

POCAHONTAS COUNTY BOARD OF HEALTH  
Pocahontas County Public Health  
January 9, 2024 – 1:30 PM

Board Members present: Kyle Smith, Kylie Maurer, Polly Zaugg

Board Members Present via Zoom: Selena Meacham, Donna Stall, Annette Devereaux, & Connie Schachtner

Staff Present: Jill Conlin, Administrator, Kayla Nedved

Guests Present: Morgan Eaton, student PA

***Meeting held via Zoom due to inclement weather.***

1. Call Meeting to Order
  - a. The meeting was called to order at 1:34 PM by Donna Stall.
2. Election of Chair and Vice Chair
  - a. Motioned by Kyle Smith, seconded by Polly Zaugg to re-elect Donna Stall as Chair. All ayes, motion carried.
  - b. Motioned by Kylie Maurer, seconded by Polly Zaugg to re-elect Kyle Smith as Vice Chair. All ayes, motion carried.
  - c. Kylie Maurer was approved by the BOS to serve on the Board of Health for another term ending on 12/31/2026.
3. Approval of Agenda
  - a. Motioned by Kyle Smith seconded by Kylie Maurer to approve the agenda. All ayes, motion carried.
4. Approval of minutes from November 14, 2023.
  - a. Motioned by Kylie Maurer, seconded by Selena Meacham to approve the minutes from November 14, 2023. All ayes, motion carried.
5. Environmental Health Specialist Report – Keane Brown
  - a. January is National Radon Month. We have ads in the Pocahontas and Humboldt papers. We also posted this on our Facebook page. These kits are available to be picked up at the Auditors office in Humboldt County, or at the Public Health office in Pocahontas County. We are also able to mail these tests out for an additional cost.
6. Administrator’s Report – Public Health and Home Care
  - a. We contracted with Provider Insights, Inc to help prepare us for our State Survey which should be in October 2024.
  - b. Electronic Visit Verification (EVV) is a federal requirement for states and this started January 1, 2024.
7. Old Business

- a. None

8. New Business

- a. FY25 Budget
  - i. Budgets are due on Thursday, January 11, 2024. Department Heads will meet with the BOS next week to go over them.
- b. Approval of the revised Emergency Preparedness Policy
  - i. Motioned by Kylie Maurer, seconded Polly Zaugg to approve the revised Emergency Preparedness Policy. All ayes, motion carried.
- c. Approval of the revised Therapy Contract
  - i. Motioned by Selena Meacham, seconded by Kyle Smith to approve the revised Therapy Contract. All ayes, motion carried.
- d. Conflict of Interest Statement
  - i. BOH Members signed the annual statement.

9. Board Concerns/Comments

- a. Kylie Maurer would like Brooke's help in putting together a presentation to take to the Laurens City Hall about the fluoride levels in the city water.

10. Public Comments

- a. None

11. Next Meeting – Tuesday, March 12, 2024 @ 1:00 PM

12. Adjourn

- a. Motioned by Kyle Smith, seconded by Selena Meacham to adjourn the meeting. All ayes, motion carried. Meeting adjourned at 2:01 PM.