

Supervisors Room, Courthouse  
Pocahontas, Iowa  
February 27, 2024

The Board of Supervisors of Pocahontas County, Iowa, met for a regular session pursuant to adjournment. Members present: Chairman, Kyle Smith; Supervisors, Jeff Ives, Louis Stauter, Brent Aden; and Auditor, Kelly Jepsen. Others present: Reporter, Erin Sommers. Supervisor Siepker participated telephonically.

Motion by Sipeker, seconded by Stauter, to approve the minutes from February 13, 2024 and February 20, 2024 as presented. Ayes all, motion carried.

Motion by Ives, seconded by Aden, to approve the agenda as posted. Ayes all, motion carried.

Motion by Aden, seconded by Stauter, to approve a utility permit allowing Corn Belt Power to do overhead construction across organized drainage district lands. Ayes all, motion carried. Scope of work: Two miles of new overhead transmission line between Sections 8 & 9 and Sections 9 & 16 of Lincoln Township.

Jack Moellering, County Engineer, and Tate Schmeling, Assistant County Engineer, discussed static issues with their radios. Moellering is estimating the cost of 70 new radios at \$150,000.00. The Board requested they speak with Russ Jergens, EMA Director, to investigate all their options.

Motion by Stauter, seconded by Aden, to acknowledge Tyler Behrendsen's resignation as a full-time Deputy Sheriff and table Behrendsen's request to stay on as a part-time Deputy until a later date. Ayes all, motion carried. Behrendsen's last day as a full-time Deputy will be March 19, 2024.

Motion by Stauter, seconded by Aden, to approve a pay increase for Samantha Trenary, FT Dispatcher, as she has reached 12-months of employment in the Sheriff's Department. Ayes all, motion carried. On February 27, 2024, Trenary's rate of pay will change to \$20.26/hr., plus shift differential, as per union contract.

Motion by Ives, seconded by Stauter, to adopt the following resolution. The Chairman called the question with the following recorded votes: Ayes: Ives, Stauter, Smith, Aden, Siepker. Nays: none. Whereby the Chairman declared the resolution duly adopted to-wit:

**Resolution– 2024-02-#9**

**A Resolution Authorizing the Pocahontas County Treasurer to Pay Benefits, Inc Prior to Weekly Regular Board Meetings.**

**WHEREAS**, the Pocahontas County Board of Supervisors need the Pocahontas County Treasurer pay Benefits, Inc. via ACH payment weekly; and

**WHEREAS**, the Treasurer requires the authorization from the Pocahontas County Board of Supervisors to authorize Benefits, Inc. be paid via ACH weekly; and

**WHEREAS**, the Pocahontas County Board of Supervisors authorized the Pocahontas County Treasurer to initiate payments electronically on a weekly basis.

**NOW THEREFORE, BE IT RESOVLED**, by the Pocahontas County Board of Supervisors:

The Board of Supervisors hereby establishes the following policy authorizing the Pocahontas County Treasurer to pay Benefits, Inc claims listed below prior to regular Board meetings:

- Self-Funding Claims
- Flex Benefits

Benefits, Inc will submit an invoice on Mondays for Flex Benefits, to be paid by the County Treasurer on Tuesdays by ACH. Benefits, Inc will submit an invoice on Thursdays for Self-Funding claims, to be paid by the County Treasurer on Fridays by ACH.

Adopted and approved this 27th day of February, 2024

By: Pocahontas County Board of Supervisors

/s/ Kyle Smith, Chairman, /s/Jeffrey K. Ives, /s/Louis Stauter, /s/Clarence Siepker, /s/ Brent Aden

ATTEST: /s/Kelly Jepsen, County Auditor

Motion by Stauter, seconded by Aden, to adopt the following resolution. The Chairman called the question with the following recorded votes: Ayes: Ives, Stauter, Smith, Aden, Siepker. Nays: none. Whereby the Chairman declared the resolution duly adopted to-wit:

**Resolution– 2024-02-#10**  
**Canceling Outstanding Checks**

**WHEREAS**, Iowa Code Section 331.554(7) provides that if a warrant outstanding for more than one year shall be canceled by the auditor and the amount of the warrant shall be credited to the fund upon which the warrant was drawn. A person may file a claim with the auditor for the amount of the canceled warrant within one year of the date of the cancellation, and upon showing of proper proof that the claim is true and unpaid, the auditor shall issue a warrant drawn upon the fund from which the original canceled warrant was drawn. This subsection does not apply to warrants issued upon drainage or levee district funds or any funds upon which the county treasurer has issued a warrant order or stamped a warrant for want of funds.

The following checks from the General Basic Service Fund have been outstanding for more than one year:

- Disbursement #266598, Audit #241279, Issued 10/26/2021, \$45.31 to Molly Montag
- Disbursement #267733, Audit #241961, Issued 12/14/2021, \$93.23 to Rayne Dull
- Disbursement #268126, Audit #242262, Issued 12/28/2021, \$75.00 to US Fish & Wildlife Service
- Disbursement #275358, Audit #246641, Issued 12/13/2022, \$8.78 to Stephanie Burdick
- Disbursement #273212, Audit #245367, Issued 9/13/2022, \$477.00 to AMCS Group Inc

**THEREFORE BE IT RESOLVED** by the Pocahontas County Board of Supervisors that the checks mentioned above should be canceled and the original fund credited.

