

Supervisors Room, Courthouse
Pocahontas, Iowa
June 25, 2024

The Board of Supervisors of Pocahontas County, Iowa, met for a regular session pursuant to adjournment. Members present: Chairman, Kyle Smith; Supervisors, Jeff Ives, Louis Stauter, Clarence Siepker; and Deputy Auditors, Laura Erickson and Kristi Seiler. Others present: Reporter, Erin Sommers. Supervisor Aden participated telephonically.

Motion by Stauter, seconded by Siepker, to approve the minutes from June 18, 2024 as presented. Ayes all, motion carried.

Motion by Ives, seconded by Aden, to approve the agenda as posted. Ayes all, motion carried.

Tate Schmeling, County Engineer, and the Board reviewed two quotes for a new motor grader and trading in a 2008 Caterpillar 140M motor grader. Murphy Tractor & Equipment from Fort Dodge, IA quoted a 2024 John Deere 770GP with a joystick motor grader with a 7 year/7,000 hour comprehensive warranty for \$400,756.00 after trade-in. Ziegler, Inc. quoted a 2024 150JOY-BR with a joystick motor grader with a 5 year/5,000 hour warranty for \$368,871.00 after trade-in. Motion by Stauter, seconded by Siepker, to approve the purchase of the 2024 John Deere 770GP with a joystick motor grader with a 7 year/7,000 hour comprehensive warranty for \$400,756.00 after trade-in. Ayes all, motion carried.

Motion by Ives, seconded by Stauter to adopt the following two resolutions. The Chairman called the question with the following recorded votes: Ayes: Ives, Stauter, Smith, Siepker, Aden. Nays: none. Whereby the Chairman declared the resolution duly adopted to-wit:

RESOLUTION 2024-06-#28

WHEREAS, the Board of Supervisors, hereafter referred to as “the Board”, believes the RCB culvert Replacement on Sherman 234, hereafter referred to as “the project” is in the best interest of Pocahontas County, Iowa, and the residents thereof. The project is defined as A bridge replacement with a twin box RCB culvert; and

WHEREAS, the Board has sought appropriate professional guidance for the concept and planning for the project and followed the steps as required by the Code of Iowa for notifications, hearings, and bidding/letting; and

WHEREAS, The Board finds this resolution appropriate and necessary to protect, preserve, and improve the rights, privileges, property, peace, safety, health, welfare, comfort, and convenience of Pocahontas County and its citizens, all as provided for in and permitted by section 331.301 of the Code of Iowa; and

IT IS THEREFORE RESOLVED by Board to accept the bid from Peterson Contractors Inc. in the amount of \$266,587.44 and awards the associated contract(s) to the same;

BE IT FURTHER RESOLVED that all other resolutions or parts of resolutions in conflict with this resolution are hereby repealed. If any part of this resolution is adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the resolution or action of The Board as a whole or any part thereof not adjudged invalid or unconstitutional. This resolution shall be in full force and effect from and after the date of its approval as provided by law; and

BE IT FURTHER RESOLVED by the Board of Supervisors of Pocahontas County, Iowa, that after receiving the necessary contract documents, including but not limited to, the contractor’s bond and certificate of insurance, Tate Schmeling, the County Engineer for Pocahontas County, Iowa, be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said County to execute the contracts in connection with the afore awarded construction project let through the DOT for this county.

Dated at Pocahontas, Iowa, this 25th day of June, 2024.

Board of Supervisors of Pocahontas, Iowa

/s/Kyle Smith, Chairman, /s/Jeffrey K. Ives, /s/Louis Stauter, /s/Clarence Siepker

ATTEST: /s/Laura Erickson, Deputy County Auditor

RESOLUTION 2024-06-#29

WHEREAS, the Board of Supervisors, hereafter referred to as “the Board”, believes the RCB culvert Replacement on Sherman 235, hereafter referred to as “the project” is in the best interest of Pocahontas County, Iowa, and the residents thereof. The project is defined as A bridge replacement with a twin box RCB culvert; and

WHEREAS, the Board has sought appropriate professional guidance for the concept and planning for the project and followed the steps as required by the Code of Iowa for notifications, hearings, and bidding/letting; and

