

Supervisors Room, Courthouse  
Pocahontas, Iowa  
August 8, 2023

The Board of Supervisors of Pocahontas County, Iowa, met for a regular meeting. Members present: Chairman, Brent Aden; Supervisors, Louis Stauter, Jeff Ives, Clarence Siepker, Kyle Smith; and Auditor, Kelly Jepsen. Others present: Chief Deputy, Wes Van Donge.

Motion by Stauter, seconded by Smith, to approve the minutes from August 1, 2023 as presented. Ayes all, motion carried.

The agenda was approved as posted, on motion by Siepker, seconded by Ives. Ayes all, motion carried.

The Board held a conference call with Jason Comisky, Attorney with Ahlers & Cooney, P.C. Comisky reviewed the Bond Counsel Engagement Agreement and answered questions related to fees for service. Motion by Smith, seconded by Stauter, to hire Ahlers & Cooney, P.C. to be our Bonding Attorney by signing said agreement. Ayes all, motion carried.

Comisky and the Board discussed setting the amount not to exceed for the General Obligation Bonds or General Obligation Loan Notes. The budgeted amount for the new Law Enforcement Center is \$7,800,000 but if they set the amount not to exceed at \$8,500,000 and the new Law Enforcement Center comes in over the budgeted amount, the County would not have to scramble to find the extra funds. If the project would come in on budget or under, then they are not be obligated to bond or borrow the full \$8,500,000. The difference in taxes between \$7,800,000 and \$8,500,000 a home valued at \$100,000 is \$3 a year. Motion by Stauter, seconded by Smith, to approve the resolution calling for Special Election on the Issuance of General Obligation Bonds or General Obligation Capital Loan Notes not to exceed \$8,500,000 for a new Law Enforcement Center. The chairman called the question with the following recorded vote: Ayes –Ives, Aden, Siepker, Stauter, Smith; Nays-none. Whereby the Chairman declared the resolution duly adopted to-wit:

**RESOLUTION 2023-08-32**

**RESOLUTION CALLING A SPECIAL COUNTY ELECTION ON THE ISSUANCE OF NOT TO EXCEED \$8,500,000 GENERAL OBLIGATION BONDS OR GENERAL OBLIGATION CAPITAL LOAN NOTES**

WHEREAS, Pocahontas County, State of Iowa, proposes to contract indebtedness and issue general obligation bonds or general obligation capital loan notes to provide funds to pay costs of a general county purpose project consisting of designing, constructing, equipping and furnishing a new Pocahontas County Law Enforcement Center, at an estimated cost of \$8,500,000; and

WHEREAS, Sections 331.402 and 331.442 of the Code of Iowa, provide that before the Board may institute proceedings for the issuance of general obligation bonds or general obligation capital loan notes for a general county purpose, it shall call a special county election to vote upon the proposition of issuing bonds or notes in accordance with the provisions of the Code; and

WHEREAS, neither the proposal for the issuance of the general obligation bonds or general obligation capital loan notes hereinafter set forth, nor any other proposal incorporating any portion of it, has or will have been submitted to the registered voters of the County for a period of more than six months prior to the date of election hereinafter provided; and

WHEREAS, the Pocahontas Record Democrat, the Laurens Sun, and the Buena Vista Journal are the legal newspapers, printed wholly in the English language, as defined by Section 618.3 of the Code of Iowa, and is published in the County and of general circulation therein.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE COUNTY OF POCAHONTAS, STATE OF IOWA:

Section 1. That there is hereby called a County election on Tuesday, the 7<sup>th</sup> day of November, 2023, at which election there shall be submitted to the registered voters of the County the following question, to-wit:

“Shall the County of Pocahontas, State of Iowa, issue its General Obligation Bonds or General Obligation Capital Loan Notes in an amount not exceeding the amount of \$8,500,000 for the purpose of designing, constructing, equipping and furnishing a new Pocahontas County Law Enforcement Center including all related site improvements?”

Section 2. That the voting place or places for the election, and the hours the polls shall be opened and closed shall be as set out in the Notice of Election, such notice to be prepared and approved by the County Commissioner of Elections.

Section 3. That the form of ballot to be used at the election shall be of the type authorized by the Code of Iowa that will permit the use of electronic counters and will be in substantially the form set forth in the Notice of Election. That, if more than one public measure shall be submitted to the electors at the time of the election, all such measures shall be printed upon one ballot.

Section 4. That the Election Board for the voting precinct or precincts shall be appointed by the County Commissioner of Elections, not less than 15 days before the date of said election.

Section 5. That the Auditor of Pocahontas County, Iowa, being the County Commissioner of Elections, is hereby directed to publish the Notice of Election once in the Pocahontas Record Democrat, the Laurens Sun, and the Buena Vista Journal, being legal newspapers, printed wholly in the English language, as defined by Section 618.3 of the Code of Iowa, published in the County and of general circulation therein, the publication to be not less than four clear days nor more than twenty days prior to the date of the election.

