

POCAHONTAS COUNTY BOARD OF HEALTH  
REGULAR MEETING  
Pocahontas County Conservation Building  
December 22, 2021 3pm

Board Members present: Joe Kramer, Connie Harmon, Kyle Smith, Dr. Shane Kirkegaard, Donna Stall

Board Members absent: None

Staff Present: Anne Thompson, Administrator

Guests Present: None

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**1. CALL MEETING TO ORDER**

The meeting was called to order at 3:01pm by Joe Kramer, Chair.

Kyle Smith provided information and the application for BOH member appointments for the BOS organizational meeting on January 3, 2022.

There was discussion of the request for meeting between the BOS and BOH.

**2. APPROVAL OF AGENDA**

*Motion by Shane Kirkegaard to approve the agenda, seconded by Connie Harmon. Motion carried.*

**3. APPROVAL OF OCTOBER 6, 2021 MEETING MINUTES**

*Motion by Kyle Smith to approve the minutes, seconded by Connie Harmon. Motion carried.*

**4. ADMINISTRATOR'S PERFORMANCE REVIEW**

- Administrator's performance review - Thompson requested in writing for a closed session.  
Motion by Shane Kirkegaard to start a closed session at 3:42pm, seconded by Connie Harmon.  
Roll call vote – Shane Kirkegaard aye, Donna Stall aye, Kyle Smith aye, Connie Harmon aye and Joe Kramer aye. Motion carried. Motion by Connie Harmon to end the closed session at 4:03pm, seconded by Shane Kirkegaard. Roll call vote - Shane Kirkegaard aye, Donna Stall aye, Kyle Smith aye, Connie Harmon aye and Joe Kramer aye. Motion carried.

**5. OLD BUSINESS**

None

**6. NEW BUSINESS**

None

**7. PUBLIC COMMENTS**

None

**8. NEXT MEETING** – The next Board of Health meeting will be January 5, 2022, at 3pm at the Pocahontas County Conservation Building.

**9. ADJOURN** – Meeting adjourned at 4:16pm.