creek Swine, LLC as owner & Maschhoff Environmental Inc. as contact person. Ayes all, motion carried.

Motion by Aden, seconded by Stauter, to approve the claims as reviewed by the Board, including claims with documented public purposes. Ayes all, motion carried. The following claims were audited and allowed:

A & M Laundry	Supplies	104.25	1
Ability Network	Service	1194.40	1
Access Systems Leasing	Lease	142.21	1
E Ahlrichs	Mileage	424.93	1
Alliant Energy	Utilities	342.57	1
Amazon Capital Services	impact 1JTH-1HND-Q16T	209.99	1
Amazon Capital Services	transf. tank #82 1LN1CDK	364.24	1
Amazon Capital Services	Camera	122.58	1
Amazon Capital Services	Equip	29.59	1
Amazon Capital Services	Radiator	329.99	1
Amazon Capital Services	Supplies	259.57	3
APCO	Dues	345.00	1
Arnold Motor	Parts	869.59	1
AT&T	Phone	49.49	1
AT&T	Service	46.03	1
G Atherton	Phone/Mileage REMB	117.95	1
Battery Junction	Batteries	100.00	1
Baum Hydraulics	Supplies	293.72	1
Bennett Recycling	Garbage	33.00	1
N Betten	Mileage	281.75	1
B H Energy	Natural Gas	1158.22	3
Brown Supply Co.	rubber blades	3220.00	1
BV Co Journal	Minutes	498.01	1
Stephanie Burdick	Mileage	12.65	1
Calhoun-Burns	Bridge Rate/Inspect	7453.19	1
CDW Government	Equip	382.00	1
CID	Supplies	288.25	1
Central Salt	Icing Salt	2452.73	1
Century Link	Service	377.14	1
City-Pocahontas	Utilities	4384.65	6
CJ Cooper & Asso	Annual Fee	350.00	1
Clarion Distib	Cust Sup	72.00	1
Clay County Treasurer Environm	Test Kits	255.55	1
J Conlin	Mileage	271.65	1
Counsel	enrg copies	46.91	1
Counsel	shop copies	43.59	1
Counsel	Lease	129.62	2
B Dahl	Mileage	105.92	1
B Dahl	Phone	25.00	1
DD 168	rd cross Gar.25/36 25/26	102797.04	1
Des Moine Stamp	Supplies	32.40	1
District A Homecare Directors	Dues	15.00	1
Doolittle Oil	Supplies	451.65	1
Electronic Eng	Equip	143.50	1
Electronic Special	Equip	1164.30	1
Farm & Home	connector	5.99	1
Farm & Home	filter bags	17.59	1
Farm & Home	furnace filter	9.98	1
Farm & Home	gloves	27.99	1
Farm & Home	plunger	11.99	1
Farm & Home	tape	7.49	1
Farm & Home	tool boxes	990.00	1
Farm & Home	HiViz sweatshirts	135.98	1
Farm & Home	Supplies	1756.01	3
Farm & Home	Uniform	99.99	1
Fastlane Motor Parts	hand soap	26.90	1
Feld Fire	Repair	247.50	1
City-Fonda	Utilities	171.85	1
Force America	Parts	51.76	1
Foundation Analytical Lab	Tests	598.95	1
Gilmore City	Utilities	175.61	1
Gordon Flesch Company Inc	Lease	129.26	1
Gray Sanitation	2nd 1/2 garbage/Palmer	90.00	1
Great American Financial Serv	Lease	234.56	1
J Hammen	Expense	10.68	1
City-Havelock	yearly water/2021	540.00	1
Dereck A Hebert	Phone	25.00	1
Dereck A Hebert	Renewal	48.00	1
S Henderson	Expense	7.68	1
K Hoffman	Mileage	19.55	1
Hopkins Med Prod	Medical Supplies	183.95	1
Hannah G Hubbell	Dues	30.00	1
Hannah G Hubbell	Notary	47.70	1
Hannah G Hubbell	Phone	25.00	1
Hannah G Hubbell	Supplies	35.00	1
Humboldt Co Sheriff	Service	32.00	1
IState Truck	Supplies	79.55	1
IA Lakes Elec	Rent	55.00	1
IA Prison Ind	signs	464.31	1
IA Prison Ind	Signs	725.00	1
IA Workforce	Unemployment	3367.00	1
Imaging Spectrum	Equip	2169.10	1
IMWCA	Worker Comp	6170.00	1
ISAC	Training	300.00	2
ISS & DA	Dues	25.00	1
Jack's Uniform	Uniform	35.95	1
Jack's Uniform	Uniforms	1415.65	1
Jacks OK Tire	Tires/Parts	8340.64	1
R Jergens	Expenses	714.98	1
R Jergens	Mileage	250.00	1
Juicebox Interactive	Website	505.00	1
M Klocke	Mileage	21.85	1
David A Kraft	Mileage	14.95	1
Brooke A Krips	Mileage	258.18	1
Brooke A Krips	Phone	25.00	1
House of Print	Printing	384.48	1
Laurens Municipal	Laurens/utilities	192.70	1
Laurens Municipal	Service	643.26	1
Laurens Sun	Minutes	724.51	1
RELX INC DBA LexisNexis	Service	110.00	1

