

Supervisors Room, Courthouse
Pocahontas, Iowa
April 30, 2024

The Board of Supervisors of Pocahontas County, Iowa, met for a regular session pursuant to adjournment. Members present: Chairman, Kyle Smith; Supervisors, Jeff Ives, Louis Stauter, Clarence Siepker, Brent Aden; and Auditor, Kelly Jepsen. Others present: Reporter, Erin Sommers.

Motion by Siepker, seconded by Aden, to approve the minutes from April 23, 2024 as presented. Ayes all, motion carried.

Motion by Ives, seconded by Stauter, to approve the agenda as posted. Ayes all, motion carried.

Motion by Aden, seconded by Siepker, to set a bid letting for joint sealing for Tuesday, May 21, 2024 at 11:00 a.m., in the Supervisors Room, at the Courthouse. Ayes all, motion carried.

The Board reviewed three quotes for a wheeled excavator with trading in a 2012 John Deere 190DW Wheeled Excavator: Ziegler Caterpillar from Fort Dodge, IA quoted a 2024 Caterpillar Model M320 Wheeled with accessories and a \$57,000 allowance for trade in, net quoted \$293,326.00; Case from Fort Dodge, IA quoted a 2024 Case WX210E Wheeled Excavator with accessories and a \$50,000 allowance for trade in, net quoted \$249,000.00; and Murphy Tractor & Equipment from Fort Dodge quoted a John Deere 190GW FT4 Wheeled Excavator with accessories and a \$45,000 allowance for trade in, net quote of \$275,900.00. Motion by Stauter, seconded by Aden, to authorize the purchase of the 2024 Case WX210E Wheeled Excavator with accessories from Case in Fort Dodge, IA for \$249,000.00. Ayes all, motion carried.

Ives brought up concerns from landowners around Garfield 9/16 road (480th St. between 300th and 310th Ave). The discussion was to look at possibly abandoning the road around the ¼ section line from the west all the way to the east side of the road (3/4 of a mile approximately). The exact location would depend on where the creek allows access to the land. The other option would be to formally narrow the ROW along this section of road to leave it in an “as-is” condition. It was decided to pursue this process and schedule a hearing at next week’s board meeting.

The Board reviewed the Secondary Roads Compensation Time Policy. Hours worked on a holiday will be paid at 1.5 times the hourly rate and will be eligible for compensation time. Compensation time cannot be accrued if vacation, sick or compensatory time are paid in the same week, unless 40 hours are actually worked on top of the vacation, sick or compensation hours. Motion by Siepker, seconded by Ives, to approve the Compensatory Time Clarification for Secondary Roads. Ayes all, motion carried.

Motion by Ives, seconded by Siepker, to approve utility permits for Northwest Communications to do construction across organized drainage district lands and to approve the Iowa DOT agreement allowing Northwest Communications use of highway Right-of-Way. Ayes all, motion carried. Work will be performed on the west side of NW 7th St.

Moellering and Schmeling advised the Board they received a quote for a Kripto Klaw Bucket and will present it at next weeks meeting. The Boring operation west of Fonda on N28 is delayed due to crew illness.

Motion by Stauter, seconded by Aden, to approve the hire of Jacob Hinrickson as a FT Deputy for the Sheriff’s Department. Hinrickson will start employment as of July 1, 2024 making \$31.94/hr. as per union contract. Ayes all, motion carried.

Motion by Aden, seconded by Siepker, to approve a pay increase for Joann Huegerich, PT Dispatcher, as she has reached 24-months of employment in the Sheriff’s Department. Ayes all, motion carried. On May 1, 2024, Huegerich’s rate of pay will change to \$20.86/hr., as per union contract.

Motion by Aden, seconded by Stauter, to authorize the Chairman to sign the Engagement Agreement with Ahlers & Cooney, P.C. to represent the County in connection with the preparation of the contract proceedings for the construction of the LEC. Ayes all, motion carried.

Motion by Stauter, seconded by Siepker to adopt the following resolution ordering construction of the Pocahontas County Law Enforcement Center, and ratifying, confirming and approving deadline for submission of bids and fixing a date for hearing. The chairman called the question with the following recorded vote: Ayes –Ives, Stauter, Smith, Siepker, Aden; Nays-none. Whereby the Chairman declared the resolution duly adopted to-wit:

RESOLUTION – 2024-04- #18
RESOLUTION ORDERING CONSTRUCTION OF THE POCAHONTAS COUNTY
LAW ENFORCEMENT CENTER, AND RATIFYING, CONFIRMING AND APPROVING
DEADLINE FOR SUBMISSION OF BIDS AND FIXING A DATE FOR HEARING

WHEREAS, it is deemed advisable and necessary to construct certain public improvements described in general as the Pocahontas County Law Enforcement Center; and

WHEREAS, the County has caused to be prepared plans, specifications and form of contract, together with estimate of cost, which are now on file in the office of the County Auditor for public inspection, for the construction of the public improvements; and

WHEREAS, the plans, specifications and form of contract are deemed suitable for the making of the public improvements; and

WHEREAS, before the plans, specifications, form of contract and estimate of cost may be adopted, and a contract for the construction of the public improvements are entered into, it is necessary, pursuant to Chapter 26, Code of Iowa, to hold a public hearing and to advertise for bids;

