

Supervisors Room, Courthouse  
Pocahontas, Iowa  
January 9, 2024

The Board of Supervisors of Pocahontas County, Iowa, met for a regular session pursuant to adjournment. Members present: Chairman, Kyle Smith; Supervisors, Jeff Ives, Louis Stauter, Clarence Siepker, Brent Aden; and Auditor, Kelly Jepsen. Others present telephonically: Reporter, Erin Sommers.

Motion by Siepker, seconded by Aden, to approve the minutes from January 2, 2024 as presented. Ayes all, motion carried.

Motion by Stauter, seconded by Ives, to approve the agenda with striking meeting with librarians and insurance agents. Ayes all, motion carried.

The Board reviewed the Recorder's, Auditor's, and Sheriff's Quarterly Reports and the Recorder's December Report of Fees Collected. Motion was made by Aden, seconded by Stauter, to approve said reports. Ayes all, motion carried.

Motion by Stauter, seconded by Siepker, to approve Terry Gunnarson's claim for repairs in Tri Jt. DD 73 for \$895.50. Ayes all, motion carried. Repairs took place in the SW Quarter of Section 33, Booth Township, Palo Alto County.

Motion by Siepker, seconded by Aden, to approve Hudson Law Firm's claim for professional services on Jt. DD 63 for \$75.00. Ayes all, motion carried.

Motion by Ives, seconded by Stauter, to approve Bolton & Menk's claim for professional services on Jt. DD 63 for \$3,885.00. Ayes all, motion carried.

The Pocahontas Chamber of Commerce requested use of the Courthouse lawn or the lot where the jail will be built for inflatables during Heritage Days. After discussion, a motion was made by Siepker, seconded by Stauter, to approve the Chamber's request, location is pending the progress of construction. Ayes all, motion carried.

Supervisor Smith advised that Four Way Contracting is requesting payment for roofing the walkway and garage at the Courthouse prior to giving the warranty. Smith has prior experience with the company and has no concern with not getting the warranty. Motion by Stauter, seconded by Aden, to authorize payment for said work. Ayes all, motion carried.

Motion by Siepker, seconded by Ives, to approve payment to Auditor, Kelly Jepsen, to prepare the FY 2024-2025 budget for \$5,000.00. After a long discussion on the responsibility of the budget, the Chairman called for a vote. Ayes-Ives, Siepker, Aden; Nays-Stauter, Smith. Motion carried.

Jack Moellering, County Engineer, presented two letters. One letter was from the Calhoun County Engineer agreeing to be the construction engineer responsible for administering the South 34 Lizard Bridge project. If Pocahontas County is agreeable, the Chairman would need to sign and a copy be sent to the DOT. The second letter is to the DOT, who had requested a letter from the County advising of the County's current and future federal aid administration plans. After discussion, a motion was made by Aden, seconded by Siepker, to authorize the Chairman to sign both letters. Ayes all, motion carried.

Moellering advised that the new Assistant County Engineer, Tate Schmeling's start date was changed from from February 1<sup>st</sup> to February 5<sup>th</sup>. Motion by Aden, seconded by Stauter, to acknowledge the change in Schmeling's start date. Ayes all, motion carried.

The Chairman signed the Easement Purchase Agreement with Cynthia A. Eichelberger for the South 34 Lizard Bridge project. It had been inadvertently not signed when previously approved.

Moellering and the Board discussed the recent snow storm and the hours the plows are in operation. Secondary Roads has a policy that the plows run between the hours of 6:00 a.m. and 6:00 p.m., as it is not advised to have the operators run for more than 12 hours at a time. Moellering advised that he could shift the times but he would prefer not to do because it would still be dark out, making it more difficult to operate the plows.

Motion by Aden, seconded by Ives, to approve the claims as reviewed by the Board. Ayes all, motion carried. The following claims were audited and allowed:

A & M Laundry	Supplies	40.55	1
B Aden	Election	26.63	1
Alliant Energy	Utilities	244.19	1
Amazon	Supplies	296.49	3
G Atherton	Subsistence	131.33	1
Westin E Beneke	Mileage	102.43	1
Bennett Recycling	Services	33.00	1
Keane W Brown	Mileage	485.55	1
Calhoun Co PH	Services	206.50	1
Calhoun-Burns	Service	3099.00	1
Campbell Supply	Parts	20.71	1
CDW	Renewal	3813.55	1
CID	Supplies	136.00	1
City-Pocahontas	Utilities	4513.78	5
Clay County Treasurer Environm	Supplies	208.85	1
Control Solutions	Service	113.00	1
Des Moine Stamp	Supplies	71.00	1
Doolittle Oil	Supplies	637.94	1
Eichelberger, Cynthia A.	Easement	1620.36	1
Farm & Home	Supplies	1536.34	4
City-Fonda	Utilities	224.71	1
Force America	Parts	76.99	1
Foundation An	Service	758.25	1
James Frerk	Trapping	80.00	1
Galls	Uniform	8.10	1
GFC Leasing	Lease	1124.82	1
Gilmore City	RUT Transfer	1299.11	1