Loffler	Lease	105.09	1
Mail Servcs	Mailing	252.94	1
Manson Red Power Inc	parts	25.19	1
Martin Marietta	entrance	454.02	1
Martin Marietta	rd stone	26257.94	1
McKesson Medical	Supplies	207.45	2
Mediacom	Internet	236.90	1
K Metzger	Mileage	288.02	1
K Metzger	Phone	25.00	1
MidAmeri Energy	Electricity	30.75	1
MidAmeri Energy	GC/elec	34.83	1
MidAmeri Energy	Rural Manson int. lights	28.54	1
MidAmeri Energy	Varina/elec	37.58	1
Napa	bulb	14.99	1
Napa	heater hose	63.60	1
NAC	Dues	450.00	1
Kayla M Nedved	Mileage	58.94	1
Kayla M Nedved	Phone	25.00	1
N IA Telecom	Phone Install	446.51	1
NW Comm	Service	1733.47	2
R Nystrom	Mileage	11.50	1
Office Depot	Supplies	42.99	1
Office Elements	Supplies	405.47	7
PAC Manufact Co	Name Plate	10.00	1
Palmer Mutual Tel	Service	314.92	1
City-Palmer	utilities/Palmer	94.84	1
J Paulsen	Equip	128.37	1
Pet Kingdom	Feed	102.74	1
PJ Greufe	Services	3562.50	1
City-Plover	1st qtr. water	100.00	1
Po Co Home Care	Service	5737.50	1
Po Co Pub Health	Services	23.63	1
Pocahontas Co. IT Department	long dist/engr	35.85	1
Pocahontas Co. IT Department	Phone Internet	147.90	1
Poca Equip	chain	21.88	1
Poca Equip	sharpen chain	7.00	1
Poca Fiber	Phone Internet	1689.48	3
Polk Co Sheriff	Service	297.60	1
Powers Funeral	Transport	3525.00	1
Pro Co-Op	Diesel	14605.51	1
Pro Co-Op	Gas	1623.70	1
Pro Co-Op	Propane/Fonda	459.54	1
Pro Co-Op	Propane/Palmer	291.20	1
Pro Co-Op	Propane/Plover	342.61	1
Record Dem	Ads	171.50	1
Record Dem	Min Ads	921.41	1
Record Dem	Minutes	105.80	1
Record Dem	Subscription	30.00	1
Rees Hydraulic	labor	252.00	1
Rees Hydraulic	seal kit	367.93	1
Rees Truck	Parts	219.62	1
V Ricklefs	Mileage	284.05	1
Rubber Inc	Parts	295.80	1
Seiler App	Repair	1403.65	3
Select Parts	parts	164.32	1
Share Corp	graphite/lubrigel	583.33	1
K Simacek	Mileage	64.40	1
Solutions Inc	Renewal	562.18	1
Solutions Inc	Supplies	105.66	2
St Louis University Forensic C	Training	650.00	1
Amy D Stern-Domek	Mileage	384.10	1
M Parrott	Supplies	584.70	2
Superior Signals	Lights	162.36	1
Anne E Thompson	Phone	25.00	1
Anne E Thompson	Supplies	67.65	1
TNT Sales & Service	Equip	3450.00	1
UDMO	Allocation	7917.00	1
USPS	Postage	671.15	1
USPS	Postage	200.00	1
K Vadar	Mileage	213.33	1
Verizon	hot spots	160.06	1
Verizon	Phone	1135.36	1
Verizon	Service	525.36	2
Wall Street Printers	Printing	2265.00	1
Wells Fargo Financial Leasing	Lease	89.00	1
Wieston Ag Service	rd crossing Bellville 12/	3985.20	1
Emily A Williams	Expenses	145.94	1
Windstream	Service	264.26	2
Woods	gift cards	250.00	1
Grand Total		257613.50	

