

Supervisors Room, Courthouse
Pocahontas, Iowa
March 26, 2024

The Board of Supervisors of Pocahontas County, Iowa, met for a regular session pursuant to adjournment. Members present: Chairman, Kyle Smith; Supervisors, Jeff Ives, Louis Stauter, Clarence Siepker, Brent Aden; and Auditor, Kelly Jepsen. Telephonically: Reporter, Erin Sommers.

Motion by Siepker, seconded by Aden, to approve the minutes from March 19, 2024 as presented. Ayes all, motion carried.

Motion by Stauter, seconded by Ives, to approve the agenda as posted. Ayes all, motion carried.

Motion by Ives, seconded by Aden, to authorize the Chairman to sign the final voucher for C-15/C-56 Overlay, Project #FM-C076(64)-55-76. Ayes all, motion carried.

County Engineer, Jack Moellering, and Tate Schmeling, Asst. County Engineer, presented a resolution to revise the Iowa DOT Five Year Program. Following discussion, it was moved by Stauter, seconded by Ives, to approve the resolution. The Chairman called the question with the following recorded vote: Ayes – Ives, Stauter, Smith, Siepker, Aden; Nays – none. Whereby the resolution is duly adopted to-wit:

RESOLUTION – 2024– 03 #12
2024 County Five Year Program, Pocahontas County Secondary Roads

Unforeseen circumstances have arisen since adoption of the approved Secondary Road Five Year Program and previous revisions, requiring changes to the sequence, funding, and timing of the proposed work plan.

The Board of Supervisors of Pocahontas County, Iowa, in accordance with Iowa Code section 309.22, initiates and recommends modification of the following project(s) in the accomplishment year (State Fiscal Year 2024), for approval by the Iowa Department of Transportation (Iowa DOT), per Iowa Code 309.23 and Iowa DOT Instructional Memorandum 2.050.

The following projects shall be MODIFIED as follows:

Project Number Name Project ID	Project Location Description of Work	AADT Length Bridge ID	Type of Work Fund	Modifications	Total
BROS-C076(75)--8J-76 Sherman 23/24 53037	On 210TH AVE, Over LIZARD CK DD #53, S23 T92 R33	41 0.000 miles 279621	332 Box Culverts FA	added 30,000 FA dollars to 2024	\$483,000
BROS-C076(76)--8J-76 Sherman 24/25 52429	On 500TH ST, Over LIZARD CREEK, S25 T92 R33	29 0.000 miles 279630	332 Box Culverts FA	added 145,000 FA dollars to 2024	\$598,000
STP-S-C076(74)--5E-76 C-49 CIR and Overlay, Hwy 4 west 37777	On C-49 (570th Street), from 100th Avenue E 12 miles to Hwy 4 (220th Avenue) 4" CIR and 3" HMA Overlay	5 9.000 miles	1509 Pavement Rehab FA	Project Location updated	\$2,277,044

Fund	Accomplishment Year		
	Previous Amount	New Amount	Net Change
Local	\$55,000	\$55,000	\$0
Farm-to-Market	\$2,274,044	\$2,274,044	\$0
Special	\$0	\$0	\$0
SWAP	\$0	\$0	\$0
Federal Aid	\$3,350,000	\$3,525,000	\$175,000
Totals	\$5,679,044	\$5,854,044	\$175,000

Approved this 26th day of March, 2024

By: Pocahontas County Board of Supervisors

/s/ Kyle Smith, Chairman, /s/Jeffrey K. Ives, /s/Louis Stauter, /s/Clarence Siepker, /s/ Brent Aden

ATTEST: /s/Kelly Jepsen, County Auditor

Motion by Stauter, seconded by Siepker, to approve the Pocahontas County Engineer/Secondary Roads' Part Time/Seasonal Employee Policy. Ayes all, motion carried.

Motion by Stauter, seconded by Aden, to authorize Secondary Roads to start their 4-10 hour day schedule on April 8th providing the weather cooperates. Ayes all, motion carried.

Motion by Aden, seconded by Siepker, to approve a pay increase for Ashley Aschenbrenner, FT Dispatcher, as she has reached 18-months of employment in the Sheriff's Department. Ayes all, motion carried. On April 3, 2024, Aschenbrenner's rate of pay will change to \$20.57/hr., as per union contract.

Motion by Stauter, seconded by Aden, to table discussion on pay increase for PT Jailer. Ayes all, motion carried.

Pursuant to Iowa Code section 427.1(22), a motion was made by Stauter, seconded by Aden, to approve the 2024 Natural Conservation and Wildlife Acres property tax exemption applications, deletions, and changes recommended by the Soil & Water Commission and authorize the Chairman to sign the denial letters. Ayes all, motion carried. Assessor, Kalista Wagner, was present to answer questions.

