

MINUTES
Pocahontas County Board of Health
Wednesday, June 16, 2021
3pm

Present per phone or virtual WebEx meeting: Dr. Ted George, BOH member and Connie Harmon, BOH member.

Others present: Joe Kramer, BOH chair, Kyle Smith, BOH member and Donna Stall, BOH member, Anne Thompson, PCHD Administrator, Jill Conlin, Home Care Aide Agency Director and Polly Zaugg, Home Care Aide Agency Board Member.

Meeting called to order at 3:04pm by J.Kramer, chair.

Approval of the Agenda—Motion by C.Harmon, seconded by D.Stall. Ayes all, motion carried.

Approval of the meeting minutes from May 19, 2021. Motion by C.Harmon, seconded by D.Stall. Ayes all, motion carried.

Cindy Partlow, I-Smile Coordinator and Amber Cooke, I-Smile Silver Coordinator from Webster County Public Health Department presented their annual report.

Anne Thompson, Administrator, presented the Environmental Health activity report. The BOH requested that the Humboldt County billed fees information be included in future reports.

There was a carryover discussion regarding the possibility of the addition of the HCAA staff. Kyle will talk to the BOS individually then the HCAA board will vote at their September meeting on future plans.

Anne Thompson, Administrator, presented her Public Health and Homecare report. She also gave the Sports Rehab audit report for PT/OT. There was a review of the updated table of organization. A motion made by D.Stall to approve the updated table of organization, seconded by C.Harmon. Ayes all, motion carried. There was a review of the following new electronic health record policies. Clinical Record Policy, Description of Clinical Record Policy, Charting Guidelines & Record Corrections Policy, Electronic Signature Policy and Electronic Signature Security Compliance Agreement. There was a motion made by C.Harmon to approve the new electronic health record policies, seconded by T.George. Ayes all, motion carried.

Old Business –

- None

New Business –

- None

Public comments –

- None

Next Meeting was set for August 18, 2021 at 3pm.

Adjournment—There being no further business, K.Smith made a motion to adjourn the meeting. Seconded by C.Harmon.