

POCAHNTAS COUNTY BOARD OF HEALTH
Pocahontas County Conservation Building
January 31, 2023 - 2:00 PM

Board Members present: Kyle Smith, Polly Zaugg, Donna Stall, Kylie Maurer, Selena Meacham, Annette Devereaux

Board Members absent: Connie Schachtner

Staff Present: Jill Conlin, Interim Administrator, Kayla Nedved, Nate Vento

Guests Present: None

1. Call Meeting to Order
 - a. The meeting was called to order at 2:00 PM by Donna Stall.
2. Approval of Agenda
 - a. Motioned by Kylie Maurer, seconded by Polly Zaugg to approve the agenda. All ayes, motion carried.
3. Approval of minutes from December 13, 2022
 - a. Motioned by Kylie Maurer, seconded by Kyle Smith to approve the minutes from December 13, 2022. All ayes, motion carried.
4. Welcome new Board Members
 - a. Welcomed Annette Devereaux and Polly Zaugg to the Board of Health.
5. Election of Chair and Vice Chair
 - a. Motioned by Kyle Smith, seconded by Kylie Maurer to keep Donna Stall as Chair. All ayes, motion carried.
 - b. Motioned by Donna Stall, seconded by Kylie Maurer to keep Kyle Smith as Vice Chair. All ayes, motion carried.
6. Environmental Health Specialist Report – Nate Vento
 - a. January 26th and 27th Nate went to the Iowa Well Water Association Conference in Des Moines.
 - b. Nate put an ad in the Pocahontas and Humboldt papers about Radon Testing.
7. Administrator's Report-Public Health and Home Care
 - a. Grant Updates – 6yr PHEP – We did get the amendment for the COVID-19 Crisis Response Grant to purchase a new Refrigerator and Freezer and our old ones will go to the court house for a backup.
 - b. Jill and Brooke met with Russ Jergens and Patrick Mooney about the Salamander program and starting up the Coalition for Emergency Preparedness again.
 - c. Review of financial information and claims
8. Old Business
 - a. Update on Family Support Worker position

- i. We have the ad in the Pocahontas, Storm Lake, Humboldt & Emmetsburg paper.

9. New Business

- a. Revision to On-Call and After-Hours Policy
 - i. Motioned by Kylie Maurer, seconded by Selena Meacham to approve the revision to the On-Call and After-Hours Policy. All ayes, motion carried.
- b. FY24 Budget
 - i. Jill had a review on January 13, 2023 with the Board of Supervisors.
- c. Set future meeting schedule for 2023
 - i. March 14, 2023 @ 2:00 PM
 - ii. May 9, 2023 @ 2:00 PM
 - iii. July 11, 2023 @ 2:00 PM
 - iv. September 19, 2023 @ 2:00 PM
 - v. November 14, 2023 @ 2:00 PM

10. Board Concerns/Comments

- a. Donna – How are we coming along with the two agencies combining? Jill stated that Kelly will finish up with the aides on their skills in February and March.

11. Public Comments

- a. None

12. Next Meeting

- a. Next meeting will be on March 14, 2023 at 2:00 PM.

13. Adjourn

- a. Motioned by Selena Meacham, seconded Polly Zaugg to adjourn the meeting at 2:33pm. All ayes, motion carried.