

Supervisors Room, Courthouse
Pocahontas, Iowa
June 27, 2023

The Board of Supervisors of Pocahontas County, Iowa, met for a regular meeting. Members present: Chairman, Brent Aden; Supervisors, Louis Stauter, Jeff Ives, Clarence Siepker, Kyle Smith; and Auditor, Kelly Jepsen. Others present: Reporter, Erin Sommers.

Motion by Smith, to table approving the minutes from June 20, 2023 and put them back on the agenda for the next meeting, with a possible closed session pursuant to 21.5(i). The motion died for lack of a second. Jepsen advised that the minutes have to go to the newspaper even if the Board does not approve today. Sommers explained that government entities are required to publish minutes within a timely fashion. It was decided to move it down on the agenda, which they all agreed.

The agenda was approved as posted, on motion by Stauter, seconded by Siepker. Ayes all, motion carried.

Parker Aden with the Alumni Registry gave an update to the Board on the grant which ends June 30th. By the end of the grant, they were able to find approximately 3,450 physical addresses for alumni and about 375 alumni that were deceased. They started with graduating classes of 1955 and went to present day. They had 450 alumni self-submitted their own information. All in all, they have 4,305 new alumni accounted for since July 1, 2022. Aden advised that he feels the best way to utilize the list would be twice a year to send a newsletter via email, job opportunities, or ways they alumni could donate to different if they so choose. Aden is willing to do such project if the Board would like. Aden also advised of the videos that were being made to promote the community. The Supervisors expressed their appreciation for Aden's work.

At 10:15 a.m., representatives from Buena Vista County joined the meeting via conference call to discuss a 28E agreement and a contract to share their County Engineer until we get one hired. Present on call from Buena Vista County: Supervisors, Kathy Croker, Kelly Snyder, Paul Merten, Rhonda Ringgenberg, and Don Altano; Auditor, Sue Lloyd; County Engineer, Bret Wilkinson; County Attorney, Paul Allen; and reporter, Tom Cullen. County Attorney, Dan Feistner, was in person for discussion. Paul Allen expressed concerns with the possible interpretation of Iowa Code Section 309.19, that an Engineer employed under an agreement with two counties shall be the official county Engineer for both respective Boards, which does not propose a problem for Pocahontas County, but could for Buena Vista County as this could potentially void their current contract with Wilkinson. With the DOT requiring that Pocahontas County have plans in place for when Moellering leaves employment, Wilkinson advised that this is essentially so that Pocahontas County does not have a lapse in a County Engineer and can continue projects with the DOT. Croker inquired about our employment search and stated that she is not comfortable with sharing. Allen requested that the two documents be combined into the 28E agreement. Buena Vista County took a vote if they were willing to move forward with an agreement. With a vote of 3-ayes, 1-nay, 1-astain, Buena Vista will look into it farther, send a new document to Jepsen, and the Boards will revisit it on July 11th at 10:15 a.m.

John Runneberg, Roads Superintendent, met with the Board to inquire about getting an employee hired. He would like to hire under the operator/truck driver job description but questioned if the position should be seasonal or all year. Runneberg also presented a document on salary for the position that had not been shown to Paul Greufe, HR representative, yet. With the document needing to be vetted by Greufe first, the Board decided to discuss this further at the next Board meeting.

Amy Johnson, County Treasurer, advised that the City of Rolfe requested assignment of County held certificate 2004-88 on parcel #08-05-181-010 and abate taxes. Motion by Ives, seconded by Siepker, to assign said certificate and then upon taking ownership, to abate \$688.00 in taxes, but drainage in the amount of \$131.23 would need to be paid. Ayes all, motion carried.

At 11:00 a.m., the Board held a fuel letting for Secondary Roads. Two bids were received; Pro-Coop from Pocahontas, IA bid margin was \$0.145/gallon and \$0.17/gallon for winter blend, with an estimated cost of \$321,952.50; and Wessels Oil from Palmer, IA bid margin was \$0.30/gallon and \$0.35/gallon for winter blend with no estimated cost. Motion by Stauter, seconded by Smith, to accept Pro-Coop's bid. Ayes all, motion carried.

Jack Moellering, County Engineer, advised that the contractors are finishing up the asphalt today and rumble strips and shoulder will be done by the end of the week and with painting lines just after the 4th of July.