Section 6. That the County Commissioner of Elections shall cause to be prepared all such ballots and election registers and other supplies as may be necessary for the proper and legal conduct of said election.

Section 7. That the Auditor is hereby directed to file a certified copy of this Resolution in the office of the County Commissioner of Elections, which filing shall also constitute the "written notice" to the County Commissioner of Elections of the election date required to be given by the governing body under the provisions of Chapter 47 of the Code of Iowa.

Section 8. That the Auditor is hereby directed to cause at least one publication to be made of a notice of the Supervisors' action in calling the election in a legal newspaper, printed wholly in the English language, published at least once weekly, and having general circulation in the County, such publication to be made with the minutes of this meeting. The notice of the Board's action to call an election on the proposal to issue the above bonds or notes shall be in substantially the following form:

**NOTICE OF PROPOSAL OF POCAHONTAS COUNTY, IOWA TO ISSUE NOT TO EXCEED \$8,500,000 GENERAL OBLIGATION BONDS OR GENERAL OBLIGATION CAPITAL LOAN NOTES, ELECTION CALLED; PROJECT DETAILS**

On August 8, 2023, the Board of Supervisors of Pocahontas County, Iowa, took action to call an election on November 7, 2023 upon the proposal to issue not to exceed \$8,500,000 General Obligation Bonds or General Obligation Capital Loan Notes for

the purpose of paying costs of the general county purpose project consisting of designing, constructing, equipping and furnishing a new Pocahontas County Law Enforcement Center including all related site improvements. The total project cost is estimated at \$8,500,000, which includes the aforementioned improvements, and the costs of issuing the bonds or notes. Costs above the issued amount shall be paid from available County funds.

This notice is given by order of the Board of Supervisors of the County of Pocahontas, State of Iowa, as provided by Section 331.442 of the Code of Iowa.

Dated this 8th day of August, 2023.

County Auditor, Pocahontas County, State of Iowa

(End of Notice)

Approved this 8<sup>th</sup> day of August 2023

By: Pocahontas County Board of Supervisors

/s/Brent Aden, Chairman, /s/Jeffrey K. Ives, /s/Louis Stauter, /s/Clarence Siepker, /s/Kyle Smith

ATTEST: /s/Kelly Jepsen, County Auditor

Motion by Stauter, seconded by Siepker, to appoint Auditor, Kelly Jepsen and Supervisor, Kyle Smith as the contact persons for the County with Ahlers & Cooney, P.C. as it relates to bonding for the Law Enforcement Center. Ayes all, motion carried.

Motion by Smith, seconded by Siepker, to approve the hire of Reed Russell as a PT Deputy for the Sheriff's Department. Ayes all, motion carried. Russell's employment will begin August 8, 2023 making \$30.73/hr.

Motion by Stauter, seconded by Siepker, to approve the hire of Greg Wiley as a FT Jailer for the Sheriff's Department. Ayes all, motion carried. Wiley's employment will begin August 8, 2023 making \$19.68/hr.

The Board discussed two quotes for services for Municipal Financial Advisor for bonding if the County builds a new Law Enforcement Center. UMB out of West Des Moines quoted \$17,500 +\$5.00 per thousand of bonds issued, equals \$56,500 to \$60,000; and Piper Sandler from Des Moines quoted up to \$3.00 per thousand of bonds issued + \$7,500 in reimbursements, equals \$30,900 to \$33,000. Motion was made by Ives, seconded by Stauter, to move forward with Piper Sandler and appoint Kyle Smith and Kelly Jepsen as the contact persons for the County with them. Ayes all, motion carried.

Motion by Ives, seconded by Smith, to acknowledge the Auditor's letter informing them that as of August 1, 2023, Laura Ahlrichs is no longer employed as an Auditor's Clerk. Ayes all, motion carried.

Motion by Ives, seconded by Siepker, to authorize the Auditor to hire a temporary part time employee to assist as needed. Ayes all, motion carried.

Motion by Stauter, seconded by Smith, to acknowledge the hire of Keane Brown as the Environmental Health Specialist for Public Health. Ayes all, motion carried. Brown will begin his FT employment of August 14, 2023 making \$24.47/hr.

Motion by Siepker, seconded by Stauter, to approve the Recorder's Report of Fees Collected for the month of July. Ayes all, motion carried.

Motion by Siepker, seconded by Stauter, to approve the FY23 Annual Financial Report (Cash Report) and authorize the Auditor to publish said report. Ayes all, motion carried.

Motion by Stauter, seconded by Siepker, to use Indeed to advertise for a County Engineer at a cost of \$39 per application. Ayes all, motion carried.