WHEREAS, The Board finds this resolution appropriate and necessary to protect, preserve, and improve the rights, privileges, property, peace, safety, health, welfare, comfort, and convenience of Pocahontas County and its citizens, all as provided for in and permitted by section 331.301 of the Code of Iowa; and

IT IS THEREFORE RESOLVED by Board to accept the bid from Peterson Contractors Inc. in the amount of \$330,823.25 and awards the associated contract(s) to the same;

BE IT FURTHER RESOLVED that all other resolutions or parts of resolutions in conflict with this resolution are hereby repealed. If any part of this resolution is adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the resolution or action of The Board as a whole or any part thereof not adjudged invalid or unconstitutional. This resolution shall be in full force and effect from and after the date of its approval as provided by law; and

BE IT FURTHER RESOLVED by the Board of Supervisors of Pocahontas County, Iowa, that after receiving the necessary contract documents, including but not limited to, the contractor’s bond and certificate of insurance, Tate Schmeling, the County Engineer for Pocahontas County, Iowa, be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said County to execute the contracts in connection with the afore awarded construction project let through the DOT for this county.

Dated at Pocahontas, Iowa, this 25th day of June, 2024.

Board of Supervisors of Pocahontas, Iowa

/s/Kyle Smith, Chairman, /s/Jeffrey K. Ives, /s/Louis Stauter, /s/Clarence Siepker

ATTEST: /s/Laura Erickson, Deputy County Auditor

At 11:00 am, Jack Moellering, Assistant County Engineer and the Board held a fuel letting for Secondary Roads. One bid was received; Pro-Coop from Pocahontas, IA bid margin was \$0.1490/gallon for gasoline, \$0.1790/gallon for No. 2 winter blend and \$0.1490/gallon for No. 2 Diesel, with an estimated cost of \$320,402.50. Motion by Stauter, seconded by Ives to accept Pro-Coop’s bid. Ayes all, motion carried.

Steve Nelson, Sheriff was present regarding the request to purchase equipment and supplies for the Law Enforcement Center with the FY24 Sheriff’s Budget. Motion by Stauter, seconded by Aden to approve the purchases. Ayes all, motion carried.

Motion by Ives, seconded by Stauter, to adopt the following resolution. The Chairman called the question with the following recorded votes: Ayes: Ives, Stauter, Smith, Siepker, Aden. Nays: none. Whereby the Chairman declared the resolution duly adopted to-wit:

**Appropriations Resolution for 2024/2025 Budget Year
RESOLUTION 2024-06-#27**

WHEREAS, it is desired to make appropriations for each of the service areas and the departmental budgets within the fiscal year beginning July 1, 2024 in accordance with Section 331.434(6) of the Code of Iowa.

NOW THEREFORE BE IT RESOLVED by the Board of Supervisors of Pocahontas County, Iowa as follows:

Section 1. The amounts by department with a service area on the following schedule are hereby appropriated from the resources of each fund as designated.

Section 2. Subject to the provisions of other county procedures and regulations, and applicable state law, the appropriations authorized under Section 1 shall constitute authorization for the department to make expenditures or incur obligations of the funds effective July 1, 2024.

Section 3. In accordance with Section 331.437 of the Code of Iowa, no department shall expend, or contract to expend, any money or incur any liability in excess of the amounts appropriated by this resolution.

Section 4. If at any time during the FY 2024/2025 budget year, a department administrator recognizes the available appropriation is insufficient, they shall contact the County Auditor. The Auditor shall inform the Board, and recommend the appropriate action.

Section 5. The Auditor shall establish separate accounts for the appropriations authorized for the departments, and shall report the status of each account to the applicable department administrators monthly during the fiscal year.

Section 6. All appropriations authorized pursuant to this resolution lapse at the close of business on June 30, 2025.