WHEREAS, on or about April 16, 2024, a Notice of Bid Letting was posted on a relevant contractor plan room service with statewide circulation and a relevant construction lead generating service with statewide circulation establishing 2:00 P.M. on May 21, 2024 as the deadline for submission of bids; and

WHEREAS, on or about April 15, 2024, a Notice of Bid Letting was posted on an internet site sponsored by the County.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF POCAHONTAS COUNTY, STATE OF IOWA:

Section 1. That it is hereby determined that it is necessary and advisable to construct certain public improvements described in general as the Pocahontas County Law Enforcement Center, in the manner set forth in the plans and specifications and form of contract, above referred to, the cost thereof to be paid in accordance with the provisions as set out in the posted Notice to Bidders; the public improvements being more generally described as follows:

The new Law Enforcement Center will be built on a County site and will be approximately 18,600 square feet to accommodate administrative offices, E-911, jail and support areas. The primary components of the building consist of precast panels, masonry block and metal studs. The building will accommodate a 26-bed jail with expansion capability of 24 beds within the existing facility which will be bid as alternates to the project.

Section 2. That it is the County's intention to seek three bid alternatives for the project, one for 18 beds, one for the expansion of 24 beds and the original bid for a 26 bed with expansion of 24 more beds.

Section 3. That Pocahontas County Law Enforcement Center Addendum #1 revised the detention bunks back to the single bunks to the original bed count of 18 beds and added Alternate No. 3. Alternate No. 3 will provide a bid to change the bunks to double bunks to add the additional 8 beds to a total of 26 beds for Board consideration when bids are awarded. Alternate No. 1 and Alternate No. 2 will remain the same to provide bids to finish the East Maximum / Medium Security and the East General Population future upper level expansions for Board consideration when bids are awarded. Addendum #1 is hereby approved. The Project Manager is hereby directed to post Addendum #1 in a relevant contractor plan room service with statewide circulation and a relevant construction lead generating service with statewide circulation.

Section 4. That the amount of the bid security to accompany each bid shall be in an amount which shall conform to the provisions of the notice to bidders approved as a part of the specifications.

Section 5. That the actions of the Project Manager in posting a Notice to Bidders once in a relevant contractor plan room service with statewide circulation and a relevant construction lead generating service with statewide circulation and on an internet site sponsored by either the County or a statewide association that represents the County, are hereby ratified, confirmed, and approved.

Section 6. That the actions of the Project Manager in setting a date for the receipt of bids before 2:00 P.M. on May 21, 2024 are hereby ratified, confirmed, and approved. The bids are to be filed prior to 2:00 P.M., on such date.

Section 7. That the Board of Supervisors hereby delegates to the County Auditor or designee the duty of receiving, opening and tabulating bids for construction of the Project. Bids shall be received and opened as provided in the public notice and the results of the bids shall be considered at the meeting of this Board on May 28, 2024, at 10:00 A.M.

Section 8. That the County Auditor be and is hereby directed to publish notice of hearing once in a legal newspaper, printed wholly in the English language, published at least once weekly and having general circulation in this County. Publication shall be not less than four clear days nor more than twenty days prior to the date hereinafter fixed as the date for a public hearing on the plans, specifications, form of contract and estimate of costs for the project, the hearing to be at 10:00 A.M. on May 21, 2024.

ADOPTED THIS 30th DAY OF April, 2024

By: Pocahontas County Board of Supervisors

/s/ Kyle Smith, Chairman, /s/ Jeffrey K. Ives, /s/ Louis Stauter, /s/ Clarence Siepker, /s/ Brent Aden

ATTEST: /s/ Laura Erickson, Deputy County Auditor

Motion by Aden, seconded by Stauter, to authorize the Chairman to sign the Service Agreement with MIDAS for development of a Comprehensive Plan. Ayes all, motion carried.

Motion by Stauter, seconded by Aden, to approve the claims from Calhoun Co. Drainage Department for Watchman Services: Jt. DD 1-54, \$300.00; Jt. DD 1-54 Main A Br. 1, \$300.00; Jt. DD 35-37, \$300.00; and Jt. DD 40-79, \$300.00. Ayes all, motion carried.

Motion by Stauter, seconded by Ives, to approve the claim from Schoon Excavating for repairs to Jt. DD 77 Br. 20 Tile for \$387.54. Ayes all, motion carried.

Motion by Aden, seconded by Ives, to approve Jt. DD 63 MOD claim from Bolton & Menk for professional services for \$1,501.00. Ayes all, motion carried.

Motion by Siepker, seconded by Ives, to acknowledge receipt of Manure Management Plans: (1) Krischel LLC – ID# 62806 located in the NW NE, Section 2, Powhatan Township with David Krischel as owner & contact person; and (2) Dirks – ID# 64551 located in the SE SE, Section 30, Grant Township with Marvin Dirks, Jr. as owner & contact person. Ayes all, motion carried.

Weekly meetings: Ives-Level B Road and Drainage concerns; Stauter-Drainage concerns; Smith-Jail and Drainage concerns; Siepker-Upper Des Moines, Trails meeting and Rolling Hills; and Aden-Solid Waste Business.

There being no further business, a motion was made by Stauter, seconded by Aden, to declare the meeting adjourned. Ayes all, motion carried.

Kyle Smith, Chairman

Laura Erickson, Deputy County Auditor