Motion by Stauter, seconded by Aden, to table signing the engagement letter with Piper Sandler & Co. until the County Attorney reviews. Ayes all, motion carried.

Motion by Ives, seconded by Siepker, to adopt the following resolution. The Chairman called the question with the following recorded votes: Ayes: Ives, Stauter, Smith, Aden, Siepker. Nays: none. Whereby the Chairman declared the resolution duly adopted to-wit:

RESOLUTION – 2024– 03- #13

RESOLUTION AUTHORIZING THE ISSUANCE OF \$8,500,000 GENERAL OBLIGATION CAPITAL LOAN NOTES, SERIES 2024, AND LEVYING A TAX FOR THE PAYMENT THEREOF

WHEREAS, Pocahontas County, State of Iowa ("Issuer"), is a political subdivision, organized and existing under the Constitution and laws of the State of Iowa, and is not affected by any special legislation; and

WHEREAS, the Issuer is in need of funds to pay costs of designing, constructing, equipping and furnishing a new Pocahontas County Law Enforcement Center including all related site improvements (the "Project"), and it is deemed necessary and advisable that General Obligation Capital Loan Notes, Series 2024, in the amount of \$8,500,000 be issued; and

WHEREAS, the Board of Supervisors has taken such acts as are necessary to authorize issuance of the Notes.

NOW, THEREFORE, IT IS RESOLVED BY THE BOARD OF SUPERVISORS OF POCAHONTAS COUNTY, STATE OF IOWA:

Section 1. Authorization of the Issuance. General Obligation Capital Loan Notes, Series 2024, in the amount of \$8,500,000 shall be issued pursuant to the provisions of Iowa Code Sections 331.402 and 331.442 for the purposes covered by the election.

Section 2. Levy of Annual Tax. For the purpose of providing funds to pay the principal and interest as required under Chapter 76, there is levied for each future year the following direct annual tax upon all the taxable property in Pocahontas County, State of Iowa, to wit:

AMOUNT	FISCAL YEAR (JULY 1 TO JUNE 30) YEAR OF COLLECTION
\$650,000	2024/2025
\$672,072	2025/2026
\$669,240	2026/2027
\$671,370	2027/2028
\$668,260	2028/2029
\$669,735	2029/2030
\$670,675	2030/2031
\$670,929	2031/2032
\$670,369	2032/2033
\$668,769	2033/2034
\$671,225	2034/2035
\$672,325	2035/2036
\$672,350	2036/2037
\$670,937	2037/2038
\$672,834	2038/2039
\$668,117	2039/2040
\$672,254	2040/2041
\$669,759	2041/2042
\$670,784	2042/2043

Principal and interest coming due at any time when the proceeds of the tax on hand are insufficient to pay the amount due shall be promptly paid when due from current funds available for that purpose and reimbursement must be made.

Section 3. Amendment of Levy of Annual Tax. Based upon the terms of the future sale of the Notes to be issued, this Board will file an amendment to this Resolution ("Amended Resolution") with the County Auditor.

Section 4. Filing. A certified copy of this Resolution shall be filed with the County Auditor of County of Pocahontas, State of Iowa, who shall, pursuant to Iowa Code Section 76.2, levy, assess and collect the tax in the same manner as other taxes and, when collected, these taxes shall be used only for the purpose of paying principal and interest on the Notes.

Passed and Approved this 26th day of March, 2024

By: Pocahontas County Board of Supervisors

/s/ Kyle Smith, Chairman, /s/Jeffrey K. Ives, /s/Louis Stauter, /s/Clarence Siepker, /s/ Brent Aden

ATTEST: /s/Kelly Jepsen, County Auditor

Motion by Ives, seconded by Siepker, to authorize repairs to the third floor Conference Room. Ayes all, motion carried. Auditor Jepsen was advised to get bids on labor.

Motion by Aden, seconded by Stauter, to set a public hearing for FY24 budget amendment on Tuesday, April 23, 2024 at 10:00 a.m., in the Board Room in the Courthouse. Ayes all, motion carried.

Motion by Aden, seconded by Ives, to acknowledge receipt of Manure Management Plan: (1) PI-258-ID# 65208 located in the NE, NE, NW, Section 19, Grant Township with Prestage Farms of Iowa LLC as owner & Prestage Farms as contact. Ayes all, motion carried.

