

## **AGENDA**

### **Pocahontas County Board of Health**

**Wednesday, October 6, 2021**

**3pm**

This meeting will be held at the Pocahontas County Conservation Building located at 702 NW 7<sup>th</sup> Street (Highway 4).

1. Call meeting to order
2. Approval of Agenda
3. Approval of the meeting minutes from September 8, 2021
4. Environmental Health Specialist's report
5. Administrator's report – Public Health and Homecare
  - Approval of updated job descriptions
    - i. Office Coordinator
    - ii. Billing Coordinator
  - Approval of Public Health/Health Equity Registered Nurse job description
  - Review of updated policies
    - i. Emergency Preparedness for Home Care policy
    - ii. Fiscal/Internal Control policy
  - Discuss Administrator's performance review process
    - Possible closed session per Iowa Code 21.5(1)(i) - To evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session.
  - Review of FY20 Annual report
  - Review of FY22 September 2021 financials & claims
6. Old Business
7. New Business
8. Public Comments
9. Set Future Meeting Schedule
10. Adjourn