

POCAHONTAS COUNTY BOARD OF HEALTH  
Pocahontas County Conservation Building  
May 9, 2023 - 2:00 PM

Board Members present: Kyle Smith, Polly Zaugg, Donna Stall, Kylie Maurer, Selena Meacham, Connie Schachtner, and Annette Devereaux

Staff Present: Jill Conlin, Administrator, Kayla Nedved, and Nate Vento

Guests Present: none

1. Call Meeting to Order
  - a. The meeting was called to order at 2:01 PM by Donna Stall.
2. Approval of Agenda
  - a. Motioned by Connie Schachtner, seconded by Selena Meacham to approve the agenda. All ayes, motion carried.
3. Approval of minutes from March 14, 2023.
  - a. Motioned by Annette Devereaux, seconded by Kylie Maurer to approve the minutes from March 14, 2023. All ayes, motion carried.
4. Environmental Health Specialist Report – Nate Vento
  - a. End of March, Nate did a tanning inspection here in Pocahontas County. He has 2 more to do over in Humboldt County.
  - b. Nate is still doing water testing and an ad was put in the paper back in March 2023.
  - c. Tattoo inspections are being done this month and starting in June he will be doing pool inspections.
5. Administrator's Report – Public Health and Home Care
  - a. Review of financial information and claims
    - i. Jill worked with Kelly Jepsen on a budget amendment for both agencies.
  - b. Update of the combining of the two agencies
    - i. We sent a letter out to our clients that the agencies are combining.
    - ii. All of the Home Care Aides have completed their skills and have been moved over to the Public Health side.
    - iii. Eight clients need to be moved over from the home care aide side to public health.
  - c. New agency brochures were designed and printed.
  - d. We hired Melissa Hoyt as our new Family Support Worker at the end of March 2023.
  - e. May 24<sup>th</sup> & 25<sup>th</sup>, Jill and Kelly Jepsen will be attending the Opioid Settlement Funds Strategic Planning Summit in Des Moines.
6. Old Business
  - a. CHA CHIP Update
    - i. Community Health Assessment and Community Health Improvement Plan (CHA/CHIP) – First meeting will be held next Tuesday, May 16, 2023 @ 1:00 PM.

- b. Update of Lead Screenings
  - i. Jill reached out to Stacy Kraft at Webster County about lead screenings. Stacy said that they will go into the home and screen anyone who's venous lead level is 15 or higher.

7. New Business

- a. Conflict of Interest Policy and Statement
  - i. Motioned by Selena Meacham, seconded by Polly Zaugg to approve the Conflict of Interest Policy and Statement. All ayes, motion carried.
- b. Discuss staff work hours
  - i. Discussed about possibly doing a trial run with the nurses working 4.5 days. Will discuss more at the next BOH meeting.
- c. Discuss hire of additional staff
  - i. There was a discussion about hiring an additional fulltime nurse and home care aide. Will discuss about this more at the next BOH meeting.

8. Board Concerns/Comments

- a. Kylie M. – tried to talk to the City of Laurens about the fluoride in the water and they did not return her phone calls.

9. Public Comments

- a. None

10. Next Meeting – Tuesday, July 11, 2023 at 2:00 pm

11. Adjourn

- a. Motioned by Selena Meacham, seconded by Connie Schachtner to adjourn the meeting at 3:02 PM. All ayes motion carried.