Motion by Siepker, seconded by Stauter, to approve the claims as reviewed by the Board, including ACH payments, except Claim #1822. Ayes all, motion carried. The following claims were audited and allowed:

Alliant Energy	Utilities	273.48	1
Amazon	Supplies	608.61	5
Arnold Motor	Parts	79.96	1
L Bailey	Expenses	63.18	1
Basepoint	Service	597.90	1
Bauer Built	Tires/Parts	435.46	1
N Birkey	Mileage	484.38	1
B H Energy	Natural Gas	1309.38	4
W Bowden	Well Plug	500.00	1
Calhoun Co PH	Services	724.35	1
Campbell Supply	Parts	210.11	1
CID	Supplies	2495.00	1
Charm-Tex	Supplies	239.68	1
Christensen Bros Inc	Construction	42884.30	1
Jodi M Clausen	Mileage	19.89	1
CLIA	Certificate Fee	248.00	1
Corn Belt Power	Tower Rental	714.00	1
Dist III Treas	Registration	100.00	1
Doolittle Oil	Supplies	257.40	1
Electronic Special	Supplies	859.60	1

Farm & Home	Supplies	113.66	1
City-Fonda	Utilities	3000.00	1
Foundation An	Service	995.50	1
Fratzke & Jensen	Service	500.00	1
Gordon Flesch	Lease	333.10	1
S Henderson	Postage	9.50	1
B Hetrick	Mileage	202.41	1
M Hoyt	Expenses	375.31	1
Humb Co Auditor	Services	3540.00	1
Humboldt Co Sheriff	Service	1892.00	2
HyVee AR	Jail Meds	126.47	1
IA Med Ex	Autopsy	2079.05	1
IA Prison Ind	Materials	2392.94	1
ICAA	Dues	336.00	1
IACCS	Training	40.00	1
IA Lakes Elec	Electricity	215.00	3
ISAC	Training	210.00	1
ISACA	Training	300.00	1
Jack's Uniform	Uniform	433.69	2
K Jepsen	Expenses	530.92	3
A Johnson	Expenses	453.45	1
Johnston Auto	Supplies	15.98	1
Laurens Plumbing	Supplies	2660.00	1
Lifeline	Lifeline	372.53	1
Machine Shop	Supplies	668.16	2
Mail Services	Service	286.53	1
McKesson	Supplies	205.54	1
Metal Culverts	Parts	109588.80	1
Microdynamics	Engineering Equipment	1211.00	1
MidAm Energy	Electricity	103.81	1
R Moore	Mileage	140.99	1
Motorola	Service	640.00	1
Netsmart	Service	1682.00	1
NW IA YES	Service	12046.16	1
OBrien Co Sheriff	Service	869.60	2
PA CO Sheriff	Service	280.00	1
Palo Alto Co Auditor	Expenses	118.84	2
P As T	Training	440.00	1
J Paulsen	Uniform	42.84	1
Heather M Peters	Postage	17.55	1
Po Co Home Care	Aides	6601.50	3
PO CO IT Dept	Copier	131.10	3
Postmaster	Postage	236.00	2
Poca St Bank	Rent	400.00	1
Poca Comm Hospital	Service	2781.36	2
PCAI	Training	300.00	1
Record Dem	Minutes	280.84	1
Record Dem	Notice	67.32	1
Rehab Visions	Service	819.69	1
B Reis	Expenses	179.20	2
Rinker	Materials	12817.92	1
E Ahlrichs	Mileage	337.55	1
City-Rolfe	Utilities	3000.00	1
C Schachtner	Mileage	22.23	1
Seiler Appl	Service	2290.00	1
C Siepker	Expenses	1129.80	1
A Stern-Domek	Mileage	208.26	1
S Stumpf	Mileage	15.21	1
Ten Pt Const	Maintenance	2660.00	1
Thrifty White	Jail Meds	9.38	1
UnityPoint Occ Health	Service	50.00	1
US Cellular	Phone	56.96	1
K Vadar	Mileage	363.25	1
Verizon	Phones	526.61	4
Webster Co Sheriff	Service	59.76	1
Western Ins	Ins/Bond Ser	231.00	1
Windstream	Line Chg	96.10	1
P Zaugg	Mileage	18.72	1
Ziegler	Parts	154.19	1
Grand Total		238417.96	

Weekly meetings: Ives-Solid Waste meeting and driveway concerns; Stauter-YES Center and jail meeting; Smith-Meeting on bonding and jail meeting; Siepker-DCAT; and Aden-Solid Waste meeting and Economic Development meeting.

Supervisor Smith advised that the drawings for the new jail will be completed by April 19th and will be presented to the Board around that same time frame. There will be a pre-bid construction meeting for any contractors that would like to bid on the project on May 7th at 1:00 p.m. at the Courthouse and then the bid letting for the new jail will be on May 21st at 2:00 p.m.

Auditor Jepsen presented changes to the Sheriff's budget and the total expenses and revenues for the FY25 budget. The budget has now been proposed to the Department of Management.

Motion by Stauter, seconded by Siepker, to adjourn the meeting.

Kyle Smith, Chairman

Kelly Jepsen, County Auditor