

POCAHONTAS COUNTY BOARD OF HEALTH  
Pocahontas County Conservation Building  
Tuesday, July 9, 2024 – 1:00pm

Board Members Present: Kylie Smith, Kylie Maurer, Polly Zaugg, Selena Meacham, Connie Schachtner

Board Members Absent: Donna Stall, Annette Devereaux

Staff Present: Jill Conlin, Administrator, Kayla Nedved, Shelly Schossow, Environmental Health Specialist.

Guests present: Cindy Partlow, Amber Cooke, Morgan Stuckey

1. Call Meeting to Order
  - a. The meeting was called to order at 1:00pm by Kyle Smith.
2. Approval of the Agenda
  - a. Motioned by Kylie Maurer, seconded by Polly Zaugg to approve the agenda with a change made to add in the acceptance of Karen Vader's notice of retirement. All ayes, motion carried.
3. Approval of minutes from May 14, 2024
  - a. Motioned by Connie Schachtner, seconded by Selena Meacham to approve the minutes from May 14, 2024. All ayes, motion carried.
4. I-Smile and I-smile Silver Annual Report – Cindy Partlow & Amber Cooke
  - a. Amber Cooke – Dental Hygienist with I-Smile Silver (Adults 21 & Older)
    - i. In Pocahontas County for FY23, they did 5 Oral Cancer screenings & 5 varnish applications at Arlington Place.
    - ii. Oral Health Data (Adults 21 & Older) – In Pocahontas County for FY23, according to Iowa Medicaid paid claims 25% of Adults (Pocahontas County Residents) are enrolled in Medicaid and the statewide average is 23%.
    - iii. Emergency Dental Visits – For 2023 there were 16 adults seen for dental related visits.
  - b. Cindy Partlow – I-Smile and serves the 0-21 population
    - i. Dental Audit: 2022-2023 School Year – 86.8% compliance rate which is above the state average 56.9%.
      1. Requires Urgent Dental care was at 4.8%, the state average is 2%.
    - ii. In 2023, 666 children 0-14 were enrolled in Medicaid, only 30% received a diagnostic dental service.
    - iii. In 2023, 121 children 0-2 enrolled in Medicaid, only 9% received a diagnostic dental service.

5. Senior Life Solutions Program – Morgan Stuckey
  - a. Senior Life Solutions is a department located at the Pocahontas Community Hospital. It is an Outpatient Group Therapy Program that helps meet the needs of older adults struggling with depression and anxiety often related to aging.
  
6. Introduce the new Environment Health Specialist – Shelly Schossow
  - a. Environmental Health Specialist Update/Report
  - b. Discuss 28E Agreement with Calhoun County
  - c. Discuss increasing Septic Permit Fees
    - i. Motioned by Selena Meacham, seconded by Kylie Maurer to increase the Septic Permit Fee from \$100 to \$150. All ayes, motion carried.
  
7. Administrator’s Report – Public Health & Home Care – Jill Conlin
  - a. Pocahontas County Healthcare Coalition will be having a Tabletop Exercise: Infectious Disease Surge on Tuesday, August 27<sup>th</sup> at the Pocahontas Community Hospital.
  - b. Review of financial information & claims
  
8. Old Business
  - a. Overview of the Administrator’s Performance Appraisal
  
9. New Business
  - a. Approval of New Agency Policies
    - i. Investigation of Complaints Policy/Investigation Form
    - ii. Wound Care Assessment Policy
      1. Motioned by Selena Meacham, seconded by Polly Zaugg to approve the Investigation of Complaints Policy/Investigation Form and Wound Care Assessment Policy. All ayes, motion carried.
  - b. Approval of Revisions to Table of Organization
    - i. Motion by Selena Meacham, seconded by Connie Schachtner to approve the revisions of the Table of Organization. All ayes, motion carried.
  - c. Approval to hire Home Care Aides
    - i. Karen Vader is planning to retire on October 31, 2024.
      1. Motioned by Selena Meacham, seconded by Kylie Maurer to approve Karen Vader’s resignation. All ayes, motion carried.
  - d. BOH Member Resignation
    - i. Motioned by Polly Zaugg, seconded by Connie Schachtner to approve Selena Meacham’s Resignation from the BOH. All ayes, motion carried.

- e. BOH Member Appointment
  - i. Motioned by Kylie Maurer, seconded by Connie Schachtner to approve to appoint Melissa Frazier to the BOH. All ayes, motion carried.

10. Board Concerns/Comments

- a. Kyle Smith – Sam Christians would like to have an in-service with the hospital nurses and public health so they know what services Public Health offers.

11. Public Comments

- a. None

12. Next Meeting: Tuesday, September 10, 2024 @ 1:00pm at the Pocahontas Court House Assembly Room.

13. Adjourn

- a. Motioned by Connie Schachtner, seconded by Polly Zaugg to Adjourn. All ayes, motion carried. Adjourned at 2:25pm