Adopted and approved this 27th day of February, 2024

By: Pocahontas County Board of Supervisors

/s/ Kyle Smith, Chairman, /s/ Jeffrey K. Ives, /s/ Louis Stauter, /s/ Clarence Siepker, /s/ Brent Aden

ATTEST: /s/ Kelly Jepsen, County Auditor

Motion by Stauter, seconded by Aden, to adopt by resolution a 3.92% as the wage increase for all elected officials for FY25 and a \$1,000 stipend for the Supervisor-Chairman. The Chairman called the question with the following recorded votes: Ayes: Ives. Nays: Stauter, Smith, Aden, Siepker. Resolution failed.

Motion by Stauter, seconded by Aden, to adopt by resolution a 0% wage increase for the Board of Supervisors and a 3.92% for the remainder of the elected officials for FY25 and a \$1,000 stipend for the Supervisor-Chairman. The Chairman called the question with the following recorded votes: Ayes: Ives, Stauter, Smith, Aden, Siepker. Nays: none. Whereby the Chairman declared the resolution duly adopted to-wit:

**RESOLUTION – 2024– 02 #11  
County Compensation Board Salary Recommendation**

**WHEREAS**, the Pocahontas County Compensation Board meets annually to recommend a compensation schedule for elected officials for the fiscal year immediately following, in accordance with Iowa Code Chapters 331.905 and 331.907, and

**WHEREAS**, the Pocahontas County Compensation Board met on December 19, 2023 and made the following salary recommendations for the following elected officials for the fiscal year beginning July 1, 2024:

<u>Elected Official</u>	<u>Current Salary</u>	<u>Proposed % Increase</u>	<u>Recommended Salary</u>
Auditor	\$ 73,414.10	6.32%	\$ 78,053.87
County Attorney	\$ 106,641.92	6.32%	\$ 113,381.69
Recorder	\$ 73,414.10	6.32%	\$ 78,053.87
Sheriff	\$ 102,357.20	6.32%	\$ 108,826.18
Supervisors	\$ 35,319.73	6.32%	\$ 37,551.94
Treasurer	\$ 73,414.10	6.32%	\$ 78,053.87
Supervisors Chairman	\$ 36,319.73	\$1,000 Stipend	\$ 38,551.94

**THEREFORE, BE IT RESOLVED** that the Pocahontas County Board of Supervisors approves the following salary adjustments for the following elected officials for the fiscal year beginning July 1, 2024:

<u>Elected Official</u>	<u>Current Salary</u>	<u>Proposed % Increase</u>	<u>Recommended Salary</u>
Auditor	\$ 73,414.10	3.92%	\$ 76,291.93
County Attorney	\$ 106,641.92	3.92%	\$ 110,822.28
Recorder	\$ 73,414.10	3.92%	\$ 76,291.93
Sheriff	\$ 102,357.20	3.92%	\$ 106,369.60
Supervisors	\$ 35,319.73	0.00%	\$ 35,319.73
Treasurer	\$ 73,414.10	3.92%	\$ 76,291.93
Supervisors Chairman	\$ 36,319.73	\$1,000 Stipend	\$ 36,319.73

Adopted and approved this 27th day of February, 2024

By: Pocahontas County Board of Supervisors

/s/ Kyle Smith, Chairman, /s/ Jeffrey K. Ives, /s/ Louis Stauter, /s/ Clarence Siepker, /s/ Brent Aden

ATTEST: /s/ Kelly Jepsen, County Auditor

Motion by Stauter, seconded by Aden, to table the request for payment for new LEC until more information is available. Ayes all, motion carried.

Motion by Aden, seconded by Siepker, to acknowledge receipt of Manure Management Plans: (1) PI-328 – ID#65793 located in the NW NE, Section 20, Bellville Township with Prestage Farms of Iowa LLC as owner & Prestage Farms as contact; (2) PI-257 – ID#65156 located in the NE NW, Section 6, Grant Township with Prestage Farms of Iowa LLC as owner & Dennis Benning as contact person; and (3) Brian Kinkade – ID# 65166 located in the NE NE, Section 32, Marshall Township with Brian Kinkade as owner & contact person. Ayes all, motion carried.