Next, the Board discussed the Board minutes from June 20, 2023, with County Attorney, Dan Feistner. Feistner explained that cities and counties have a certain time period to publish minutes and that putting the minutes in the newspaper does not equate to approval of minutes, it could be but it could be approved at a later time. Siepker inquired of Smith what the issue was with the minutes. Smith advised the only things he saw was that Jepsen listed what some of the unmandated services were. Jepsen stated that she could take out the unmandated services if they wish but if they look at all the minutes, they will see that she always adds information to give the full picture to the public, that she tries to make it so people understand what is being discussed. Smith also thought the word "skewed" was a harsh word to use. He was reminded that skewed was the exact word that Ives used. Ives went on to say that if the people want a jail, they will vote it in but they have to understand the potential consequences. Feistner suggested that between now and November the Board should hold public hearings during their regular Board meetings and invite the public to discuss these concerns. Siepker asked if there was anything that Smith commented on that he wanted to see added to the minutes? Smith thought he had made comments about the safety and liability to our County. Aden explained that our job is to get it to the people to vote, that we can sit and argue and talk but the information needs to get to the voters and they will get to decide. Motion by Ives, to approve the minutes as written. Motion died for lack of a second. Motion by Siepker, seconded by Smith, to have

Jepsen review the audio and to include any safety concerns Smith mentioned to the minutes prior to publishing. Ayes all, motion carried.

Motion by Stauter, seconded by Siepker, to accept the resignation of Nicole Huegerich, PT Dispatcher in the Sheriff's Department. Ayes all, motion carried. Huegerich's last day was Thursday, June 22, 2023.

Motion by Stauter, seconded by Siepker, to approve Jt. DD 181 Little Cedar claims from Pocahontas County Secondary Roads. Ayes all, motion carried. Watchman services for \$134.18 and repair in the NE Quarter of Section 19, Marshall Township for \$7,337.87.

Motion by Stauter, seconded by Smith, to approve Jt. DD 9-13 claims from Pocahontas County Secondary Roads for \$336.96. Ayes all, motion carried. Repairs were done in the SW Quarter of Section 22, Colfax Township.

Motion by Ives, seconded by Stauter, to tentatively accept DD 56 Completion Report and set the Completion Hearing for Tuesday, August 8, 2023 at 1:00 p.m. in the Assembly Room of the Courthouse. Ayes all, motion carried.

Motion by Stauter, seconded by Ives, to table discussion on Jt. DD 63 Claim and Change Order. Ayes all, motion carried.

Motion by Stauter, seconded by Ives, to cancel the of Board of Supervisors Meeting for July 4, 2023. Ayes all, motion carried.

The Board discussed the garage on the North side of the Courthouse. They requested that Jepsen get quotes for a new roof, garage doors, walk in door, and fixing the concrete. After said items are fixed, then look at windows and ventilation for the garage.

Motion by Siepker, seconded by Ives to acknowledge the Manure Management Plans: (1) Frank South Wean-Finish Farm – ID# 58363 located in the NE SE, Section 28, Sherman Township with Iowa Select Farms, LLP as owner & Keith Kratchmer as contact person; (2) Henry Finisher Farm – ID# 64710 located in the SW SE, Section 5, Powhatan Township with Santa Fe Farm, LLC as owner & Keith Kratchmer as contact person; and (3) Tweedie Finisher Farm – ID# 62990 located in the SW SE, Section 16, Dover Township with N Holdings, LLC as owner & Keith Kratchmer as contact person. Ayes all, motion carried.

Motion by Siepker, seconded by Smith, to approve the claims as reviewed by the Board. Ayes all, motion carried. The following claims were audited and allowed:

A & M Laundry	Supplies	38.55	1
Parker Aden	Alumni	405.94	1
Brent F Aden	Expense	459.09	1
Adv. Drainage	Drainage Materials	1703.62	1
Laura A Ahlrichs	Supplies	28.89	1
Alliant Energy	Utilities	147.87	1
Amazon	Supplies	1363.34	5
Arnold Motor	Parts	99.77	1
St of Ia Auditor	Co Audits	40000.00	1
Bauer Built	Tires/Parts	4047.92	1
Bauer Const	Service	4959.00	2
N Birkey	Mileage	465.66	1
B H Energy	Natural Gas	471.40	4
Campbell Supply	Parts	1064.83	1
Anne Carroll	Labor	2000.00	1
CID	Supplies	646.00	2
Century Link	Line Chg	119.43	1
CenturyLink	Service	44166.56	1
Charm-Tex	Supplies	1427.30	1
City-Pocahontas	Alley	27.57	1
Cobblestone Inn & Suites	Expense	448.00	1
Comm First	Service	44.96	1
J Conlin	Mileage	274.99	1
Po Co Sec Rd	Fuel	4956.10	1
Des Moine Stamp	Stamp	33.00	1
Electronic Eng	Supplies	180.00	1
Farm & Home	Supplies	502.06	2
Foundation An	Service	252.75	1
Galls	Uniform	1233.48	1
Gilmore City	RUT Reimb	1477.36	1
Global Ind	Equip	1035.00	1
Gordon Flesch	Lease	406.72	1
Dayton M Harson	Feed	38.86	1
City-Havelock	RUT Reimb	877.32	1
Healthcare First	Service	104.74	1
Dereck A Hebert	Expense	399.04	1
S Henderson	Expense	20.74	1
B Hinners	Postage	9.55	1
Holiday Inn	Lodging	896.00	1
Hopkins Med Prod	Medical Supplies	255.00	1
B Hetrick	Mileage	286.65	1
Melissa E Hoyt	Mileage	281.39	1
Humboldt Co Auditor	Shared Services	11012.00	1
Humboldt Co Sheriff	Service	100.00	1
HyVee AR	Jail Meds	63.89	1
IA APCO	Training	300.00	1
IADPS	Service	300.00	1
IA Nat Heritage	Dues	50.00	1
IA Prison Ind	Signs	467.28	1
IPHA	Dues	300.00	1
ICIT	Training	250.00	1
IDNR Water	Well Permits	850.00	1
IHCA	Training	1305.00	1
ILEA	Service	375.00	2
IA Lakes Elec	Electricity	939.00	2