Dept No.	Department	Amount	Dept No.	Department	Amount
01	Board of Supervisors	\$ 1,143,956	25	Social Services	\$ 144,224
02	Auditor	\$ 492,479	26	Environmental Health	\$ 131,707
03	Treasurer	\$ 366,161	28	Medical Examiner	\$ 30,260
04	County Attorney	\$ 340,305	33	Libraries	\$ 106,920
05	Sheriff	\$ 2,452,347	36	Ambulance	\$ 100,000
06	Clerk of Court	\$ 85,700	51	Courthouse & Grounds	\$ 446,573
07	Recorder	\$ 231,483	52	Data Processing	\$ 339,600
20	Secondary Roads	\$ 9,047,795	53	County Development	\$ 6,251
21	Veterans Affairs	\$ 88,925	60	Mental Health	\$ 97,212
22	Conservation Board	\$ 973,385	80	County Farm	\$ 12,000
23	Board of Health	\$ 1,385,288	99	Non-Departmental	\$ 12,091,169
24	Weed Commission	\$ 6,237			
			TOTAL		\$ 30,119,977

APPROVED THIS 25TH DAY OF JUNE, 2024

By: Pocahontas County Board of Supervisors

/s/Kyle Smith, Chairman, /s/Jeffrey K. Ives, /s/Louis Stauter, /s/Clarence Siepker

ATTEST: /s/Laura Erickson, Deputy County Auditor

Motion by Siepker, seconded by Aden, to approve the FY25 wages as presented. Ayes all, motion carried.

Motion by Stauter, seconded by Siepker, to approve the resignation of County Auditor, Kelly Jepsen, effective July 1, 2024. The Board thanked her for her years of service to the County. Ayes all, motion carried.

Motion by Stauter, seconded by Ives to authorize BOS chair to sign the Jt. DD Chemical Treatment quote with Buena Vista County. Ayes all, motion carried.

On behalf of the Jt. DD 181 Interim Board, a motion was made by Stauter, seconded by Siepker, to approve the Utility Permits. Ayes all, motion carried.

Motion by Stauter, seconded by Stauter, to have Board Chair sign off on proposed tile repair for Jt. DD 25-39. Ayes all, motion carried.

Motion by Siepker, seconded by Stauter, to approve the claims as reviewed by the Board, including ACH payments. Ayes all, motion carried. The following claims were audited and allowed:

A & M Laundry	Supplies	40.55	1
Parker Aden	Marketing	100.00	1
Alliant Energy	Utilities	202.73	1
Amazon	Supplies	504.04	3
Holm's Radiator	Parts	242.50	1
AP Air Inc	Parts	95.00	1
G Atherton	Expenses	151.48	2
St of Ia Auditor	Co Audits	52049.29	1
N Birkey	Expenses	438.75	1
B H Energy	Natural Gas	113.69	3
B H Energy	Utilitites	37.41	1
W Bowden	Well Plug	500.00	1
Braun Intertec Corporation	Engineering Services	3700.00	1
BV Co Journal	Minutes	733.61	2
Buena Vista Co. Engineer	Materials	343.20	1
Calhoun Co PH	Services	366.85	1
Cal Co ECA	Utilities	10.50	1
Lindsay C Campbell	Mileage	77.80	1
Carroll Distr.	Materials	161.95	1
Century Link	Line Chg	63.45	1
R Cerwick	Well Plug	500.00	1
Christensen Bros Inc	Construction	42617.35	1
Cons & Aggr	Parts	228.74	1
Po Co Sec Rd	Fuel	3823.65	2
Creative Sites	Equip	72237.00	2
J Crotty	Well Plug	500.00	1
Doolittle Oil	Supplies	753.50	1
Emmetsburg Publishing	Ads	204.00	1
Laura S Erickson	Mileage	15.21	1
Farm & Home	Supplies	767.90	3
City-Fonda	Utilities	146.43	1
Force America	Parts	218.04	1
C Frerk	Mileage	487.47	2
GCC Alliance Concrete	Materials	6697.00	1
Gordon Flesch	Lease	394.02	1
Dereck A Hebert	Phone	125.00	1
S Henderson	Postage	12.40	1
Hi-Way Products	Supplies	190.00	1
B Hinners	Expense	10.55	1
B Hetrick	Expenses	222.30	1
M Hoyt	Expenses	771.05	2
Humb Co Auditor	Expenses	7867.53	1
Humboldt Mfg. Co	Engineering	5507.50	1
IState Truck	Parts	471.71	1
IADPS	Service	1533.00	1
IDDA	Dues	9840.00	1
IA Med Ex	Autopsy	3061.00	1
IA Prison Ind	Materials	809.60	1
IACCVSO	Dues	50.00	1
ILEA	Service	125.00	1
Inspiron	Service	2375.00	1
Iowa Dept. of Inspections Appe	Permit	175.00	1
Iowa Dept of Transportation Ca	Materials	788.00	1
IA Lakes Elec	Electricity	889.00	2
ISAC	Dues	6300.00	1
ISAC	Training	500.00	2
Jim Hawk Truck	Parts	268.24	1
C Johnson	Service	971.00	1
Laurens Sun	Minutes	961.52	2
Lundy Law	Service	1457.00	1
Machine Shop	Supplies	1177.90	1
Medline	Med Supplies	214.45	1
Microdynamics	Engineering tech	1211.00	1
Mid Co Machinery	Maintenance	5548.80	1
MidAm Energy	Utilities	73.28	1
Midwest Wheel	Parts	153.54	1
R Moore	Expenses	172.01	1
Murphy Tractor	Parts	78.21	1
Comm First	Service	130.87	1
Comm First	Supplies	187.00	1
NENA	Dues	300.00	1
New Way Ford	Service	564.50	2
Norsolv	Services	277.95	1
NW IA YES	Service	4086.25	2
Office Elements	Supplies	177.98	2
PJ Greufe	Service	1500.00	1
Po Co Home Care	Aides	6864.00	2
Po Co Pub Health	Services	348.00	1
PO CO IT Dept	Copier Services	36.57	1
PO CO IT Dept	Phone Fiber	102.16	2
Postmaster	Postage	210.20	2
Poca St Bank	Rent	400.00	1
Poca Comm Hospital	Service	2037.00	1

