

POCAHONTAS COUNTY BOARD OF HEALTH
REGULAR MEETING
Pocahontas County Conservation Building
January 5, 2022 3pm

Board Members present: Joe Kramer, Kyle Smith, Dr. Shane Kirkegaard, Donna Stall, Connie Schachtner

Board Members absent: None

Staff Present: Anne Thompson, Administrator

Guests Present: None

1. CALL MEETING TO ORDER

The meeting was called to order at 3:04pm by Joe Kramer, Chair.

2. APPROVAL OF AGENDA

Motion by Donna Stall to approve the agenda, seconded by Shane Kirkegaard. Motion carried.

3. APPROVAL OF CONSENT AGENDA

- Meeting minutes from December 22, 2021
- Environmental Health Specialist's report
- Review of FY22 October 2021 & November 2021 financials
- Review of FY22 November 2021 claims

Motion by Kyle Smith to approve the consent agenda, seconded by Shane Kirkegaard. Motion carried.

4. ADMINISTRATOR'S UPDATE – PUBLIC HEALTH AND HOME CARE

Thompson presented her written report for Public Health and Home Care (attached).

5. OLD BUSINESS

None

6. NEW BUSINESS

- Chair/Vice Chair elections

Motion by Kyle Smith to nominate Joe Kramer for Chair, seconded by Donna Stall. Motion carried.

Motion by Kyle Smith to nominate Donna Stall for Vice Chair, seconded by Joe Kramer. Motion carried.

- FY23 Budget – Thompson presented the FY23 budget for Department 23 Board of Health and Department 26 Environmental Health.

Motion by Shane Kirkegaard to present the FY23 budget for both departments as is to the Board of Supervisors, seconded by Donna Stall. Motion carried.

- Flex time payout

Motion by Donna Stall to payout flex time by June 30, 2022, with requesting additional funding for FY22 from the Board of Supervisors, seconded by Connie Schachtner. Motion carried.

7. PUBLIC COMMENTS

None

8. NEXT MEETING – The next Board of Health meeting will be February 9, 2022, at 3pm at the Pocahontas County Conservation Building.

9. ADJOURN – Meeting adjourned at 4:50pm.