IPAC	Dues	3696.92	1
ISAC	Training	500.00	3
ISCTA	Dues	250.00	1
J Ives	Expense	1173.89	1
K Jepsen	Expense	1099.85	3
Juicebox	Hosting	230.00	1
Karl Chev	Equip	1371.00	1
David A Kraft	Mileage	7.25	1
Language Link Accounts Payable	Service	4.22	1
House of Print	Supplies	668.78	3
Laurens Plumbing	Supplies	27.47	1
Leo's Kitchens, Inc	Service	1800.00	1
Philips Lifeline	Lifeline	323.40	1
Mary J Litwiller	Expense	569.80	1
Machine Shop	Supplies	72.66	2
Martin Marietta	Rock	747.42	2
Metal Culverts	CMP	41432.00	1
Meyer Electric	Supplies	46895.01	1
MidAm Energy	Electricity	27.41	1
Kayla M Nedved	Supplies	170.13	1
Netsmart	Service	1682.00	1
Northern Safety Co Inc	Safety Supplies	781.65	1
Office Elements	Supplies	4374.31	6
City-Palmer	RUT Reimb	2299.84	1
City-Plover	RUT Reimb	1071.46	1
Po Co Home Care	Aides	11512.50	1
Po Co Solid Waste	Rural	10748.36	1
Poca Co Treas	Reimb	1884.00	1
PO CO IT Dept	Copier	64.26	1
PO CO IT Dept	Phone Fiber	46.20	2
Poca Comm Hospital	Meals	2968.00	1
Poca Comm Hospital	Safety	91.75	1
Poky Equip	Supplies	57.40	1
Poky Fiber	Service	587.87	1
Powers Funeral	Autopsy Ser	1496.56	1
Prinsco Inc	Supplies	366.32	1
Pro Co-Op	Fuel	816.53	1
Joe Puhlman	Reimbursement	23.53	1
Ray O'Herron	Ammo	970.40	1
Record Dem	Ads	7784.58	2
Rees Truck	Parts	756.59	1
Reserve Acct	Postage	6700.00	1
Road Mach	Parts	718.78	1
E Ahlrichs	Mileage	452.21	1
J Runneberg	Expenses	310.22	1
Tyler D Sandvig	Safety	150.00	1
SCI Comm	Service	426.12	1
Secure Shred	Service	142.00	1
Seiler Appl	Service	2037.75	2
Sirchie	Service	141.48	1
Sports Rehab	Service	2452.69	1
Mason D Stall	Training	240.00	1
A Stern-Domek	Mileage	296.60	1
M Thomas	Supplies	3369.00	1
T Reuters	Service	165.21	1
UnityPoint Occ Health	Safety	50.00	1
US Cellular	Phone	56.43	1
K Vadar	Mileage	341.06	1
City-Varina	RUT Reimb	411.30	1
Verizon	Communication	240.06	1
Verizon	Phones	276.25	3
R Vosberg	Postage	72.60	1
Western Iowa Tourism	Dues	500.00	1
Jonathon Williams	Signs	83.99	1
Woodley Ins	Insurance	4925.00	1
Wurrsday Creative	Service	4900.00	1
Ziegler	Parts	197.66	1
Grand Total		315076.35	

Weekly meetings: Ives-Drainage concerns; Stauter-YES Center, drainage concerns, and met with BV Co. Supervisors; and Siepker- Road concerns and met with BV Co. Supervisors.

Motion by Stauter, seconded by Ives, to rescind the motion to table discussion on Jt. DD 63 claim and change order as Jon Rosengren, Engineer from Bolton & Menk will call in to discuss. Ayes all, motion carried.

Motion by Stauter, seconded by Siepker, to table discussion on Jt. DD 63 claim and change order as Rosengren was unable to call. Ayes all, motion carried.

With nothing further to come before the Board, the Chairman declared the meeting adjourned.

Brent Aden, Chairman

Kelly Jepsen, Auditor