

POCAHONTAS COUNTY BOARD OF HEALTH
Pocahontas County Conservation Building
August 30, 2022 2:30pm

Board Members present: Kyle Smith, Kylie Maurer, Connie Schachtner, Selena Meacham

Board Members absent: Donna Stall

Present Telephonically: None

Staff Present: Jill Conlin, Interim Administrator, Kayla Nedved, Nate Vento, Brooke Krips, Kelly Metzger, Alex Salsberry.

Guests Present: None

1. Call Meeting to Order
 - a. The meeting was called to order at 2:31 pm by Kyle Smith.
2. Approval of Agenda
 - a. Motioned by Kylie Maurer, seconded by Selena Meacham, to approve the agenda. All ayes, motion carried.
3. Approval of Minutes from June 14, 2022.
 - a. Motioned by Selena Meacham, seconded by Kylie Maurer, to approve the minutes from the June 14, 2022 BOH meeting as presented. All ayes, motion carried.
4. Introduce PCHD staff
 - a. Jill Conlin introduced Brooke Krips, Alex Salsberry, and Kelly Metzger.
5. Environmental Health Specialist Report – Nate Vento
 - a. Nate Vento stated that since June he has had 5 septic systems installed from the Iowa Finance authority grant. He has had 15 total approved and expects there to be more. At the end of June, Diane Anderson and Jill Conlin talked about doing an ad for the Grants to Counties Well Testing. This ad started the 1st week of July and this will be the last week for it. This had a great turn out and Nate has been doing lots of water tests. Nate would like to advertise this every year, but would like to start earlier in the spring. Nate is also looking into getting an Ad for the Platt Books.
 - b. Nate went over the Tanning Facility Ordinance he has been working on. There are only 6 tanning facilities for Humboldt and Pocahontas County combined. BV and Clay County are willing to train Nate on these inspections.
6. Administrator's Report – Public Health and Home Care
 - a. Jill Conlin went over the Administrator's report touching base on Car Seat Safety week that is coming up in September.
 - b. Jill handed out the claims for June, July and August 2022 for the Board to look over.
7. Old Business
 - a. None

8. New Business

- a. Approve the charge for a flu vaccine
 - i. Motioned by Selena Meacham, seconded by Connie Schachtner to approve the charges for Flu Vaccine. Charges will be \$65 for Fluzone High Dose (65+) and \$30 for Fluarix (6months & older). All ayes, motioned carried.
- b. Discuss hiring for Family Foundations program
 - i. Jill Conlin discussed what the Family Foundations Program is and what the job would entail. Kyle Smith stated it would be a good idea to look into it and get a job description written up.
- c. Discussion on the combining of PCHD and PCHCAA
 - i. Jill Conlin went through what all needs to be done before both agencies can fully combine. July 1, 2023 is the date Jill and the Board would like to see the two agencies combine by.

9. Board Concerns/Comments

- a. Move future meetings to 1:00 pm per Donna Stall.
- b. Kyle Smith would like to ask the Board on when to change Jill Conlin's title from Interim to Administrator. Kyle will talk with Paul Greufe in HR and see what the next steps would be to do this.

10. Public Comments

- a. Brooke Krips asked Jill Conlin and the board about whether or not the nurses can discontinue covid screenings with patients and staff. After discussion, it was decided that the nurses no longer have to do the Covid Screenings on Netsmart. Report to the Administrator/Clinical Manager about symptoms and continue to wear masks in patient's homes.
- b. Brooke Krips – concerns about no Fluoride in the counties water. Cindy Partlow from Webster County has more information on that.

11. Next Meeting

- a. Next Meeting will be on Tuesday, October 4, 2022 at 1:00 pm.
- b. Discuss setting future meeting dates:
 - i. December 13, 2022 @ 1:00 pm

12. Adjourn

- a. Motioned by Kylie Maurer, seconded by Selena Meacham to adjourn meeting. All ayes, motion carried. Meeting was adjourned at 3:45 pm.