Motion by Ives, seconded by Siepker, to acknowledge the Manure Management Plans: (1) GNB LLC – Havelock Site – ID# 58221 located in the SW SE, Sec. 21 Cummins Township with GNB LLC as owners & Glenn Baker as contact person; (2) Bunda Finisher – ID# 61830 located in the NW NE, Sec. 29, Sherman Township with Middle Creek Swine, LLC as owner & Steve Licht as contact person; (3) Woodin Finisher – ID# 61833 located in the NW SW, Sec. 34 Cummins Township with Middle Creek Swine, LLC as owner & Steve Licht as contact person; and (4) Wheatley Turkey Farm – ID# 66824 located in the NW NE, Sec. 25 Grant Township with Bruce Wheatley as owner & contact person. Ayes all, motion carried.

Motion by Siepker, seconded by Smith, to approve the claims as reviewed by the Board. Ayes all, motion carried. The following claims were audited and allowed:

Amazon	Supplies	598.01	4
Client	Mileage	63.18	1
Westin E Beneke	Mileage	250.09	1
B H Energy	Natural Gas	37.22	2
BV Co Journal	Minutes	415.64	2
CDW	Renewal	978.54	1
CID	Supplies	834.50	3
City-Pocahontas	Utilities	2772.97	4
Clay County Treasurer Environm	Mileage	67.60	1
O Cressler	Mileage	95.94	2
Elderbridge	Dues	6690.00	1
Farm & Home	Supplies	180.83	1
Fisher Scientific	Supplies	203.82	1
C Frerk	Mileage	83.07	1
GFC Leasing	Lease	1268.74	2
D Harson	Expense	21.36	1
B Hinners	Postage	29.01	1
K Hoffman	Mileage	19.89	1
Holiday Inn	Lodging	58.83	1
Humboldt Co Sheriff	Service	25.00	1
Humb News	Ads	442.73	1
IADPS	Service	1431.00	1
IA Dept of Revenue	Sales Tax	26.00	1
iPrint Technologies	Supplies	544.00	1
ISAC	Training	60.00	1
ISACA	Training	15.00	1
K Jepsen	Expense	168.67	2
R Jergens	Expense	754.92	1
Juicebox	Hosting	85.00	1

M Klocke	Mileage	22.23	1
Brooke A Krips	Mileage	249.85	1
House of Print	Supplies	441.50	2
Laurens Sun	Minutes	605.20	2
LexisNexis	Service	130.00	1
Mary J Litwiller	Expense	239.69	2
Machine Shop	Supplies	127.68	1
Mail Services	Service	312.00	1
McKesson	Supplies	13.48	1
McMaster-Carr	Supplies	47.95	1
Mediacom	Service	236.90	1
K Metzger	Mileage	402.19	1
MidAm Energy	Electricity	525.58	2
MIDAS	Dues	2702.58	1
Comm First	Service	448.91	1
Kayla M Nedved	Mileage	1.52	1
S Nelson	Expense	147.02	1
Netsmart	Service	79.12	1
N IA Telecom	Equip	919.00	1
NW Comm	Line Chg	158.99	1
NW IA YES	Service	6522.00	2
Office Elements	Supplies	672.05	3
Heather M Peters	Postage	10.20	1
Pilot Rock Signs	Uniform	331.60	1
Pitney Bowes	Lease	170.43	2
Po Co Aud	GIS	3000.00	1
Po Co Home Care	Aides	6630.00	2
PO CO IT Dept	Phone Fiber	156.08	2
Poca St Bank	Rent	400.00	1
Poky Fiber	Service	741.46	2
Polk Co Treas	Service	184.77	1
Presto-X Co	Pest Control	392.19	1
Radio Time	Public Relations	237.00	1
Record Dem	Ads	1328.75	4
Rust's Western	Uniform	134.95	1
Alexandria K Salsberry	Mileage	480.58	1
SCI Comm	Service	426.56	1
IA SOS	Notary	30.00	1
Donald P Trexel	Mileage	12.87	1
Verizon	Phones	1447.98	5
Webster Co Auditor	Rent	504.77	1
Wex Bank	Fuel	746.21	1
Windstream	Line Chg	264.26	2
Woods	Supplies	51.97	1
Wright Co Public Health	Service	256.13	1
Grand Total		51165.76	

Motion by Stauter, seconded by Smith, to approve Windstream's utility permit for underground construction across organized drainage district lands. Ayes all, motion carried. Windstream's work will be done at 210<sup>th</sup> Ave. and 610<sup>th</sup> St., where the County installed a new culvert.

Motion by Stauter, seconded by Siepker, to sign the Employment Agreement with Jack Moellering, County Engineer. Ayes all, motion carried. Moellering's employment contract will extend his employment to June 30, 2024.

Moellering advised on bridge concerns and gave an update on the dirt they are giving away. Laurens is the only site that still have dirt not spoken for.

Weekly meetings: Ives-State Supervisors Legislative Committee; Stauter-Drainage issues; Aden-Solid Waste business; Siepker-Linking Families; and Smith-Contact contractor for building repairs.

There being no further business, the Chairman declared the meeting adjourned.

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Brent Aden, Chairman

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Kelly Jepsen, Auditor