Jack Moellering, County Engineer, presented a resolution of revised bridge postings. Following discussion, it was moved by Stauter, seconded by Aden, to approve the resolution. The Chairman called the question with the following recorded vote: Ayes – Ives, Aden, Siepker, Stauter, Smith; Nays – none. Whereby the resolution is duly adopted to-wit:

**RESOLUTION – 2021-01-#8**

**Revised Bridge Postings**

**WHEREAS**, Pocahontas County receives significant federal funding for bridges and accordingly is required to conduct bridge inspections and where prescribed, to close or to place restrictions as to the weight of vehicles using such bridges, and

**WHEREAS**, the bridge inspection consultant for the County, a professional engineer, has previously determined bridge load postings according to vehicle type for several bridges in the County, and

**WHEREAS**, the County desires to maintain the safety of the public and continue receiving federal funding for bridge replacements, and

**NOW THEREFORE BE IT RESOLVED** by the Pocahontas County Board of Supervisors that the below bridges be posted as recommended by said bridge inspection consultant pursuant to Iowa Code Sections 321.471 and 321.472.

<u>County #</u>	<u>FHWA #</u>	<u>Location</u>	<u>Old Posting</u>	<u>New Posting</u>
Grant 132	278921	25/26 Grant	20-33-34	13-22-21 "All Veh's"
Marshall 157	279820	29/32 Marshall	3 tons	Close
Dover 218	279030	7/18 Dover	Legal	24-36-36 "All Veh's"
Garfield 225	279260	8/9 Garfield south	Legal	25-40-40 "All Veh's"
Garfield 226	279271	8/9 Garfield north	Legal	25-40-40 "All Veh's"
Sherman 234	279621	23/24 Sherman	Legal	20-34-34 "All Veh's"
Marshall 238	279730	2/11 Marshall	28-40-40	20-31-31 "All Veh's"
Marshall 241	279800	29/30 Marshall	Legal	24-35-36 "All Veh's"
Dover 267	279040	West 18 Dover	15-25-25	10 tons

Jack Moellering, County Engineer, and the Board discussed the absence of the deer crossing signs on N-28. Moellering will get it resolved.

Kelly Jepsen, County Auditor, advised of Farm Bureau's Annual meeting and budget review minutes.

Weekly meetings: Ives-Solid Waste meeting and concerns; Aden-Solid Waste meeting and Board of Health; Siepker-Department Head meeting, Jt. DD 181 concerns, and Swan Lake concerns; Stauter-Fairboard and Jt. DD 181 concerns; and Smith-Department Head meeting, Board of Health, and Insurance meeting. All Supervisors participated in Jt. DD 181 Annual meeting and budget reviews.

Paul Greufe, Human Resource/Union Negotiator, and the Board discussed several human resource issues.

It was the consensus of the Board to have Greufe review the policy on donating leave and discussion would continue at the next Board meeting.

After Greufe confirmed that the Families First Coronavirus Response Act (FFCRA), sunset on December 31, 2020, a motion was made by Ives, seconded by Stauter, to continue to with the County's established FFCRA guidelines until January 31, 2021. Ayes all, motion carried.

At 12:20 p.m., a motion was made by Ives, seconded by Stauter, to discuss union strategy with Paul Greufe, Union Negotiator, which was exempt from open meetings rules, pursuant to Iowa Code 20.17(3).

At 12:25 p.m., a motion was made by Ives, seconded by Aden, to exit the exempt session but recess until budget reviews were complete. Ayes all, motion carried.

At 4:00 p.m., Chairman Siepker resumed the meeting.

Motion by Ives, seconded by Stauter, to table the transition of Barbra Hinnners from Sheriff's Clerk to Office Supervisor, until a later date. Ayes all, motion carried.

With nothing further to come before the Board, the Chairman declared the meeting adjourned.

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Clarence Siepker, Chairman

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Kelly Jepsen, Auditor