Poky Equip	Parts	2087.85	1
Poky Equip	Supplies	35.51	1
Poky Healthcare	Dues	10000.00	1
C Pomeroy	Service	8200.00	1
Powers Funeral	Service	1500.00	1
Presto-X Co	Pest Control	100.00	1
Pro Co-Op	Fuel	1612.06	3
Record Dem	Minutes	929.56	2
Rent-All	Equipment Rental	483.00	1
Reserve Acct	Postage	4800.00	1
E Ahlrichs	Mileage	225.23	1
J Roetman	Election	32.34	1
Rolfe Flower Bin	Landscape	325.50	1
City-Rolfe	Utilities	56.37	1
Schoon Excavating	Equipment Rental	5200.00	1
Will A Schultz	Reimbursement	15.00	1
IA SOS	Notary	25.92	1
Secure Shred	Service	148.00	1
C Siepker	Expenses	567.41	1
Sigmeth Roberts Law	Service	1137.00	1
SPI, Inc	Granular	29457.40	1
A Stern-Domek	Mileage	207.68	1
Ashley C Stewart	Mileage	120.51	1
Stitch Above the Rest	Sup/Ser	74.00	1
St Lake Times	Ads	201.60	1
Titan Mach	Equipment	250000.00	1
Trailer World	Equip	9200.00	1
UnityPoint Occ Health	Services	343.00	1
US Cellular	Phone	56.92	1
USPS	Postage	418.15	1
K Vadar	Mileage	250.38	1
City-Varina	Cleanup	604.70	1
Verizon	Phones	103.58	1
Verizon	Services	240.06	1
R Vosberg	Postage	26.28	1
S Welander	Election	270.75	1
Woods	Supplies	23.78	1
T Wykoff	Election	39.84	1
Grand Total		589775.56	

Weekly meetings: Ives-Flooding concerns; Stauter-YES Center meeting; Smith-Drainage concerns & Assessment questions; Siepker-Conservation & Drainage concerns; and Aden-Second Judicial Advisory meeting.

There being no further business, a motion was made by Ives, seconded by Siepker, to declare the meeting adjourned. Ayes all, motion carried.

Kyle Smith, Chairman

Laura Erickson, Deputy Auditor