L Graves	Well Plug	500.00	1
Sharon K. Hanson Revo Trust Ro	Easement Liz 34	1044.28	1
City-Havelock	RUT Transfer	771.47	1
Dereck A Hebert	Expenses	124.29	1
James H Hodgell	Mileage	39.78	2
ICRA	Dues	250.00	1
IA Prison Ind	Signs	5858.20	1
IDNR Water	Well Permits	125.00	1
Iowa Dept of Transportation Ca	Materials	120.74	1
IA Lakes Elec	Area Lighting	446.00	1
ISAC	Equip	102.00	1
ISAC	Training	210.00	2
ISU Ext	Training	40.00	1
J Ives	Election	27.21	1
R Jergens	Expenses	828.37	1
Johnston Auto	Supplies	334.89	1
Juicebox	Hosting	230.00	1
Kakacek Lawn	Service	900.00	1
M Klocke	Mileage	44.46	2
M Klocke	Supplies	52.41	1
Brooke A Krips	Mileage	156.72	1
House of Print	Supplies	200.22	2
LMPC	Service	201.14	1
Luft & Son	Services	4530.00	1
Mail Services	Service	304.40	1
Mainstay	Service	237.00	1
Martin Marietta	Rock	93940.21	1
Meltdown Games	Grant	5000.00	1
Menards	Supplies	571.71	1
K Metzger	Mileage	349.77	1
MidAm Energy	Area Lighting	25.09	1
MidAm Energy	Electricity	139.00	1
Midwest Wheel	Supplies	1590.50	1
Motorola	Service	5780.00	2
MS & Sons Corp.	Services	54.56	1
Murphy Tractor	Parts	1895.68	1
NACVSO	Dues	50.00	1
Comm First	Service	29.15	1
Kayla M Nedved	Mileage	20.94	1
nels Pederson Const	Well Plug	500.00	1
S Nelson	Expense	158.69	1
Netsmart	Service	1741.40	1
Northern Safety Co Inc	Safety Supplies	50.51	1
NW Comm	Line Chg	298.44	2
Office Elements	Supplies	40.66	1
Overhead Door Company of Webst	Services	375.99	1
City-Palmer	RUT Transfer	2035.34	1
City-Palmer	Utilities	219.82	1
PJ Greufe	Service	2687.50	1
City-Plover	RUT Transfer	952.52	1
Po Co Home Care	Aides	5077.50	3
Po Co Solid Waste	Disposal Fees	16.00	1
PO CO Chamber	Service	175.00	1
PO CO IT Dept	Phone Fiber	265.68	2
Postmaster	Postage	205.80	2
Poca St Bank	Rent	400.00	1
Poca Comm Hospital	Medical	268.75	1
Poky Equip	Supplies	248.42	1
Poky Fiber	Service	886.99	3
Pro Co-Op	Fuel	21004.69	1
Record Dem	Ads	70.00	2
Record Dem	Publications	35.00	1
Rees Truck	Parts	1094.93	1
B Reis	Parts	19.38	1
Alexandria K Salsberry	Mileage	171.99	1
Schoon Excavating	Drainage	4406.52	1
SCI Comm	Service	438.33	1
Sector	Equip	1363.75	1
Seiler Appl	Service	1734.50	2
B Shelgren	Electricity	100.00	1
C Siepker	Election	30.72	1
Kyle C Smith	Election	13.17	1
Sports Rehab	Service	736.29	1
L Stauter	Election	35.99	1
L Stauter	Expenses	1538.08	1
Donald P Trexel	Mileage	25.74	2
UnityPoint Occ Health	Safety	35.00	1
City-Varina	RUT Transfer	361.67	1
Verizon	Phones	681.30	1
Wessels Oil Co Inc	Materials	1457.75	1
Wex Bank	Fuel	552.46	1
Woods	Supplies	20.91	1
Ziegler	Parts-Supplies	1013.01	1
Grand Total		201580.56	

Weekly meetings: Ives- North Central Region of Workforce Development business and met with the DOT; Stauter-Nothing; Smith-Two meetings with the DOT and jail meeting; Siepker-Rolling Hills and DOT meeting; and Aden-Two DOT meetings.

Motion by Stauter, seconded by Aden, to adjourn the meeting. Ayes all, motion carried.

Kyle Smith, Chairman

Kelly Jepsen, County Auditor