

POCAHONTAS COUNTY BOARD OF HEALTH  
REGULAR MEETING  
Pocahontas County Conservation Building  
November 10, 2021 3pm

Board Members present: Joe Kramer, Connie Harmon, Kyle Smith, Dr. Shane Kirkegaard

Board Members absent: Donna Stall

Staff Present: Anne Thompson, Administrator

Guests Present: None

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**1. CALL MEETING TO ORDER**

The meeting was called to order at 3:02pm by Joe Kramer, Chair.

**2. APPROVAL OF AGENDA**

*Motion by Connie Harmon to approve the agenda, seconded by Shane Kirkegaard. Motion carried.*

**3. APPROVAL OF OCTOBER 6, 2021 MEETING MINUTES**

*Motion by Kyle Smith to approve the minutes, seconded by Connie Harmon. Motion carried.*

**4. ENVIRONMENTAL HEALTH SPECIALIST'S REPORT**

Vento asked if there were any questions about his report that was emailed out ahead of the meeting. The well variance for Andrew Hopkins 46600 190<sup>th</sup> Ave Havelock was discussed. Motion by Shane Kirkegaard to approve the well variance, seconded by Connie Harmon. Motion carried.

**5. ADMINISTRATOR'S UPDATE – PUBLIC HEALTH AND HOME CARE**

Thompson presented her written report for Public Health and Home Care (attached).

- Administrator's performance review – Joe Kramer, Chair, needed clarification from the board members on the individual evaluations that were submitted after he compiled them all. He stated he would revise and distribute to the board members for their review. No closed session was requested.
- FY22 October claims – The FY22 October financials were not available from the auditor's office in time for review at this meeting. They will be reviewed at the next meeting. October 2021 claims paid were provided to the board for review.
- Review of DIA recertification survey that concluded 10/27/2021 – Thompson reviewed the Plan of Correction on the five deficiencies received. Anne submitted the POC to DIA for final approval.

**6. OLD BUSINESS**

None

**7. NEW BUSINESS**

None

**8. PUBLIC COMMENTS**

None

- 9. NEXT MEETING** – The next Board of Health meeting will be December 8, 2021 at 3pm for administrator's performance evaluation at the Pocahontas County Conservation Building. January 5, 2022 is tentatively planned for FY23 budget review.

- 10. ADJOURN** – Meeting adjourned at 4:15pm.