Motion by Ives, seconded by Aden, to approve the claims as reviewed by the Board, including ACH payments. Ayes all, motion carried. The following claims were audited and allowed:

Alliant Energy	Utilities	317.61	1
Amazon	Supplies	1963.98	14
Client	Mileage	63.18	1
N Birkey	Mileage	506.61	1
B H Energy	Natural Gas	1524.10	3
Bolton & Menk	Engineering Services	6738.50	1
BV Co Journal	Minutes	845.29	1
Calhoun Co PH	Services	187.55	1
Campbell Supply	Materials	214.98	1
Christensen Bros Inc	Construction	72325.00	1
City-Pocahontas	Utilities	24.19	1
Po Co Sec Rd	Fuel	2571.35	1
O Cressler	Expenses	232.60	2
Dell	Supplies	69.62	1
Dist 3 Recorder Assoc	Dues	100.00	1
Doolittle Oil	Supplies	296.00	1
Farm & Home	Supplies	536.24	1
Foundation An	Service	246.75	1
GFC Leasing	Lease	1124.82	1
Gordon Flesch	Lease	357.61	1
S Henderson	Expenses	17.34	1
B Hinners	Postage	44.06	1
B Hetrick	Mileage	239.27	1
Melissa E Hoyt	Expenses	257.63	1
Humboldt Co Sheriff	Service	2280.00	1
HyVee AR	Jail Meds	426.86	1
IADPS	Service	1533.00	1
IDLS	Boiler Inspect	40.00	1
IA Prison Ind	Signs	1027.50	1
IA Workforce	Unemployment	407.14	1
IACCS	Training	45.00	1
IEMA	Dues	225.00	1
Iowa Emergency Management Asso	Training	155.00	1
IA Lakes Elec	Electricity	410.00	3
ISAC	Payroll	2938.50	2
ITsavy LLC	Renewal	4449.69	2
Jacks OK Tire	Tires/Parts	529.80	1
David A Kraft	Mileage	9.95	1
Language Link Accounts Payable	Service	7.93	1
Laurens Sun	Minutes	1230.80	1
Philips Lifeline	Lifeline	372.53	1
McKesson	Supplies	82.07	1
Menards	Supplies	462.37	1
MidAm Energy	Service	132.04	1
Murphys Flooring	Flooring	16694.85	1
Comm First	Parts	98.70	1
Comm First	Service	20.65	1
Norsolv	Supplies	277.95	1
NW IA YES	Service	12541.59	1
OBrien Co Sheriff	Board	320.00	1
Office Elements	Supplies	432.36	2
P&R Entry Doors	Door/Repairs	307.00	1
Palmer Mutual	Line Chg	164.96	1
Pilot Rock Signs	Signs	990.00	1
Po Co Home Care	Aides	11115.50	2
Po Co Solid Waste	Waste	100.00	2
Poca Co Treas	Reimb	554.06	1
PO CO IT Dept	Copiers	30.55	1
PO CO IT Dept	Phone Fiber	94.12	2
Pocahontas County	Health Ins	979.50	1
Poca Comm Hospital	Service	13476.12	3
Poky Equip	Supplies	28.71	1
Poky Healthcare	Dues	2500.00	1
Pro Co-Op	Fuel	84.27	1
Ray's Plumbing	Service	80.00	1
Record Dem	Ads	915.00	1
Record Dem	Minutes	1224.68	1
Rehab Visions	Service	321.05	1
Reserve Acct	Postage	12000.00	3
Richardson's Serv	Service	91.37	1
E Ahlrichs	Mileage	495.50	1
Tate M Schmeling	Reimbursement	40.00	1
Secure Shred	Service	148.00	1
Seiler Appl	Service	6.50	1
Shield Tech	Software	225.00	1
Sigmeth Roberts Law	Service	1935.34	1
A Stern-Domek	Mileage	394.29	1
US Cellular	Phone	56.61	1
K Vadar	Mileage	285.48	1
Verizon	Engineering Services	240.06	1
Verizon	Phones	829.87	3
Vircom	Renewal	3402.00	1
Webster Co Sheriff	Service	36.00	1
Windstream	Line Chg	360.37	2
Woodley Ins	Insurance	50099.00	6
Woodley Ins	Insurance Premium	33537.00	1
Benefits, Inc.	Flex	1193.59	3
Benefits, Inc.	Self-Funding	4596.71	2
Grand Total		282965.78	

Weekly meetings: All Supervisors participated in FY25 budget meeting. Additionally, Ives-Care center meeting; Stauter-Nothing; Smith-Care center and jail meeting; Siepker-Nothing; and Aden-Nothing.

There being no further business, the Chairman declared the meeting adjourned.

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February 27, 2024

At 11:15 a.m., the Board of Supervisors of Pocahontas County, Iowa, held a workshop to discuss the FY25 County Budget.

Members present: Chairman, Kyle Smith; Supervisors, Jeff Ives, Louis Stauter, Brent Aden; and Auditor, Kelly Jepsen. Others present: Supervisor Siepker participated telephonically.

Department's budget requests were reviewed and it was determined to decrease the Sheriff's budget request by \$150,000.00. Jepsen will add the discussed wages to the Sheriff's budget then send budget to the Sheriff with instructions to decrease budget request by \$150,000.00. Next budget workshop will be Tuesday, March 5, 2024.

Workshop ended at 12:45 p.m.

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Kyle Smith, Chairman

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Kelly Jepsen, Auditor